



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, IL 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Board of Trustee Regular Meeting Minutes

On the 13th day of March 2025, the regular meeting of the Board of Trustees of the Channahon Fire Protection District held at fire station #1 was called to order at 9:00 a.m., pursuant to notice, at the Fire Station #1, 24929 S. Center St., Channahon, Illinois with the Pledge of Allegiance.

In attendance were President S. Rittof, Treasurer M. McMillin, Trustee Montgomery, and Trustee M. J. McMillin. Chief Petrakis, Deputy Chief Toepper, Ex. Assistant Arnold, and Attorney Motylinski were in attendance. Secretary M. Rittof called into the meeting.

Captain Skole and Firefighter Schneider joined the meeting.

MATTER OF THE PUBLIC: None

APPROVAL OF THE MINUTES:

Trustee Montgomery made a motion to approve February 13, 2025, regular meeting minutes, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

TREASURER REPORT:

The Treasurer's report ending February 2025 along with the disbursement record for February 2025 were presented, showing disbursements by check number, date, payee, and amount. Trustee Montgomery made a motion to accept the reports as presented, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

The outstanding bills to be paid were presented. The Trustees reviewed the bills. Trustee Montgomery made a motion to pay the bills as presented, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried. A discussion was held on the Stryker bill that was paid in February and the current invoices for the Lucas Device. February bill was to cover the ambulance cot repairs. The current bills are for devices and supplies, there is also a \$4,000 trade in credit. The Stryker bill will be paid in the amount of \$41,053.28.

A discussion was held on ACH banking for billing. Executive Fire Support Manager Arnold has received some procedures on how others handle the process. She is still confirming how things

will need to be handled. First Secure Bank will waive the fees for the ACH transactions and will require the District Treasurer to sign in and approve the payments being made. Executive Fire Support Manager Arnold will be sending Attorney Motylinski what she has gotten so we can get a policy written on how Channahon will handle ACH payments. Secretary M. Rittof would like it tabled, and a policy be brought back next month for consideration.

Secretary M. Rittof asked about our tax exemption status. Are we exempt. We are exempt and have just received the new certificate, which is good for five years. He was concerned because tax is being charged on everything now. Trustee M. J. McMillin questioned the tax on our utility bills. Executive Fire Support Manager Arnold has tried to have those removed and they are not part of the tax-exempt rules.

MONEY COLLECTED:

\$92,568.93 - Ambulance Billing (\$171,392.28 for 2025); \$1,200.00 – Impact Fees; \$8,140.45 – Interest; \$2,636.47 – Reimbursement; \$20.00 – Report Fees.

Communications:

1. Village of Channahon – Impact Fees

President S. Rittof asked if there was a way we can charge the Village of Channahon for the fire inspections we are doing. Chief Petrakis stated then we would have to charge all the business in the district. President S. Rittof stated we are doing the inspections for the village. They would just tell us not to do them if we requested payment. These inspections keep buildings from becoming a fire hazard for our guys and the community.

OLD BUSINESS:

1. **Station #2 Construction** – Chief Petrakis stated - There are two items under the construction updates. The contingency adjustment from Testa Steel, which required some clarification that was not for them coming out and trying to retighten or back out the screws. It was for an awning by the back door. Trustee Montgomery made a motion to approve and pay the change order for Testa Steel for the awning, seconded by Treasurer M. McMillin with discussion. A discussion was held. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – No. Motion carried to approve and pay the change order for Testa Steel.

The second item is a letter from Wegman, the board needs to review (attached). After a discussion was held regarding the letter, Secretary M. Rittof stated we need to have Collette come to a meeting. Whether it's a special meeting or the next meeting to address these issues and show us where their responsibility was to work with the third party, and it wasn't their responsibility to keep the soil erosion report. Secretary M. Rittof also feels the maintenance bond is still not correct. Attorney Motylinski, I see it as three separate issues. First the repair of structural issues with the asphalt, second - 2 layers of premium seal coating system, and third is re-stripping of the lot. Secretary M. Rittof, I see it as repairs to the seal coating. The bond should not say repair, it should say structural. Attorney Motylinski, I take those as three separate items. If you had any three of those situations occur, you could make a claim on the bond. And first we would have to go through Abby Paving. They must be insolvent before we get

to the bond. Secretary M. Rittof, just note that in the Minutes. President S. Rittof, see if Collette will come to the next meeting.

2. **Discuss and approve starting the process to purchase a new Pierce Engine:** Deputy Chief Toepper submitted a proposal for the new Pierce Engine along with a survey from area department recent purchases (attached). A discussion was held regarding the purchase process and the possible changes that could be made to the contract once we have committed. Trustee Montgomery made a motion to purchase a new Pierce Engine, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – No. Motion carried.
3. **Discuss and approve the Lighting Upgrade for Station 1 – Twin Supplies, LTD - \$10,689.40:** Chief Petrakis explained to the board about the call that was received shortly after last months meeting regarding the lighting upgrade. A discussion was held regarding prevailing wage and how the Department of Labor requires the reports to be filed. A discussion was also held on the action taken last month and no changes were made to the original position.
4. **Discuss and approve the purchase of a new Bureau Car:** Deputy Chief Toepper presented the board with vehicle information. A discussion was held on purchasing a police interceptor or a civilian style car. Treasurer M. McMillin feels it would be best to have the same type of vehicle we have now in case we need to move the fleet around. It would be ready for light and sirens. Trustee Montgomery agrees. The board would like to have a comparison between D’Orazio and Currie regarding the purchase. Treasurer M. McMillin rescinded his motion last month to purchase the bureau car, seconded by Trustee Montgomery. All are in favor, motion carries. This will be tabled to the April meeting.
5. **Discuss and approve ACH Payments:** Tabled to April meeting.

