



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, IL 60410

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www.channahonfire.com

Board of Trustee Regular Meeting Minutes

On the 13th day of February 2025, the regular meeting of the Board of Trustees of the Channahon Fire Protection District held at fire station #1 was called to order at 9:00 a.m., pursuant to notice, at the Fire Station #1, 24929 S. Center St., Channahon, Illinois with the Pledge of Allegiance.

In attendance were President S. Rittof, Secretary M. Rittof, Treasurer M. McMillin, Trustee Montgomery, and Trustee M. J. McMillin. Chief Petrakis, Deputy Chief Toepper, Ex. Assistant Arnold, and Attorney Motylinski were in attendance.

Captain McMillin joined the meeting.

MATTER OF THE PUBLIC: None

APPROVAL OF THE MINUTES:

Secretary M. Rittof made a motion to approve the January 9, 2025, regular meeting minutes, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

TREASURER REPORT:

The Treasurer's report ending January 2025 along with the disbursement record for January 2025 were presented, showing disbursements by check number, date, payee, and amount. Trustee Montgomery made a motion to accept the reports as presented, seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

The outstanding bills to be paid were presented. The Trustees reviewed the bills. Trustee Montgomery made a motion to pay the bills as presented; excluding the bill for R C Wegman, seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried. The board will separately consider the R C Wegman bill.

MONEY COLLECTED:

\$45,341.77 - Ambulance Billing (\$54,553.37 for 2025); \$346.50 – CPR Classes; \$9,418.67 – Interest; \$4,197.24 – Reimbursement; \$888.47 – Will County Treasurer.

Communications:

1. Thank you from Morris Fire for assistance with funeral coverage.
2. Pension – Monthly Financial Report as of December 2024, was provided.
3. Village of Channahon Surplus Tax Refund

OLD BUSINESS:

1. **Station #2 Construction** – All of the punch list items have been completed, the “as built” have been corrected. The remaining items are landscape, blacktop, and the AT&T vault and Comcast lines. We need to wait for the weather and for the companies to handle the corrections. Trustee M. J. McMillin started a discussion on the Bond that was received from RC Wegman. He is not satisfied with what it says. Feels that the way the bond is worded it only covers the two coats of premium seal coating. The contract date they have listed is also incorrect. Chief Petrakis stated he had not contacted Wegman regarding the Bond he was waiting for the board to review it. One of Trustee M. J. McMillin’s biggest concerns is two years and nine months down the road; he went to the station the other day and the asphalt is failing from the snow and usage. The Attorney Motylinski suggested we reach out to Wegman to have the bond corrected. He still feels it is best to keep the attorneys out of the discussions. Trustee M. J. McMillin asked if the flash drive was updated, yes it was. It was an error by the engineers, they grabbed the wrong numbers it has been corrected. A discussion was held about what Thomas Engineering did regarding the erosion control reports. There is concern that if the EPA requested the reports that are to be submitted weekly, we do not have them. We have asked Wegman for the reports and they cannot supply them. The Chief was directed to send an email to Wegman asking for the reports, giving them two weeks, if they are not received the district will assume they were not done or Wegman does not have them. That will protect the district if the EPA does ask for reports. Wegman is responsible for those. Trustee M. J. McMillin also would like to be reimbursed by Wegman for the extra landscaping that was done when they moved the silk fence to have weeding and seed work done. That was not in the original bid so that is not what was bid on. After reviewing the change order, it was determined the cost to be \$7,000 and it was covered under the contingency fund. DC Toepper explained that the work was done because the way the corner of the building came out, it would not have been close to the building. Secretary M. Rittof said that the district approved the work and signed off on the work to be done. The question was brought up about paying Wegmans invoice. Attorney Motylinski stated payment can be withheld from Wegman but not the subs that have completed the work they were hired to do. He also explained the expense that it will cost the district, that if the funds are not paid to the subcontractors, they will put a lien on the station and that will be a financial nightmare for the district. The payment was submitted as \$145,720, \$102,213 is for the subcontractors. The remaining bill is for Wegman and the fee for the corners of the building is to be installed. Ex. Assistant Arnold stated she is still holding the FGM check from months ago. Secretary M. Rittof made a motion to pay the invoice from R C Wegman excluding any payment to them and the Testa charge for the corner’s installation, seconded by Treasurer M. McMillin with discussion. A discussion was held on how the subs were paid. Do we write them checks or one check to Wegman? How are we sure they are being paid? It goes through the title company. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – No. Motion carried.

NEW BUSINESS:

1. **Discuss and approve starting the process to purchase a new Pierce Engine:** The delivery on getting a new engine is four years. We need to get on the list and get the process going for a new engine. It would be completed in 2029, the cost of a Pierce Engine exactly like our last purchase is \$1.2M. They have gone up about 50% since we made our last purchase. DC Toepper shared the vehicle replacement schedule with the trustees. In the past we have kept our frontline engine for 16 years and had it as a reserve for 8 years before it is replaced. Just before the meeting Vince with MacQueen sent the contract over for the purchase. The current payment for 411 will end this month. Since the money was allocated for the entire year, we would like to put that into a capital account and continue to do so every year so when the new engine comes in, we will have roughly \$672K toward the payment. Shortly after we received our last engine both Minooka and Elwood purchased engines, and they paid right at the \$1M mark. By signing the contract, it will get us on the list and lock in the price. Pierce has a published nationwide price, so nobody's getting it cheaper than us. Trustee M. J. McMillin asked if we received prices from any other manufacturers. No, we have not. His opinion is we should look at every option. We owe it to the taxpayers to check every dollar and cent that we are going to spend, especially \$1.2 million. There was a discussion on how having the same manufacture and the same spec as the previous engines work well with the shift guys. Having everything the same from engine to engine is better to be standardized. This will be tabled until the March meeting and Attorney Motylinski has been asked to review the contract.
2. **Discuss and approve the purchase of LUCAS Chest Compression Systems – Stryker - \$45,053.28:** A discussion was held regarding the LUCAS systems. Trustee Montgomery made a motion to purchase the two LUCAS Chest Compression Systems, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittorf – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittorf – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – No. Motion carried. There will be a \$4,000 trade in on our current units, bringing the total cost to \$41,053.28.

President S. Rittorf asked who wants to stay with Pierce. There is a lot that goes into spec'ing a fire engine. Trustee M. J. McMillin would like to have three bids when purchasing something if someone wants to come and ask.