Secretary M. Rittof left the meeting.

NEW BUSINESS:

1. **Discuss and approve Compliance Report / IMRF Resolution – IRC Section 125 Plan (ratify):** Executive Fire Support Manager Arnold explained the compliance report and the resolution to the board. Treasurer M. McMillin made a motion to ratify the IMRF Resolution – IRC Section 125 Plan, seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.
2. **Discuss and approve the Clear Voice Maintenance Contract for 2025 - \$1,588.37:** Treasurer M. McMillin made a motion to approve the Clear Voice Maintenance Contract, seconded by Trustee Montgomery. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

3. **Discuss and approve the 3-year Contractual Agreement with Mack & Associates for Auditing Services:** A discussion was held regarding the auditing services. Trustee Montgomery made a motion to approve the auditing services agreement with Mack & Associates for three years, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

WESCOM: None

LEGAL UPDATE: None

COMMUNITY SUPPORT SERVICES – (Report attached)

FIRE AND LIFE SAFETY EDUCATOR – (Report attached)

FIRE PREVENTION AND INSPECTION MONTHLY REPORT – (Report Attached)

DEPUTY CHIEF REPORT AND VEHICLE/BUILDING MAINTENANCE: (report attached)

Just an FYI - Next month we will be bringing new hydraulic E-Tools to the board for approval. They have been budgeted for, and I have been working with the guys to get the best ones.

CHIEF REPORT: (report attached)

- We have received our ISO grading back and are going to push for retro grading. Some of the items we lost points on are no ladder truck and manpower. Chief Petrakis has a meeting set up with the Regional Manager to discuss our grading.
- The test for Firefighter/Paramedic had three candidates. Interviews are next week.
- The district photos will be after the April Board meeting. Please dress for the photo.

Trustee M. J. McMillin requested that the Trustees go into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district (5 ILCS 120/2 © (1)), the collective negotiating matters (2), and the sale of property (6). Motion made by Trustee M. J. McMillin, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof - Absent; Trustee Montgomery – Yes; Trustee M.J. McMillin – Yes. Motion carried to place the meeting in closed session at 10:39 a.m.

At 10:45 a.m., the meeting resumed open session with a motion by Treasurer M. McMillin and seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof - Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion was carried to place the meeting in open session.

Chief Petrakis informed the board they are working on getting the plan reviews completed in house.

There being no further or other business to come before the meeting, upon motion duly made by President S. Rittof, seconded by Treasurer M. McMillin, unanimously approved, the meeting adjourned at 10:54 a.m.