3. **Discuss and approve the Lighting Upgrade for Station #1 – Twin Supplies, LTD - \$10,689.40:** I think we've mentioned around here before about ComEd Grant. We got something in the mail. I made a phone call, and I got connected with a gentleman's company Twin Supplies. Shorewood police and village used them and a little bit of Shorewood fire. They come out. They're proposing to put two by twos in here and all at two by twos from the from this side all the way to the other side of the building. The two by twos of two by fours fluorescence come out and then they are retrofitted. They use Phillips. The fixture would be brand new; my office is done. If you want to go look in there. They remove the stuff out of the fluorescent ballast and all that, and this mounts up in there's a programmable wall switch. Goes on the wall. Yeah, there's a lot. I did a little digging; for us to buy these kinds of fixtures at Grainger or Crescent Electric, it would have been at the same cost. I had a good feeling for him. The Twin Supplies guy said if you get other bids, just make sure they're using quality equipment. They use Phillips brand. There's a five-year warranty. They're rated for 15 years life of the light. Secretary M. Rittorf asked if we pay the \$10,689. Yes. We had the outside lights done by a company I would not call back out. We had issues with the lights that were installed and getting

them replaced/repared. It was asked if we had gotten another bid. DC Toepper stated he had another company out but did not have a good feeling about him. He did check with Crescent and the Grainger stuff, just to kind of make sure he is in the ballpark. The contractor will be licensed and insured; they will be required to be registered with the village. Secretary M. Rittof made a motion to approve the lighting upgrade for Station #1 from Twin Supplies LTD, seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

4. **Discuss and approve the purchase of a new Bureau Car – D’Orazio Ford - \$50,985.70:** DC Toepper explained that they would like to purchase a new bureau car, and the Chief had budgeted for this. The vehicle will have no light or sirens, it will be a brighter red than what we currently have. We will trade in the current car that is the old Chief car. The car is starting to have some problems. A discussion was held on who drives the car and what happens when the inspector and the public person both need a vehicle. They use the pickup truck. President Rittof asked about the old escape we had. That was traded in when we purchased the new chief vehicles. There was a discussion about possibly buying something used. President S. Rittof is not in favor of buying a new car, maybe when we hire a fulltime inspector. Trustee Montgomery asked if it was budgeted for, yes. Trustee Montgomery made a motion to approve the purchase of a new car, seconded by Secretary M. Rittof. A roll call vote: President S. Rittof – No; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried. Trustee M. J. McMillin asked if Sarah and Luanne would use the car. DC Toepper stated mostly Sarah and the inspectors. Trustee M. J. McMillin also asked if Sarah or Luanne use their personal vehicle are they carrying extra insurance on their vehicles. Attorney Motylinski stated our district police would cover them if they were doing fire district business.
5. **Discuss and approve the Cost Recovery Ordinance – 2025-0213:** This is a collaboration of all the cost recovery ordinances we currently have. Treasurer M. McMillin made a motion to adopt ordinance 2025-0213, seconded by Secretary M. Rittof. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.
6. **Discuss and approve ACH Payments:** Ex. Assistant Arnold explained to the board there has been an increase in requests for ACH payments. She is working on getting policies from other fire districts to see how they handle the process. Attorney Motylinski will check on what policies they have written for other fire districts. Will table and bring back in March.

A question was asked about how the firefighters that are working as inspectors. They are being paid at the 7G rate, \$25.00.

WESCOM: None

LEGAL UPDATE: The CPI is currently at 2.9%. Secretary M. Rittof asked Attorney Motylinski about open meeting violations via email. There was a discussion at the training he attended. If an email is sent out by the Chief do not respond to all. Just respond to the Chief to keep it from being an open meeting violation.

President S. Rittof stated Chief and DC are doing a very good job. There are a lot of things happening in the fire district and the community. He questioned if the Chief felt it would be good for Sarah and Luanne to attend a village board meeting to share what we are offering to the community. They are

reaching out to a lot of the organizations in Channahon, the township, rotary, St. Elizabeths, and Remington Woods. The Facebook page and the website have been updated with some great information. We are trying to get the word out to the community. There are other risk reduction groups. Chief Petrakis stated our program is unique because we kind of go outside of just the mental health aspect and I think there's other communities where the initial focus was mental health and that worked early on. But when? The mental health is maybe under. What else can you do for you? We've had other organizations, including some of them, that have those kinds of programs in place. They reach out to Lou because. See what we're. It's more comprehensive than just Thrive Works and mental health. We're getting seniors help. We're getting people that maybe need medication. They're really hitting the senior populations hard at Remington Woods at St. Elizabeths. We're really trying to get in there and do these in home in apartment safety visits to help identify trip hazards and slip hazards. So yeah, I don't know. If going that big would be beneficial and I don't want to put them. Secretary M. Rittorf asked about the newsletter that we used to send out. Chief Petrakis stated we have considered resurrecting it. Sarah is working really hard on getting the open house going. President S. Rittorf feels there is a lot being done for the community and they are not getting recognized for the hard work.

COMMUNITY SUPPORT SERVICES – (Report attached)

FIRE AND LIFE SAFETY EDUCATOR – (Report attached)

FIRE PREVENTION AND INSPECTION MONTHLY REPORT – (Report Attached)

DEPUTY CHIEF REPORT AND VEHICLE/BUILDING MAINTENANCE: (report attached)

January 163 calls

- Vehicles:
 - 424 is in service.
 - \$7,300 for the month of January, \$4,900 was the engine ball joints.
- Working on scheduling the sprinkler testing for both stations.
- Attended dive/water drills.
- Still have two open spots.
- Will be having Scotty's Lawncare do the maintenance at Station 1. Station 2 will begin next summer.

CHIEF REPORT: (report attached)

- Our first grant application has been sent in. The grant is from the OFSM, it covers the generator for station 1 and the concrete apron in front of station 1. There are some grants for support services we are looking into, and we are working toward a safer grant.
- The generator is ordered.
- Finishing the eligibility process – 5 people applied. We are holding the test on March 12th.

There being no further or other business to come before the meeting, upon motion duly made by Trustee Montgomery, seconded by Treasurer M. McMillin, unanimously approved, the meeting adjourned at 10:51 a.m.