Respectfully Submitted

Jacque Arnold

Executive Fire Support Manager

CHANNAHON FIRE PROTECTION DISTRICT

3/6/2025 10:02 AM

Register: 2016660 · First Secure - Checking

From 02/13/2025 through 03/13/2025

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|--------|----------------------------|---------------------------|-------------------|-----------|---|---------|------------|
| 02/13/2025 | | | 401-01 · Ambulance Bi... | Deposit | | X | 525.28 | 487,888.38 |
| 02/13/2025 | 3280 | A Beep | 1-201 · 2000 Accounts ... | 0003335 | 512.50 | X | | 487,375.88 |
| 02/13/2025 | 3281 | Air One Equipment, ... | 1-201 · 2000 Accounts ... | 146 | 2,821.00 | X | | 484,554.88 |
| 02/13/2025 | 3282 | Auto Science | 1-201 · 2000 Accounts ... | | 610.41 | X | | 483,944.47 |
| 02/13/2025 | 3283 | Brian McMillin | 1-201 · 2000 Accounts ... | | 1,528.00 | X | | 482,416.47 |
| 02/13/2025 | 3284 | CDW Government, I... | 1-201 · 2000 Accounts ... | | 8,638.71 | X | | 473,777.76 |
| 02/13/2025 | 3285 | Chicago Ridge Fire ... | 1-201 · 2000 Accounts ... | | 300.00 | X | | 473,477.76 |
| 02/13/2025 | 3286 | Clear Voice, Inc. | 1-201 · 2000 Accounts ... | Inv. 21996 | 70.00 | X | | 473,407.76 |
| 02/13/2025 | 3287 | Clennon Electric, Inc. | 1-201 · 2000 Accounts ... | Inv. 42501 | 413.78 | X | | 472,993.98 |
| 02/13/2025 | 3288 | Comcast | 1-201 · 2000 Accounts ... | | 231.38 | X | | 472,762.60 |
| 02/13/2025 | 3289 | Constellation Energy... | 1-201 · 2000 Accounts ... | | 2,186.66 | X | | 470,575.94 |
| 02/13/2025 | 3290 | D'Orazio Ford | 1-201 · 2000 Accounts ... | | 666.89 | X | | 469,909.05 |
| 02/13/2025 | 3291 | Elevated Safety | 1-201 · 2000 Accounts ... | INV00006230 | 1,880.17 | X | | 468,028.88 |
| 02/13/2025 | 3292 | EMS Management &... | 1-201 · 2000 Accounts ... | | 4,301.06 | X | | 463,727.82 |
| 02/13/2025 | 3293 | Estech Sysems, Inc. | 1-201 · 2000 Accounts ... | Inv. 185024 | 193.92 | X | | 463,533.90 |
| 02/13/2025 | 3294 | Feece Oil Co. | 1-201 · 2000 Accounts ... | | 2,392.36 | X | | 461,141.54 |
| 02/13/2025 | 3295 | Fleet Safety Supply | 1-201 · 2000 Accounts ... | Inv. 84383 | 68.51 | X | | 461,073.03 |
| 02/13/2025 | 3296 | Gordon Flesch Comp... | 1-201 · 2000 Accounts ... | 20RICF20 | 250.91 | X | | 460,822.12 |
| 02/13/2025 | 3297 | Harmonic Design | 1-201 · 2000 Accounts ... | | 375.00 | X | | 460,447.12 |
| 02/13/2025 | 3298 | Illinois Fire Chief's ... | 1-201 · 2000 Accounts ... | Inv. 8288a | 4,468.75 | X | | 455,978.37 |
| 02/13/2025 | 3299 | Illinois Fire Inspector... | 1-201 · 2000 Accounts ... | Inv. 25039 | 700.00 | X | | 455,278.37 |
| 02/13/2025 | 3300 | Illinois Fire Service ... | 1-201 · 2000 Accounts ... | Fellows/Cantre... | 110.00 | | | 455,168.37 |
| 02/13/2025 | 3301 | Illinois Public Risk F... | 1-201 · 2000 Accounts ... | Inv. 94201 | 15,523.00 | X | | 439,645.37 |
| 02/13/2025 | 3302 | JCM Uniforms, Inc. | 1-201 · 2000 Accounts ... | | 365.89 | X | | 439,279.48 |
| 02/13/2025 | 3303 | Jeff Toepper | 1-201 · 2000 Accounts ... | Cell Phone | 80.00 | X | | 439,199.48 |
| 02/13/2025 | 3304 | Joe Martin & Associ... | 1-201 · 2000 Accounts ... | Inv. 1430 | 494.21 | X | | 438,705.27 |
| 02/13/2025 | 3305 | Joliet Water Recondi... | 1-201 · 2000 Accounts ... | | 48.00 | X | | 438,657.27 |
| 02/13/2025 | 3306 | LRS, Inc. | 1-201 · 2000 Accounts ... | | 159.40 | X | | 438,497.87 |
| 02/13/2025 | 3307 | MacQueen Emergenc... | 1-201 · 2000 Accounts ... | | 1,434.52 | X | | 437,063.35 |
| 02/13/2025 | 3308 | Metalmaster/Roofma... | 1-201 · 2000 Accounts ... | Inv. 22386 | 549.00 | X | | 436,514.35 |
| 02/13/2025 | 3309 | Mike Rittof | 1-201 · 2000 Accounts ... | | 100.00 | X | | 436,414.35 |
| 02/13/2025 | 3310 | Miner Electronics Co... | 1-201 · 2000 Accounts ... | 577205 | 2,236.00 | X | | 434,178.35 |
| 02/13/2025 | 3311 | Minooka Grain, Lum... | 1-201 · 2000 Accounts ... | 76767 | 39.34 | X | | 434,139.01 |
| 02/13/2025 | 3312 | Napa Auto Parts of C... | 1-201 · 2000 Accounts ... | | 22.55 | X | | 434,116.46 |
| 02/13/2025 | 3313 | Napa Auto Parts of ... | 1-201 · 2000 Accounts ... | Inv. 604930 | 34.65 | X | | 434,081.81 |
| 02/13/2025 | 3314 | Nicor Gas | 1-201 · 2000 Accounts ... | | 1,589.99 | X | | 432,491.82 |
| 02/13/2025 | 3315 | Ottosen Dinolfo Has... | 1-201 · 2000 Accounts ... | Inv. 11916 | 1,640.24 | X | | 430,851.58 |
| 02/13/2025 | 3316 | Perry Brown Plumbi... | 1-201 · 2000 Accounts ... | Inv. 1575.00 | 1,575.00 | X | | 429,276.58 |
| 02/13/2025 | 3317 | PNC Equipment Fina... | 1-201 · 2000 Accounts ... | 98994080-1 | 29,346.68 | X | | 399,929.90 |
| 02/13/2025 | 3318 | PremiStar - North | 1-201 · 2000 Accounts ... | Inv. SI2273644 | 1,887.00 | X | | 398,042.90 |