Respectfully Submitted

Jacque Arnold

Ex. Fire Support Manager

CHANNAHON FIRE PROTECTION DISTRICT

2/10/2025 1:42 PM

Register: 2016660 · First Secure - Checking

From 01/09/2025 through 02/13/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/09/2025	3236	Air One Equipment, ...	1-201 · 2000 Accounts ...	146	301.00	X		510,249.23
01/09/2025	3237	CDW Government, I...	1-201 · 2000 Accounts ...		360.47	X		509,888.76
01/09/2025	3238	CIT Trucks - Joliet	1-201 · 2000 Accounts ...		405.86	X		509,482.90
01/09/2025	3239	Comcast	1-201 · 2000 Accounts ...		300.90	X		509,182.00
01/09/2025	3240	ComEd	1-201 · 2000 Accounts ...	Acct. 0569052...	490.69	X		508,691.31
01/09/2025	3241	Compass Insurance P...	1-201 · 2000 Accounts ...	Inv. 13070	239.00	X		508,452.31
01/09/2025	3242	Constellation Energy...	1-201 · 2000 Accounts ...	Statement #696...	1,403.48	X		507,048.83
01/09/2025	3243	Crescent Electric Sup...	1-201 · 2000 Accounts ...	Inv. S5129389...	304.36	X		506,744.47
01/09/2025	3244	D'Orazio Ford	1-201 · 2000 Accounts ...	Inv. 222271	181.07	X		506,563.40
01/09/2025	3245	Des Plaines Valley ...	1-201 · 2000 Accounts ...	Inv. 2071	92.00	X		506,471.40
01/09/2025	3246	Estech Sysems, Inc.	1-201 · 2000 Accounts ...	Inv. 246.06	246.06			506,225.34
01/09/2025	3247	Feece Oil Co.	1-201 · 2000 Accounts ...		1,609.21	X		504,616.13
01/09/2025	3248	Fleet Safety Supply	1-201 · 2000 Accounts ...	Inv. 84308	65.92	X		504,550.21
01/09/2025	3249	Health Care Centers ...	1-201 · 2000 Accounts ...	Inv. 00027816-...	275.00	X		504,275.21
01/09/2025	3250	Illinois Public Risk F...	1-201 · 2000 Accounts ...	Inv. 94200	15,523.00	X		488,752.21
01/09/2025	3251	Investigative Support...	1-201 · 2000 Accounts ...		840.00	X		487,912.21
01/09/2025	3252	JCM Uniforms, Inc.	1-201 · 2000 Accounts ...		267.85	X		487,644.36
01/09/2025	3253	Jeff Toepper	1-201 · 2000 Accounts ...	Cell Phone	80.00	X		487,564.36
01/09/2025	3254	LRS, Inc.	1-201 · 2000 Accounts ...		159.40	X		487,404.96
01/09/2025	3255	MacQueen Emergenc...	1-201 · 2000 Accounts ...		7,290.38	X		480,114.58
01/09/2025	3256	Mapline	1-201 · 2000 Accounts ...		2,600.00	X		477,514.58
01/09/2025	3257	Napa Auto Parts of ...	1-201 · 2000 Accounts ...	Inv. 604497	261.60	X		477,252.98
01/09/2025	3258	NIAFPD	1-201 · 2000 Accounts ...	Inv. 1580	416.33	X		476,836.65
01/09/2025	3259	Nicor Gas	1-201 · 2000 Accounts ...		1,314.84	X		475,521.81
01/09/2025	3260	Pomp's Tire Service, ...	1-201 · 2000 Accounts ...	Inv. 1710007465	24.91	X		475,496.90
01/09/2025	3261	Staples 2022	1-201 · 2000 Accounts ...		87.87	X		475,409.03
01/09/2025	3262	Stryker Sales Corp	1-201 · 2000 Accounts ...		1,783.90	X		473,625.13
01/09/2025	3263	The Village of Chan...	1-201 · 2000 Accounts ...		158.83	X		473,466.30
01/09/2025	3264	UMB Bank	1-201 · 2000 Accounts ...	CFD1	318.00	X		473,148.30
01/09/2025	3265	US Gas	1-201 · 2000 Accounts ...		376.95	X		472,771.35
01/09/2025	3266	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	511.64	X		472,259.71
01/09/2025	3267	Village of Romeovill...	1-201 · 2000 Accounts ...	Inv. 2024-767	1,400.00	X		470,859.71
01/09/2025	3268	Wescom	1-201 · 2000 Accounts ...	Inv. 20250204	8,458.50	X		462,401.21
01/09/2025	3269	Whitmore Ace Hard...	1-201 · 2000 Accounts ...		322.35	X		462,078.86
01/09/2025	3270	Zoll Data Systems	1-201 · 2000 Accounts ...	INV00182206	803.09	X		461,275.77
01/09/2025		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	81,569.62	X		379,706.15
01/10/2025	5124.19	Transamerica	-split-	PE61743-0000...	5,124.19	X		374,581.96
01/10/2025	132765	Transamerica	11.11 · chief's pen. & d...	VB98198 00001	182.03	X		374,399.93
01/10/2025	537780	AFLAC	-split-	HX998	416.84	X		373,983.09
01/10/2025	22849015	Department of Treas...	-split-	36-3327732	18,841.30	X		355,141.79

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Register: 2016660 · First Secure - Checking

From 01/09/2025 through 02/13/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/10/2025	280917680	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	5,126.50	X		350,015.29
01/10/2025	DD7148	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7149	Bowles, Matthew	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7150	Cantrell, Luanne K	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7151	Ciarlette, Noah A	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7152	Dikun, Nathan S	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7153	Dircks, Brennan C	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7154	Fals, Shelby L.	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7155	Fellows, Sarah K	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7156	Grubisich, Danial P	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7157	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7158	Hartman, Jason S	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7159	Highbaugh, Andrew S	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7160	Kazak, Jeffrey M	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7161	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7162	McMillin, Brian D.	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7163	O'Hern, Terrence M.	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7164	Petrakis, John	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7165	Pierce, Dillon J.	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7166	Randich, Jacob M.	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7167	Schneider, Scott W.	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7168	Schumacher, Jessica L	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7169	Skole, Matthew J.	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7170	Tobolt, Dale G	-split-	Direct Deposit		X		350,015.29
01/10/2025	DD7171	Toepper, Jeffrey S.	-split-	Direct Deposit		X		350,015.29
01/14/2025			401-01 · Ambulance Bi...	Deposit		X	491.63	350,506.92
01/15/2025			-split-	Deposit		X	3,129.76	353,636.68
01/15/2025	136516	Transamerica	1-201 · 2000 Accounts ...		28,500.00	X		325,136.68
01/15/2025	21089967	Department of Treas...	-split-	36-3327732	229.20	X		324,907.48
01/15/2025	487938016	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	80.00	X		324,827.48
01/15/2025	504143536	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	138.60	X		324,688.88
01/15/2025		Channahon Fire Prot...	1-201 · 2000 Accounts ...	Funds Transfer ...		X	500,000.00	824,688.88
01/16/2025	3272	R. C. Wegman	1-201 · 2000 Accounts ...	VOID: Paymen...		X		824,688.88
01/16/2025	3273	Standard Insurance C...	1-201 · 2000 Accounts ...	00 162517	177.05	X		824,511.83
01/16/2025	3274	R. C. Wegman	1-201 · 2000 Accounts ...	Payment #18	68,302.00	X		756,209.83
01/16/2025	3275	U.S. Bank	1-201 · 2000 Accounts ...		4,411.57	X		751,798.26
01/16/2025	3276	Witmer Public Safety...	1-201 · 2000 Accounts ...	VOID: 2350 C...		X		751,798.26
01/16/2025		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	1,152.80	X		750,645.46
01/17/2025	3271	Petrakis, John	-split-		1,320.00	X		749,325.46
01/17/2025	DD7172	Toepper, Jeffrey S.	-split-	Direct Deposit		X		749,325.46