CHANNAHON FIRE PROTECTION DISTRICT

3/6/2025 10:02 AM

Register: 2016660 · First Secure - Checking

From 02/13/2025 through 03/13/2025

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|------------|-------------------------|-----------------------------|--------------------|------------|---|------------|------------|
| 02/13/2025 | 3319 | R. C. Wegman | 1-201 · 2000 Accounts ... | Payment #18 | 102,213.00 | X | | 295,829.90 |
| 02/13/2025 | 3320 | Standard Insurance C... | 1-201 · 2000 Accounts ... | 00 162517 | 177.05 | X | | 295,652.85 |
| 02/13/2025 | 3321 | Stryker Sales Corp | 1-201 · 2000 Accounts ... | | 8,146.00 | X | | 287,506.85 |
| 02/13/2025 | 3322 | Terrence O'Hern | 1-201 · 2000 Accounts ... | | 3,056.00 | X | | 284,450.85 |
| 02/13/2025 | 3323 | The Village of Chan... | 1-201 · 2000 Accounts ... | | 189.70 | X | | 284,261.15 |
| 02/13/2025 | 3324 | US Gas | 1-201 · 2000 Accounts ... | | 225.40 | X | | 284,035.75 |
| 02/13/2025 | 3325 | Verizon Wireless | 1-201 · 2000 Accounts ... | VOID: 815922... | | X | | 284,035.75 |
| 02/13/2025 | 3325 | Verizon Wireless | 1-201 · 2000 Accounts ... | 8159220120001 | 594.65 | X | | 283,441.10 |
| 02/13/2025 | 3326 | Village of Romeovill... | 1-201 · 2000 Accounts ... | Inv. 2025-050 | 1,300.00 | X | | 282,141.10 |
| 02/13/2025 | 3327 | Wescom | 1-201 · 2000 Accounts ... | | 9,013.50 | | | 273,127.60 |
| 02/13/2025 | 3328 | Whitmore Ace Hard... | 1-201 · 2000 Accounts ... | | 210.95 | X | | 272,916.65 |
| 02/14/2025 | | QuickBooks Payroll ... | 064-6 · Amb General/ ... | Created by Pay... | 2,711.83 | X | | 270,204.82 |
| 02/15/2025 | 2012580 | Verizon Wireless | 1-201 · 2000 Accounts ... | 8159220120001 | 80.00 | X | | 270,124.82 |
| 02/18/2025 | | | 401-10 · Reimburseme... | Deposit | | X | 424.36 | 270,549.18 |
| 02/18/2025 | 16993389 | Standard Insurance C... | 1-201 · 2000 Accounts ... | 00 162517 | 292.80 | X | | 270,256.38 |
| 02/18/2025 | 35673468 | Department of Treas... | -split- | 36-3327732 | 345.42 | X | | 269,910.96 |
| 02/18/2025 | 1069898... | Il. Dept. of Revenue | 2100 · Payroll Liabilities | 36-3327732 | 156.55 | X | | 269,754.41 |
| 02/18/2025 | 1742458... | Blue Cross and Blue ... | 1-201 · 2000 Accounts ... | Acct. 000618608 | 45,214.26 | X | | 224,540.15 |
| 02/18/2025 | DD7222 | Liebermann, Kurt E. | -split- | Direct Deposit | | X | | 224,540.15 |
| 02/18/2025 | | | 7003750 · First Secure ... | Funds Transfer ... | 7,607.04 | X | | 216,933.11 |
| 02/18/2025 | | | Channahon FPD - Capi... | Funds Transfer ... | | X | 205,412.10 | 422,345.21 |
| 02/18/2025 | | | 7003750 · First Secure ... | Funds Transfer ... | | X | 100,000.00 | 522,345.21 |
| 02/19/2025 | | | 401-10 · Reimburseme... | Deposit | | X | 1,164.11 | 523,509.32 |
| 02/20/2025 | | | 401-01 · Ambulance Bi... | Deposit | | X | 8,668.15 | 532,177.47 |
| 02/20/2025 | | QuickBooks Payroll ... | 064-6 · Amb General/ ... | Created by Pay... | 77,971.65 | X | | 454,205.82 |
| 02/21/2025 | 3329 | Channahon Prof. Fire... | 2100 · Payroll Liabilities | | 1,330.00 | X | | 452,875.82 |
| 02/21/2025 | 3330 | Channahon FPD Fire... | 2100 · Payroll Liabilities | | 15,850.31 | X | | 437,025.51 |
| 02/21/2025 | 153181 | Transamerica | -split- | PE61743-0000... | 5,605.73 | X | | 431,419.78 |
| 02/21/2025 | 153185 | Transamerica | 11.11 · chief's pen. & d... | VB98198 00001 | 182.03 | X | | 431,237.75 |
| 02/21/2025 | 823043 | AFLAC | -split- | HX998 | 416.84 | | | 430,820.91 |
| 02/21/2025 | 63761981 | Department of Treas... | -split- | 36-3327732 | 18,125.66 | X | | 412,695.25 |
| 02/21/2025 | 588044720 | Il. Dept. of Revenue | 2100 · Payroll Liabilities | 36-3327732 | 5,081.99 | X | | 407,613.26 |
| 02/21/2025 | DD7223 | Arnold, Jacquelyn M. | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7224 | Bowles, Matthew | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7225 | Cantrell, Luanne K | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7226 | Ciarlette, Noah A | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7227 | Dikun, Nathan S | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7228 | Dircks, Brennan C | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7229 | Fals, Shelby L. | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7230 | Fellows, Sarah K | -split- | Direct Deposit | | X | | 407,613.26 |