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/20/2025	1980736...	Comcast	1-201 · 2000 Accounts ...		305.84	X		749,019.62
01/21/2025	5961548...	Blue Cross and Blue ...	1-201 · 2000 Accounts ...	Acct. 000618608	45,214.26	X		703,805.36
01/22/2025			401-01 · Ambulance Bi...	Deposit		X	442.31	704,247.67
01/23/2025			-split-	Deposit		X	1,847.15	706,094.82
01/23/2025		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	71,693.82	X		634,401.00
01/24/2025	3277	Channahon Prof. Fire...	2100 · Payroll Liabilities		1,330.00	X		633,071.00
01/24/2025	3278	Channahon FPD Fire...	2100 · Payroll Liabilities		15,394.51	X		617,676.49
01/24/2025	15287	Standard Insurance C...	1-201 · 2000 Accounts ...	00 162517	292.80	X		617,383.69
01/24/2025	138802	Transamerica	-split-	PE61743-0000...	5,593.99	X		611,789.70
01/24/2025	138807	Transamerica	11.11 · chief's pen. & d...	VB98198 00001	182.03	X		611,607.67
01/24/2025	54531368	Department of Treas...	-split-	36-3327732	16,133.04	X		595,474.63
01/24/2025	1443332...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,631.18	X		590,843.45
01/24/2025	DD7173	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7174	Bowles, Matthew	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7175	Cantrell, Luanne K	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7176	Ciarlette, Noah A	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7177	Dikun, Nathan S	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7178	Dircks, Brennan C	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7179	Fals, Shelby L.	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7180	Fellows, Sarah K	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7181	Grubisich, Danial P	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7182	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7183	Hartman, Jason S	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7184	Highbaugh, Andrew S	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7185	Kazak, Jeffrey M	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7186	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7187	McMillin, Brian D.	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7188	O'Hern, Terrence M.	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7189	Petrakis, John	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7190	Pierce, Dillon J.	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7191	Randich, Jacob M.	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7192	Schneider, Scott W.	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7193	Schumacher, Jessica L	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7194	Skole, Matthew J.	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7195	Tobolt, Dale G	-split-	Direct Deposit		X		590,843.45
01/24/2025	DD7196	Toepper, Jeffrey S.	-split-	Direct Deposit		X		590,843.45
01/27/2025			401-05 · CPR Classes \$	Deposit		X	196.50	591,039.95
01/28/2025			401-10 · Reimburseme...	Deposit		X	108.80	591,148.75
01/29/2025			401-01 · Ambulance Bi...	Deposit		X	523.16	591,671.91
01/31/2025			401-09 · Interest \$	Interest		X	89.68	591,761.59

CHANNAHON FIRE PROTECTION DISTRICT

2/10/2025 1:42 PM

Register: 2016660 · First Secure - Checking

From 01/09/2025 through 02/13/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/31/2025	2193909	IMRF	-split-	07256	1,884.20	X		589,877.39
01/31/2025	1701695...	Illinois Director of E...	1-201 · 2000 Accounts ...	36-3327732, A...	342.31	X		589,535.08
02/06/2025		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	75,637.38			513,897.70
02/07/2025	145937	Transamerica	-split-	PE61743-0000...	5,574.86			508,322.84
02/07/2025	145945	Transamerica	11.11 · chief's pen. & d...	VB98198 00001	182.03			508,140.81
02/07/2025	823043	AFLAC	-split-	HX998	416.84			507,723.97
02/07/2025	94002601	Department of Treas...	-split-	36-3327732	17,516.18			490,207.79
02/07/2025	976941488	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,880.12			485,327.67
02/07/2025	DD7197	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7198	Bowles, Matthew	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7199	Cantrell, Luanne K	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7200	Ciarlette, Noah A	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7201	Dikun, Nathan S	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7202	Direks, Brennan C	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7203	Fals, Shelby L.	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7204	Fellows, Sarah K	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7205	Grubisich, Danial P	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7206	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7207	Hartman, Jason S	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7208	Highbaugh, Andrew S	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7209	Kazak, Jeffrey M	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7210	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7211	McMillin, Brian D.	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7212	O'Hern, Terrence M.	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7213	Petrakis, John	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7214	Petro, Benjamin J	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7215	Pierce, Dillon J.	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7216	Randich, Jacob M.	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7217	Schneider, Scott W.	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7218	Schumacher, Jessica L	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7219	Skole, Matthew J.	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7220	Tobolt, Dale G	-split-	Direct Deposit		X		485,327.67
02/07/2025	DD7221	Toepper, Jeffrey S.	-split-	Direct Deposit		X		485,327.67



Community Support Services Report January 2025

Statistics

83 Ambulance Calls

- Lift Assist/Falls - 20
- Psych – 6

Monthly Referrals - 11

Priority Level	Type	Disposition	Count
106 – Unable to Care for Self/Environment	AMABDO	Active Case	2
106 – Unable to Care for Self/Environment	AMFALL	Family Refused Follow Up	1
305 – Mobility Issue/Lift Assist	AMABDO	Active Case	1
305 – Mobility Issue/Lift Assist	AMLIFT	No Response after Follow Up	2
312 – Mega User Risk	AMLIFT	Active Case	2
312 – Mega User Risk	AMCHST	Patient Refused Follow Up	1
501 – Direct Referral Law Enforcement	AMPSYC	Active	2

Open Cases - 8

Alarm Date	Incident #	Priority Level
11/27/24	2401778	312 – Mega User Risk *
1/8/25	2500039	106 - Unable to Care for Self/Environment
1/10/25	2500049	106 – Unable to Care for Self/Environment
1/14/25	2500069	305 - Mobility Issue/Lift Assist
1/22/25	2500116	312 – Mega User Risk
1/25/25	2500130	501 – Direct Referral – Law Enforcement
1/29/25	2500143	312 – Mega User Risk
1/31/25	Phone Referral	311 - Living Conditions

* Although this case is still active, we were able to get an in-home assessment by Will County Senior Services. This pt. will now be receiving 20 hours of care per week. I will continue to follow up to monitor progress.

Activity

- Our efforts at the St. Elizabeth residences have been delayed because of management turnover. Sarah and I met with the new property manager and have presentations set up for mid-February. We will present the evacuation plans, door signs, and answer any questions they may have. We will also begin discussions regarding a “Matter of Balance” class and Home Safety Surveys for next quarter. Fire Inspector Pierce will attend with us.

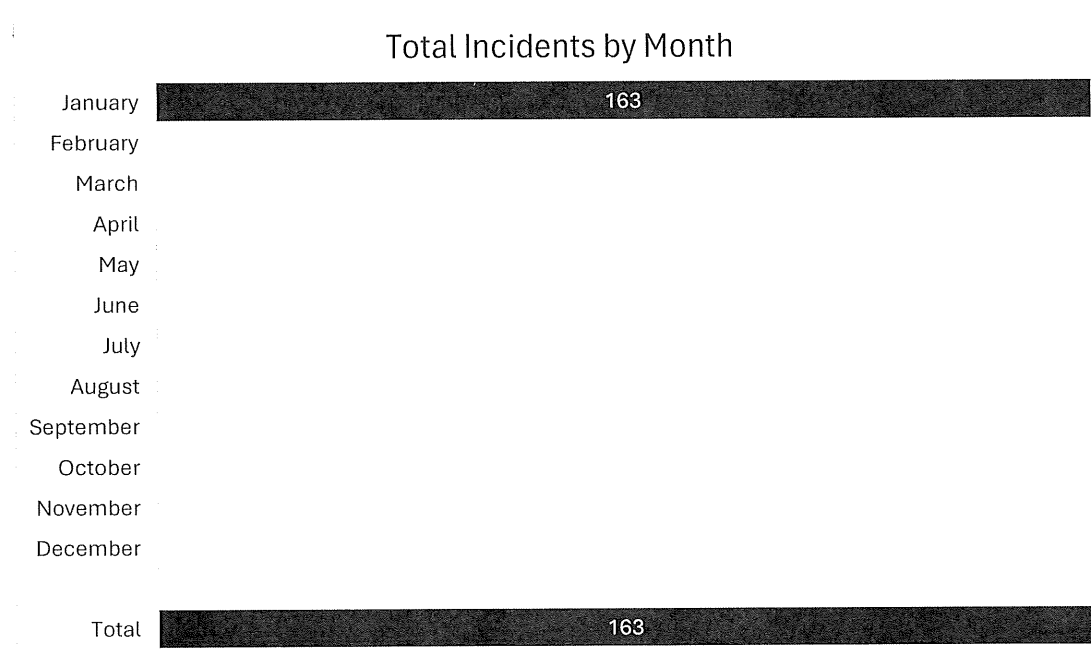
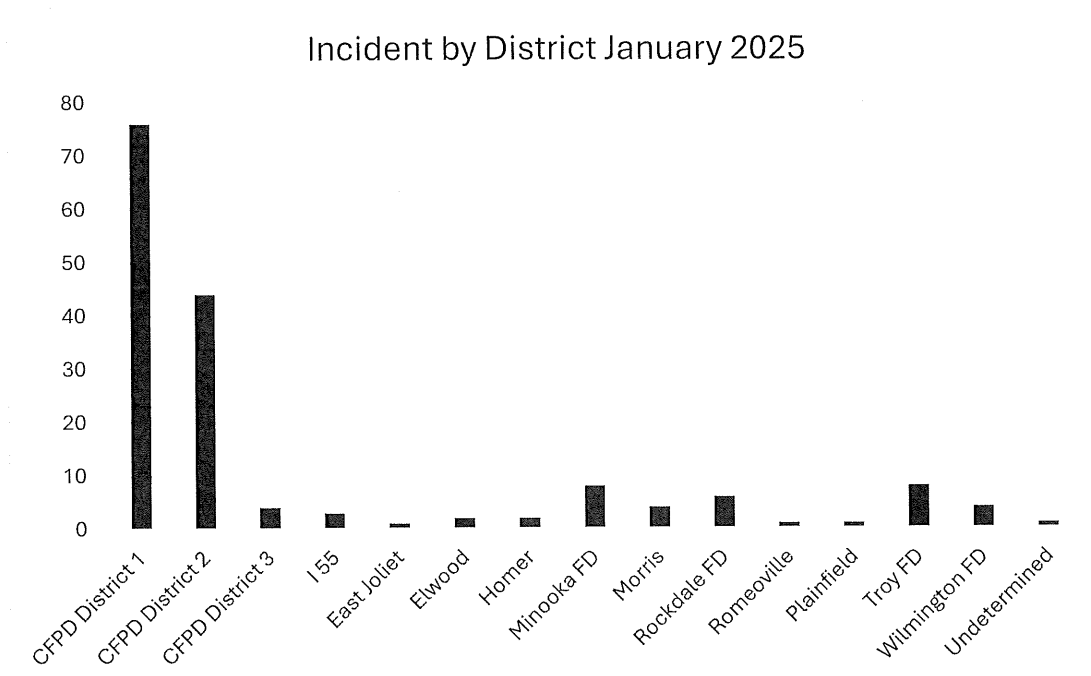
- Attended the first meeting of four local Fire Life Safety Educators we have named, “Fire Chicks.” Our goal is to get together quarterly to network and share information locally.
- We are now part of the IRIS network and can begin sending referrals to over two hundred agencies in Will County. I attended the quarterly Zoom meeting by the group on 1/27/25.
- I am attending the monthly Zoom meeting of the NFPA CRR group called “The Kitchen Table.” Each month a different fire agency presents a topic on CRR. This group is international.
- Held a Support Squad meeting with new member Donna Martin from Catholic Charities on 2/6/25.
- Planning a lunch with each shift to share some updated information on the CSS program and to thank them for their referrals.
- Attended the School Safety Summit by the “I Love You Guys” foundation which was very powerful and informative.
- The School Re-unification team met with the ROE from Will County to continue plans to make certain all schools in the district are prepared for a disaster.
- I have submitted a brief introduction of the CSS program to the Village of Channahon for the spring newsletter.
- Presenting CSS program at Channahon Township meeting on 2/26/25.
- Sarah, Dillon, Chief, and I have been meeting and coordinating our efforts on several projects spanning Pub Ed, CSS, and Fire Inspection.
- I have submitted my first draft of my Administrative Guide for the CSS program.
- Sent an introduction letter to our current board-up company letting them know I will be collaborating with them on the scene of a structure fire. We are putting them through a vetting process to make sure the contracts they are asking our residents to sign are fair, protecting their rights and needs.
- Continue working with Kimberly Hartley from Will County 911 to refine our data collection and reporting.
- I am submitting a proposal for a presentation on our CSS program for the Vision 2020 Symposium in North Carolina in February 2026.

Respectively submitted,

Luanne Cantrell

Community Support Services Coordinator

Call Data for 2025





CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET
CHANNAHON IL 60410

815-467-6767
FAX: 815-467-5081



Fire Safety and Life Educator Monthly Activities January 2025

School Visits students		total
1/7 Galloway School 1 st Grade		103
1/13 Galloway 2 nd grade		109
1/22 Park District Preschool		65
1/27-1/31 Risk Watch program at Three Rivers School 6 th grade		150
Training Classes		
1/10 School Summit at Lewis University		
1/21 BLS instructor essentials 2-hour pre course for CPR training course		
1/23 CPR training course		
Other		
1/14 meeting with Amber Maxwell at 3 Rivers Library		
1/15 Meeting with new manager at St. Elizabeth		
1/21 Meeting with Fire Chicks		
Beginning Open House prep		

FAMILY ▪ TEAMWORK ▪ PRIDE ▪ COMMUNITY ▪ RESPONSIBILITY



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Meetings	
Pending Activities	2/3 Galloway 2 nd grade 2/4 Galloway 1st grade 2/12 meeting with residents at St. Elizabeth with Luanne 2/14 observing safe sitter course 2/17 observing Safe Sitter course 2/18 observing Learn Not to Burn with Marisa Tomich 2/19 UMC preschool 4-year-olds 2/20 UMC preschool 3-year-olds 2/21 Galloway Kindergarten 2/24 Park District Stop Drop & Roll

Respectfully Submitted,

Sarah Fellows, Fire Life Safety Educator

Fire Inspection Report January 2025

Overview:

In January, a total of approximately 16 businesses were inspected, including 3 re-inspections. One business was referred to the Authority Having Jurisdiction (AHJ) for further review. Several new business inspections were also witnessed. Violations were identified, and corrective actions were taken as necessary.