CHANNAHON FIRE PROTECTION DISTRICT

3/6/2025 10:02 AM

Register: 2016660 · First Secure - Checking

From 02/13/2025 through 03/13/2025

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|------------|-------------------------|-----------------------------|-------------------|-----------|---|----------|------------|
| 02/21/2025 | DD7231 | Grubisich, Danial P | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7232 | Hammerstein, Jr., Mi... | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7233 | Hartman, Jason S | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7234 | Highbaugh, Andrew S | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7235 | Kazak, Jeffrey M | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7236 | Koranda, Jr., Allen C. | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7237 | McCluskey, William | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7238 | McMillin, Brian D. | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7239 | O'Hern, Terrence M. | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7240 | Petrakis, John | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7241 | Pierce, Dillon J. | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7242 | Randich, Jacob M. | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7243 | Schneider, Scott W. | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7244 | Schumacher, Jessica L | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7245 | Skole, Matthew J. | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7246 | Tobolt, Dale G | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/21/2025 | DD7247 | Toepper, Jeffrey S. | -split- | Direct Deposit | | X | | 407,613.26 |
| 02/26/2025 | | | 401-08 · Impact Fee \$ | Deposit | | X | 1,200.00 | 408,813.26 |
| 02/26/2025 | | BKMS Injury Attorn... | 1200 · Accounts Recei... | | | X | 20.00 | 408,833.26 |
| 02/27/2025 | 2007549... | Comcast | 1-201 · 2000 Accounts ... | | 305.84 | | | 408,527.42 |
| 02/28/2025 | | | 401-09 · Interest \$ | Interest | | X | 59.04 | 408,586.46 |
| 03/05/2025 | 2435812... | IMRF | -split- | 07256 | 1,890.98 | | | 406,695.48 |
| 03/06/2025 | | | 401-10 · Reimburseme... | Deposit | | | 620.00 | 407,315.48 |
| 03/06/2025 | | QuickBooks Payroll ... | 064-6 · Amb General/ ... | Created by Pay... | 72,084.93 | | | 335,230.55 |
| 03/07/2025 | 160477 | Transamerica | -split- | PE61743-0000... | 5,584.09 | | | 329,646.46 |
| 03/07/2025 | 160479 | Transamerica | 11.11 · chief's pen. & d... | VB98198 00001 | 182.03 | | | 329,464.43 |
| 03/07/2025 | 15380421 | Department of Treas... | -split- | 36-3327732 | 15,686.02 | | | 313,778.41 |
| 03/07/2025 | 994633136 | Il. Dept. of Revenue | 2100 · Payroll Liabilities | 36-3327732 | 4,548.62 | | | 309,229.79 |
| 03/07/2025 | DD7248 | Arnold, Jacquelyn M. | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7249 | Bowles, Matthew | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7250 | Cantrell, Luanne K | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7251 | Ciarlette, Noah A | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7252 | Dikun, Nathan S | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7253 | Dircks, Brennan C | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7254 | Fals, Shelby L. | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7255 | Fellows, Sarah K | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7256 | Grubisich, Danial P | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7257 | Hammerstein, Jr., Mi... | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7258 | Hartman, Jason S | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7259 | Highbaugh, Andrew S | -split- | Direct Deposit | | X | | 309,229.79 |

CHANNAHON FIRE PROTECTION DISTRICT

3/6/2025 10:02 AM

Register: 2016660 · First Secure - Checking

From 02/13/2025 through 03/13/2025

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|-------------|---------------|------------------------|----------------|----------------|----------------|----------|----------------|----------------|
| 03/07/2025 | DD7260 | Kazak, Jeffrey M | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7261 | Koranda, Jr., Allen C. | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7262 | McMillin, Brian D. | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7263 | O'Hern, Terrence M. | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7264 | Petrakis, John | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7265 | Pierce, Dillon J. | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7266 | Randich, Jacob M. | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7267 | Schneider, Scott W. | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7268 | Schumacher, Jessica L | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7269 | Skole, Matthew J. | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7270 | Tobolt, Dale G | -split- | Direct Deposit | | X | | 309,229.79 |
| 03/07/2025 | DD7271 | Toepper, Jeffrey S. | -split- | Direct Deposit | | X | | 309,229.79 |



Community Support Services Report February 2025

Statistics

70 Ambulance Calls

- Lift Assist/Falls - 16
- Psych - 10

Monthly Referrals - 2

| Priority Level | Type | Disposition | Count |
|---|--------|-------------|-------|
| 106 – Unable to Care for Self/Environment | AMSICK | Active Case | 1 |
| Assistance for single mom - Resources | OR | Active Case | 1 |

Active Cases -10

| Alarm Date | Incident # | Priority Level |
|------------|------------|--|
| 11/27/24 | 2401778 | 312 – Mega User Risk |
| 1/22/25 | 2500116 | 312 – Mega User Risk |
| 1/29/25 | 2500143 | 312 – Mega User Risk |
| 2/17/25 | 2500245 | 106 – Unable to Care for Self/Environment |
| 2/18/25 | OR25002 | Outside referral for assistance for single mom |
| 3/1/25 | 2500311 | 304 - Grief |
| 3/3/25 | 2500322 | 305 – Mobility Issue/Lift Assist |
| 3/4/25 | 2500327 | 310 – Cognitive Impairment |
| 3/5/25 | 2500337 | 106 – Unable to Care for Self/Environment |
| 3/6/25 | OR25003 | 204 – Abuse - Domestic |

Recent Outcomes

We referred one of our mega users to Will County Senior Services. They did an assessment, and the resident will be receiving 20 hours per week of in-home care without cost.