New Business Inspections:

- **Three Rivers Cafe:** I witnessed the inspection for the new business, Three Rivers Cafe, alongside the Village and FSCI, who approved the plans for the establishment. However, additional work is required to bring the site into full compliance.
- **ATS (Next to Blue Rhino on Northern Illinois Drive):** The inspection for ATS, another new business, was also witnessed, with the Village and FSCI approving the plans for the establishment.

System Updates and Tests:

- **Verdeco:** All risers were successfully installed in the building and passed the pneumatic test, which was witnessed by me.
- **Trouble and Supervisory Alarms:** Several trouble and supervisory alarm issues were identified and corrected, with Amazon being the most significant case addressed during this inspection cycle.

Violations Found:

- **Exit Lights:** Several businesses had exit lights that were not functioning properly and require servicing.
- **Outdated Fire Extinguishers:** Multiple businesses were found to have outdated fire extinguishers that need replacement or servicing.
- **Other Violations:** Additional violations were observed and addressed during the inspections.

Compliance Actions:

- **Compliance Letters:** Three businesses successfully passed their inspections and received compliance letters.
- **Referral to AHJ:** One business was referred to the AHJ due to unresolved violations and failure to mitigate issues within the specified time frame.

District Inspections:

- **Lt. O'Hern, Captain McMillin, and Dillon** performed inspections on behalf of the district during this round of inspections.

Collaboration with Authorities:

- I worked closely with Kirk and Village representatives to ensure alignment on inspection standards and procedures. This collaboration is crucial, as the Village is the AHJ responsible for enforcing regulations.

Conclusion:

The inspections were focused on safety and compliance. Corrective actions have been outlined for businesses with violations, and we will continue to work with both the businesses and AHJ to address any outstanding issues. New businesses were inspected, their plans were approved by Village of Channahon, and district personnel were involved in the inspection process.

Next Steps:

- Follow up with businesses with violations.
- Monitor the progress of businesses referred to the AHJ.
- Continue communication with the Village and Kirk for ongoing coordination.
- Stay updated on the progress of new businesses that were inspected.

Inspector Name: Dillon Pierce

Date: February 3, 2025



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www.channahonfire.com

Deputy Chief Report for January 2025

Vehicles

- ✚ Stryker out to repair power load cot in AM-5. Motherboard replaced.
- ✚ New 424 put in service at Station 2.
- ✚ 414 OOS with engine misfire. Repaired at D'Orazio.
- ✚ 448 PM oil change and new battery.
- ✚ 415 to Morris for new rear tire install.
- ✚ 448 check engine light on. Repaired at Auto Science.
- ✚ 415 to Harmonic Designs for graphics update.
- ✚ PM oil change for car's 401 and 402.
- ✚ Troubleshoot car 401 for starting issue. Looked to be a bad shoreline extension cord.
- ✚ Wi-Fi devices ordered for the ambulances. 415's is OOS. Replacing the device in each ambulance.
- ✚ Ordered Class A foam for the engines.
- ✚ Vehicle maintenance scheduled updated.
- ✚ Changed out 2 emergency light lenses on 415.

✚ Monthly total = \$ 7,329.92

Year to date = \$ 7,329.92

Stations

- ✚ Painted my office
- ✚ Omega plumbing out to repair the water heater at Station 2.
- ✚ Picked up salt for Station 2.
- ✚ Station generator PO completed with Cummins following Clennon's review.
- ✚ Follow-up with Station 2 items.
- ✚ Completed some cleanup and organizing in the maintenance garage.
- ✚ Met with Scotty's Lawn Care for a bid for Stations 1 and 2.
- ✚ To Menards for supplies.
- ✚ Clennon Electric in for light sensor repair on the maintenance garage.
- ✚ Hot water heater replaced in the north basement at Station 1.
- ✚ Station 2 bay door repair. 421's bay.
- ✚ Floor tile at Station 2 repaired.
- ✚ Started research on fire alarm, fire sprinkler, and backflow testing services and costs.



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Training/Professional Development

- ✦ Water rescue SOG updated for surface ice rescue.
- ✦ Elevator training prep. Took pictures of existing elevators in our District.
- ✦ Elevator SOG drafted and completed. Training to follow.
- ✦ Forest Preserve permitting completed for surface ice rescue training.
- ✦ Towing and paperwork lined up to get a bus and minivan here for extrication training.
- ✦ Assigned Traffic Incident Management SOG to all personnel for review.
- ✦ Prep for radio drill hosted by CFPD to include the new evacuation tone.
- ✦ VEBA and 457 updates and review for all personnel.
- ✦ Attended surface ice rescue training.
- ✦ Completed 3 radios drills with Wescom and shift personnel.
- ✦ Traffic Incident Management for shift personnel.

Meetings

- ✦ Board Meeting.
- ✦ Weekly Staff Meetings.
- ✦ Wescom Ops meeting at Elwood.
- ✦ Prep for the Will County Fire Chiefs meeting.
- ✦ Will County Fire Chiefs Meeting.
- ✦ Met with First Due software company at Lockport FD.
- ✦ Met with Chief on Station 2 items.

Miscellaneous

- ✦ Uniform General Order updated with Hammerstein
- ✦ To JCM for uniform clothing.
- ✦ Year-end call data reporting.
- ✦ VHF frequency channel guide updates for staff cars.
- ✦ Box card review for Division 15 committee.
- ✦ SCBA annual flow testing completed.
- ✦ Assisted Rockdale with box card updates.
- ✦ Stand-by coverage for Morris FD for their funeral detail.
- ✦ Unification meeting with the PD, Will County ROE and Channahon EMA.
- ✦ Tobolt completed probation.



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Significant Calls

- ✚ Fire in Troy off Mound Road.
- ✚ Accident with fuel leak at 55 and 6.
- ✚ House fire in Minooka on Mondamin.
- ✚ House fire in Wilmington.

Total calls for January = 163

Year-to-date = 163

Pending

- ✚ 2025 box card updates and evaluations for Division 15 members.
- ✚ New hires.
- ✚ Run security wire for 2 cameras at Station 1.
- ✚ Radio room upgrade.
- ✚ Station 1 lighting upgrade.
- ✚ Pierce engine spec.
- ✚ Bureau car replacement.
- ✚ Elevator rescue training.
- ✚ Incident reporting and inspection software upgrade.
- ✚ Ambulance Wi-Fi upgrade.
- ✚ 412 ball joint replacement.

*** End of Report ***

History (Cost Summary)

1/1/2025 - 1/31/2025

Innovative Maintenance Systems

\Channahon FPD\Station #1\Ambulance

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2020 FORD 550/Horton	\$0.00	\$599.01	\$501.88	\$97.13	\$599.01
Category Subtotal -	\$0.00	\$599.01	\$501.88	\$97.13	\$599.01

\Channahon FPD\Station #1\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2004 Pierce Quantum	\$0.00	\$5,481.61	\$0.00	\$5,481.61	\$5,593.42
Category Subtotal -	\$0.00	\$5,481.61	\$0.00	\$5,481.61	\$5,593.42

\Channahon FPD\Station #1\Staff Cars

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2013 Ford Explorer 448	\$295.24	\$291.69	\$319.60	\$267.33	\$610.41
2023 Ford Explorer 401	\$29.95	\$0.00	(\$6.85)	\$36.80	\$33.94
2023 Ford Explorer 402	\$29.95	\$0.00	(\$6.85)	\$36.80	\$33.94
Category Subtotal -	\$355.14	\$291.69	\$305.90	\$340.93	\$678.29

\Channahon FPD\Station #2\Ambulance

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2016 Ford 550/Horton	\$0.00	\$297.08	\$195.00	\$102.08	\$329.43
Category Subtotal -	\$0.00	\$297.08	\$195.00	\$102.08	\$329.43

\Channahon FPD\Station #2\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Pierce Quantum	\$0.00	\$103.46	\$0.00	\$103.46	\$129.77

Category Subtotal -	\$0.00	\$103.46	\$0.00	\$103.46	\$129.77
Grand Totals:	\$355.14	\$6,772.85	\$1,002.78	\$6,125.21	\$7,329.92

History (Detailed)

1/1/2025 - 1/31/2025

Innovative Maintenance Systems

\Channahon FPD\Station #1\Ambulance

2020 FORD 550/Horton

2020 Ford F550

Unit #:	AM-4	Serial #:	1FDUF5HN5LED62650
Tag #:	712601	Job #	19528
Mileage	62,260		

Date	Mileage	Notes	Vendor	Total Cost
1/10/2025	62,260	Vehicle taken OOS for engine issue. Had it towed to D'Orazio. Found ignition issue with # 1 cylinder. Repalced plug wire and plug. D'orazio brought the vehicle back and it was put in service.	D'Orazio Ford	\$599.01

Maintenance Performed	Cost
Discount	(\$26.21)
Ignition repair	\$262.13
Tow	\$363.09
Total:	\$599.01

Total:	\$599.01	\$599.01
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\Channahon FPD\Station #1\Engines

2004 Pierce Quantum

2004 Pirece Quantum

Unit #:	ENG-2	Serial #:	4PCT02HG4A003791
Tag #:	N/A	JOB #	14987
Mileage	78,418		

Date	Mileage	Notes	Vendor	Total Cost
1/3/2025	0	Ball Joint repair. Seperate invoices from MacQueen as some were back ordered.	MacQueen Emergency Products	\$4,877.00

Maintenance Performed	Cost
Ball Joints and related parts	\$3,054.14
Ball Joints	\$1,774.94
Total:	\$4,829.08

1/13/2025	58,920	New discharge cap due to one missing. Seal kit and ball for valve repair.	MacQueen Emergency Products	\$325.49
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Maintenance Performed	Cost
Discharge Cap	\$55.78
Valve repair	\$227.75
Total:	\$283.53

1/16/2025	58,920	Trandfer valve indicator parts. Ben to make the repair.	MacQueen Emergency Products	\$390.93
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Maintenance Performed	Cost
Transfer Valve Parts	\$369.00
Total:	\$369.00

Total:	\$0.09	\$5,593.42
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\Channahon FPD\Station #1\Staff Cars

2013 Ford Explorer 448

2013 Ford Explorer

Unit #:	ADM-2	Serial #:	1FM5K8AR2DGB90436
Tag #:			
Mileage	121,868		

Date	Mileage	Notes	Vendor	Total Cost
1/9/2025	121,169	PM service. Oil and filter changed.	Auto Science	\$307.05

2/6/2025 10:16:54 AM

Battery tested low and was replaced.

Maintenance Performed

PM Service

Cost

\$295.24

Total: \$295.24

1/15/2025	121,868	Check engine light was on. Found it related to the catalytic convertor. Found an exhaust leak after the convertor. Replaced gasket and welded other small leak openings at the resonator.	Auto Science	\$303.36
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Maintenance Performed

Check Engine Light

Cost

\$291.69

Total: \$291.69

Total:	\$0.87	\$610.41
---------------	---------------	-----------------

2023 Ford Explorer 401

2023 Ford Explorer

Unit #:	ADM-5	Serial #:	1FM5K8AB6PGB36919
Tag #:	9,860		

Date		Notes	Vendor	Total Cost
1/21/2025	9,860	PM Service and safety inspection. Oil and filter changed. Checked battery. Car has been having intermittent starting issues. Checked shore line. It is working properly. Found a bad extension cord that was being used. Discount from the dealer that covered the labor charge. On-site service.	D'Orazio Ford	\$33.94

Maintenance Performed

PM

Cost

\$29.95

Total: \$29.95

Total:	\$33.94	\$33.94
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2023 Ford Explorer 402

2023 Ford Explorer

Unit #:	ADM-4	Serial #:	1FM5K8AB0PGA62736
Tag #:	25,740		

Date		Notes	Vendor	Total Cost
1/21/2025	25,740	PM and safety inspection. Oil and filter changed. Rotated tires. Discount from the dealer that covered the labor charge. On-site service.	D'Orazio Ford	\$33.94

Maintenance Performed

PM

Cost

\$29.95

Total: \$29.95

Total:	\$33.94	\$33.94
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\Channahon FPD\Station #2\Ambulance

2016 Ford 550/Horton

2016 Ford F550

Unit #: AM-3 Serial #: 1FDUF5HT7GEC58536
 Tag #: 712602AM Job #: 17427
 Mileage 75,491