Working with one of our mega users with eight calls in the past six months for lift assistance. We recommended speaking with his doctor regarding occupational therapy so he can transfer from bed to chair, toilet, shower etc.

A suicidal patient was connected with a clinician, is continuing therapy, doing well, and we haven't been called back since.

Working with a mega user psych case with family dynamic problems. Met with part of the family and they have been referred to a local clinician for family therapy.

Another mega user for Lift Assist is considering overnight in home care as most of the problems are at night. We have recommended an agency through Will County.

By the Numbers

- The CSS program began just 8 months ago on June 1, 2024.
- In that period there were 58 referrals
- Of the 60, 13 have declined our assistance
- **BUT...Because of our help 47 lives have been impacted!**

Activity

- Sarah attended the meeting at St. Elizabeth with Inspector Dillon as I was ill. They presented the fire evacuation plan and maps as well as introduced the idea of “A Matter of Balance” class and home Safety Surveys in the future.
- Sarah and I purchased some “swag” items to hand out at different events promoting our programs.
- Sarah and I will be attending a “Goldeneers” meeting on April at St. Anne Catholic Church. This group of seniors meets monthly for lunch, a presentation, and bingo. We will present our program that day,
- Sarah and I attend the Triad group of New Lenox and Manhattan. This group of seniors gathers once a month with a speaker. We are wondering about starting something like that in our community.
- I am attending the monthly Zoom meeting of the NFPA CRR group called “The Kitchen Table.” Each month a different fire agency presents a topic on CRR. This month’s topic will be with a fire district from Australia.
- We are putting the meetings of the entire Support Squad on hold for the time being. We have chosen to hold a meeting every other month with our clinicians and 911. It has been dubbed, “Support Squad Lite.”
- Planning an update with all shifts to introduce our focus on falls and lift assist patients. I am asking the crews to keep an eye out for unsafe conditions, provide a referral and I will follow up.
- I did a presentation for the CSS program at Channahon Township meeting on 2/26/25.
- I have been meeting with Sarah, Chief, DC, and Jackie planning the Open House on 6/11/25.
- I have vetted our current board-up companies by making sure all required documents have been submitted and are up to date. Chief has updated the list with WECOM.
- I have updated the copy of the “After the Fire” brochure which will be included in new packets for families who have experienced a structure fire. They include the brochure, notebook, and travel sized toiletries for the first few nights.
- At Chief’s suggestion, Sarah and I met with our grant writer Jody. She asked us about our programs and presented us with several opportunities for grants. We have made a list of items that will assist us in presenting our “Matter of Balance” class, meetings with seniors, Sarah’s classes, my presentations, and some funds for marketing videos.

Respectively submitted,
Luanne Cantrell
Community Support Services Coordinator



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET
CHANNAHON IL 60410

815-467-6767
FAX: 815-467-5081



Fire Safety and Life Educator Monthly Activities February 2024

| Trainings/meetings | total students |
|--|----------------|
| 2/14 Safe Sitter Class in Minooka | |
| 2/26 Meeting with Jen Shea (CPR and Heart Scans) | |
| 2/27 CPR at Providence with Marisa Tomich | 28 |
| School Visits | |
| 2/3 Galloway 2 nd grade | 103 |
| 2/4 Galloway 1 st Grade | 102 |
| 2/19 United Methodist Church Preschool | 20 |
| 2/20 United Methodist Church Preschool | 20 |
| 2/21 Galloway Kindergarten | 100 |

| Other | |
|--|--|
| Office hours. Planning for Open House. | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |



CHANNAHON FIRE PROTECTION DISTRICT

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| | |
|--------------------|---|
| Meetings | |
| Pending Activities | 3/3 Park District Preschool 3/4 Galloway 1 st grade 3/5 FLSE meeting and CPR at Providence HS 3/7 CPST continuing ed training day 3/11 CPR class 3/12 meeting with Community Outreach Program MGR 3/17 Galloway 2 nd grade 3/20 ride to school on fire engine 3/24 Safe Sitter class 3/26-3/28 FLSE conference |
| | |

Respectfully Submitted,

Sarah Fellows, Fire Life Safety Educator



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Fire Prevention and Inspection Monthly Activities Feb 2025

| Inspection Summary | |
|--|----|
| Total Inspections | 26 |
| Re-Inspections | 3 |
| Violations referred to Village/County Building Code Official | 1 |
| Recorded Violations | |
| Life Safety | 25 |
| Fire Prevention Systems | 5 |
| Electrical | 13 |
| Miscellaneous Conditions | 21 |

| Field Activity | Total |
|--|-------|
| Alarm System Malfunction - Trouble | - |
| Alarm System Malfunction - Supervisory | - |
| Out of Service – Fire Alarms | - |
| Out of Service – Sprinkler Systems | - |
| | |
| | |
| | |



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| | |
|--------------------|---|
| | |
| Meetings/Trainings | Weekly Meeting with our Fire Inspections personnel, Kirk Wilkins (Village), and Matt Feinberg (Minooka Inspector) |
| Pending Activities | Catch up |

Respectfully Submitted,
O'Hern on behalf of Fire Inspections Group



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

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www.channahonfire.com

Deputy Chief Report for February 2025

Vehicles

- ✦ Contacted Vince for timeline and potential to move forward on a new engine spec to get a price locked in and a place on the build list.
- ✦ Contacted D'Orazio for a bid for a 2025 Explorer for Fire Prevention.
- ✦ Contacted Currie Motors for a bid for a 2025 Explorer for Fire Prevention.
- ✦ 401 and 402 to Camz for vhf install.
- ✦ Ambulance PM's with Lockport EVT. 414, 424, 415.
- ✦ 414 Safety Lane completed.
- ✦ Follow-up with Ben on maintenance items.
- ✦ Contacted EVT Brian on pump testing equipment and flow meter.

Monthly total = \$ 1,897.39

Year to date = \$ 9,227.31

Stations

- ✦ Follow-up and pricing for sprinkler, fire alarm, and backflow device testing for both stations.
- ✦ ComEd contractor in from ComEd efficiency program to evaluate the station for potential upgrade.
- ✦ Moved lift to Station 2 to install Wi-Fi device in the bay floor and other misc. items.
- ✦ Painters in for touchup work at Station 2.
- ✦ Shoreline adjustment for E 421 bay.
- ✦ Met with lighting contractor for ComEd grant lighting upgrade.
- ✦ Station 2 Generator PM Inspection completed.
- ✦ Removed and re-installed security cameras at Station 2 for new steel corners.
- ✦ To Station 2 to meet with Testa. New corners being installed.
- ✦ Four lights installed at Station 1 to demo the updated lights.
- ✦ Lawn fertilizer costs evaluated.
- ✦ Station 2 punch list follow-up.
- ✦ Breathing Air Compressor Quarterly Air Test complete.



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Training/Professional Development

- ✚ 2603 in for Traffic Incident Management review training.
- ✚ Several training PO's processed.
- ✚ Lined up Nicor to provide company training in March.

Meetings

- ✚ Board Meeting.
- ✚ Weekly Staff Meetings.
- ✚ Image Trend Software zoom meeting.
- ✚ Will County EMA and Illinois EMA meeting at the PD reference dosimeter usage and EMA assets.
- ✚ Meeting with the PD on unification sites post active threat incidents.
- ✚ Officer meeting prep.
- ✚ Pension Meeting.
- ✚ Meet with Chief O'Connor on ETSB Board position appointed by the Will County Chiefs.

Miscellaneous

- ✚ Division box card work for a March 1 go live date.
- ✚ Channel guide prepared for new VHF radios.
- ✚ Board reports completed.
- ✚ Worked in maintenance garage organizing some tools and equipment.
- ✚ To Wescom to pick up new vhf radios.
- ✚ To Amazon to pick up glove donation.
- ✚ Vendor/Contractor list updated.
- ✚ First Due software zoom meeting.
- ✚ E-Blast sent out for engine replacement cost evaluation.
- ✚ Research municipal bid options for vehicles.
- ✚ Division Box Card annual update complete.
- ✚ Assisted with assessment center testing in Elwood.



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Significant Calls

- ✚ Crash on I-55. Traumatic arrest.
- ✚ Appliance/Equipment fire at Cardinal Health Warehouse.

Total calls for January = 146

Year-to-date = 309

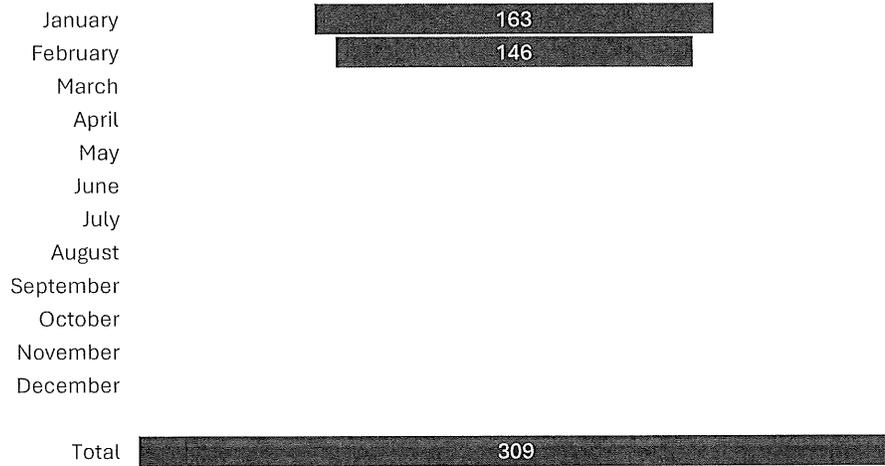
Pending

- ✚ New hires.
- ✚ Run security wire for 2 cameras at Station 1.
- ✚ Incident reporting and inspection software upgrade.
- ✚ PM's for 496, 418, 448.