Date	Mileage	Notes	Vendor	Total Cost
1/3/2025	75,154	Replacement light in the front grill. Driver's side. Cracked lens and moisture on the inside. Parts only.	Fleet Safety Supply	\$65.92
Maintenance Performed				Cost
Emergency Light				\$50.00
Total:				\$50.00
1/15/2025	75,456	New rear tires installed. Tires bought from Arnison Tire on 12/9/24. Install labor only.		\$0.00
Maintenance Performed				Cost
Tires				\$0.00
Total:				\$0.00
1/16/2025	75,456	New graphics. Change 424 to 415.	Harmonic Designs	\$195.00
Maintenance Performed				Cost
Graphics				\$195.00
Total:				\$195.00
1/21/2025	75,491	2 new emergency light lenses installed due to cracks in the current lenses. Parts only.	Fleet Safety Supply	\$68.51
Maintenance Performed				Cost
Light Lens				\$52.08
Total:				\$52.08
Total:			\$0.98	\$329.43

\Channahon FPD\Station #2\Engines**2012 Pierce Quantum**

2012 Pierce Quantum

Unit #: ENG-3 Serial #: 4P1CU01D7CA012705
 Tag #: N/A Job #: 25218
 Mileage 81,963

Date	Mileage	Notes	Vendor	Total Cost
1/8/2025	81,949	Convex mirror mount cracked and mirror is loose. Convex mirror motor and mount replaced. Part from MacQueen.	MacQueen Emergency Products	\$95.12
Maintenance Performed				Cost
Convex mirror mount				\$68.81
Total:				\$68.81
1/14/2025	81,963	Napa Morris. New light for the engine. An LED cab clearance light that was out. Replaced by Ben.	Napa Channahon	\$34.65
Maintenance Performed				Cost
Clearance Light				\$34.65
Total:				\$34.65
Total:			\$9.27	\$129.77

Grand Total:

\$7,329.92



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET
CHANNAHON IL 60410

815-467-6767
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January 31, 2025

To: Board of Trustees
From: John Petrakis, Fire Chief
RE: Monthly Chief Activity Report

The following items summarize my appointments, assignments, and completions for this month:

- Station 2 Updates
 - The remaining items on the warranty completion list have been completed except for the two-step seal coat and landscaping. These items are pending appropriate outdoor conditions.
 - RC Wegman has provided the requested maintenance bond for \$50,000.00.
- Eligibility Process 2025_1
 - At the time of the composition of this report, 5 candidates have taken out applications.
 - Applications are due February 14 at 2 PM; Orientation and examination are scheduled for March 12 at 9 AM.
- Fire Prevention
 - Fire prevention and inspection activities remain active. FF/Medic Dillon Pierce, Captain McMillin and Lieutenant O'Hern continue to conduct occupancy inspections and re-inspections. I continue to assist with the enforcement of fire codes and life safety inquiries.
 - M&I Steel Expansion
 - INEOS Emergency Fire Alarm Panel Installation
 - Eames Street Apartments
 - Violation Notices
 - Midwest EDM Specialists
 - Forte Arts Center
 - ONEOK
 - Henkles & McCoy
 - Schrieber Transportation
 - Puppy Cuts
 - Pizza 4 U
 - Traditions Barber Shop
 - Subway
 - Speedway
 - Taco Burrito King
 - Super Sauce
 - 72 Hour Violations
 - Grand Dental
 - AHJ Referrals
 - Dollar General (Peninsula Drive)

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- Grant Applications
 - We have been coordinating with Jody Toman to research and select appropriate grant opportunities. We have hosted several phone conferences and Teams virtual meetings to review information and grant funding possibilities that would benefit the organization.
 - With the assistance of Jody, we have submitted to the Office of the State Fire Marshal's Station Infrastructure Grant. The scope of the grant includes the replacement of the Station 1 generator/switch gear and Station 1 apron replacement.
 - We are currently working on data for the Assistance for Firefighters SAFER Grant application. In addition, we are lined up to discuss grant opportunities for public education and support services programs. Sarah and Luanne will join Jody and I in the week of February 17 to discuss the scope of potential projects and initiatives.
- Reunification Practices with Local Public Safety
 - We are involved with Channahon PD, Channahon EMA, Will County EMA, Will County ROE, and local clinicians to assist the local school districts with the establishment and/or refinement of their reunification plans.
 - Efforts have been made to identify local occupancies who could host the demands of a reunification center and discussions to obtain MOU's are forthcoming.
 - The terminal goal is to collaborate with local school district administrators and participate in training and exercises to ensure local plans are adequate.
- Refinement of Cost Recovery Ordinance
 - To incorporate the various avenues the district can pursue cost recovery for non-resident recipients, I have refined and provided necessary updates that reflect our fire incident cost recovery, hazardous materials spillers pay, technical rescue recovery, and charges for water now assessed by the village. This ordinance is part of your packet and has been placed as an action item for the meeting.
- Automated CPR Device Purchase
 - Lt. Koranda has submitted a purchase order for 2 LUCAS devices to outfit each front-line ambulance. Quotes were obtained from the only 2 vendors (Stryker & Physio Control) who manufacture such devices. The LUCAS device is the lower bid of the two and is recommended for purchase. This item is a budgeted expense for 2025 in the minor capital outlay.
- District Policy Manual, Board of Fire Commissioners Manual, and Administrative Guides
 - Progress is slow but when time permits, refinement and composition of updates remain underway.
- Vehicle Replacement
 - You will note in DC Toepper's report and meeting agenda; DC Toepper will be looking for approval from the Board to grant permission to begin the specification of a new fire engine. The next specification year is 2028, however, with production times still being 24-36 months, we need to refine the current fire engine specification and prepare to purchase. DC Toepper will have additional information as part of his report.
- Firefighter Dale Tobolt
 - On January 29, we recognized and celebrated FF/Medic Dale Tobolt's completion of probation achievement. He was provided with his District challenge coin and firefighter badge with his designated badge number.
- Fire Incident and Station Activity Management Software
 - The current fire incident software we use through Will County, Fire Reporting Management Software, will become unsupported in 2026. Working with DC Toepper, Captains, FF/Medic Pierce, we are evaluating various platforms available. The county has not provided guidance on which program they will house and support. There are three

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platforms we are currently evaluating. The evaluation period is very early, and we still have other platforms to consider. There will be a software subscription fee likely associated with the program we choose. We do not have numbers at this point. We are sharing as this will likely be a discussion later in the budget year as we bring our recommendations to the Board.

Miscellaneous Events/Activities

- Administrative Staff Meetings
- Occupancy Inspections
- Violation Notices
- Plan reviews
- Alarm and Sprinkler Acceptances
- Eligibility orientation and examination
- Firefighter interviews
- Community Support Service Task Force Meeting
- Emergency services reunification discussion
- Support Services Check-in with Luanne and Shifts
- Public Education Check-in with Sarah

Pending

- Officer Meetings
- Support Service Updates with Crews
- Board of Trustee Administrative Manual Revisions
- Board of Fire Commissioner Manual Revisions
- Administrative Guideline Compositions
- Strategic Plan Revision and Updates
- Succession Plan Revision and Updates
- Division 15 Chiefs Meeting
- Emergency Services School Reunification Initiative
- Community Support Services Task Force Meeting
- Fire Prevention Position Vacancy
- Grant Application Opportunities

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