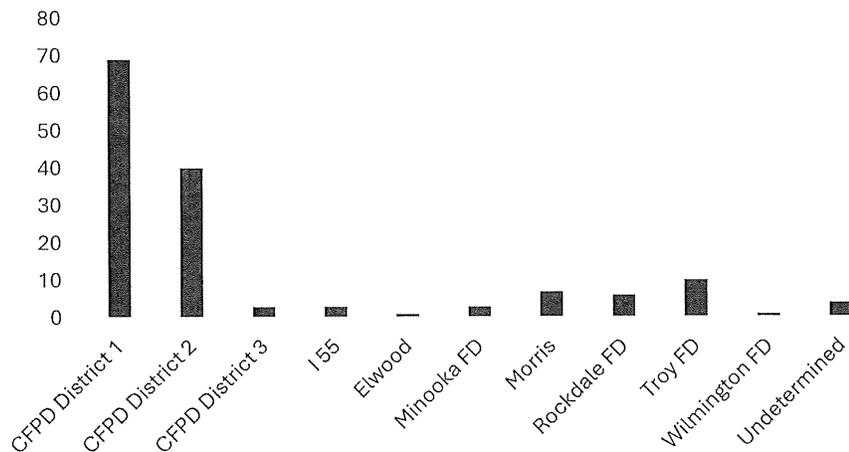
*** End of Report ***

Call Data for 2025

Total Incidents by Month 2025



Incident by District February 2025



History (Cost Summary)

1/1/2025 - 2/28/2025

Innovative Maintenance Systems

\Channahon FPD\Station #1\Ambulance Equipment

| | PM Cost | Repair Cost | Labor Cost | Parts Cost | Total Cost |
|----------------------------|-----------------|-----------------|-----------------|-----------------|-------------------|
| 2020 FORD 550/Horton | \$384.51 | \$599.01 | \$847.13 | \$136.39 | \$1,012.84 |
| Category Subtotal - | \$384.51 | \$599.01 | \$847.13 | \$136.39 | \$1,012.84 |

\Channahon FPD\Station #1\Breathing Air Compressor Equipment

| | PM Cost | Repair Cost | Labor Cost | Parts Cost | Total Cost |
|----------------------------|-----------------|---------------|-----------------|---------------|-----------------|
| Station 1 MAKO | \$165.00 | \$0.00 | \$165.00 | \$0.00 | \$165.00 |
| Category Subtotal - | \$165.00 | \$0.00 | \$165.00 | \$0.00 | \$165.00 |

\Channahon FPD\Station #1\Engines Equipment

| | PM Cost | Repair Cost | Labor Cost | Parts Cost | Total Cost |
|----------------------------|---------------|-------------------|---------------|-------------------|-------------------|
| 2004 Pierce Quantum | \$0.00 | \$5,481.61 | \$0.00 | \$5,481.61 | \$5,593.42 |
| Category Subtotal - | \$0.00 | \$5,481.61 | \$0.00 | \$5,481.61 | \$5,593.42 |

\Channahon FPD\Station #1\Staff Cars Equipment

| | PM Cost | Repair Cost | Labor Cost | Parts Cost | Total Cost |
|----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 2013 Ford Explorer 448 | \$295.24 | \$291.69 | \$319.60 | \$267.33 | \$610.41 |
| 2023 Ford Explorer 401 | \$29.95 | \$37.25 | (\$6.85) | \$74.05 | \$71.19 |
| 2023 Ford Explorer 402 | \$29.95 | \$37.25 | (\$6.85) | \$74.05 | \$71.19 |
| Category Subtotal - | \$355.14 | \$366.19 | \$305.90 | \$415.43 | \$752.79 |

\Channahon FPD\Station #2\Ambulance Equipment

| | PM Cost | Repair Cost | Labor Cost | Parts Cost | Total Cost |
|----------------------|----------|-------------|------------|------------|------------|
| 2016 Ford 550/Horton | \$403.75 | \$297.08 | \$511.25 | \$189.58 | \$764.81 |

AM-5 - 2023 Ford F550

Category Subtotal - \$289.58 \$435.00 \$665.00 \$59.58 \$747.58
\$693.33 \$732.08 \$1,176.25 \$249.16 \$1,512.39

\Channahon FPD\Station #2\Engines
Equipment
2012 Pierce Quantum
Category Subtotal -

| PM Cost | Repair Cost | Labor Cost | Parts Cost | Total Cost |
|---------|-------------|------------|------------|------------|
| \$0.00 | \$141.77 | \$0.00 | \$141.77 | \$190.87 |
| \$0.00 | \$141.77 | \$0.00 | \$141.77 | \$190.87 |

\Channahon FPD\Station #2\Generator
Equipment
Station 2 Generator - 2024 Cummins
Category Subtotal -

| PM Cost | Repair Cost | Labor Cost | Parts Cost | Total Cost |
|---------|-------------|------------|------------|------------|
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Grand Totals: \$1,597.98 \$7,320.66 \$2,494.28 \$6,424.36 \$9,227.31

\Channahon FPD\Station #1\Ambulance

2020 FORD 550/Horton

2020 Ford F550

Unit #: AM-4 Serial #: 1FDUF5HN5LED62650
 Tag #: 712601 Job #: 19528
 Mileage: 64,201

| Date | Mileage | Notes | Vendor | Total Cost |
|-----------|---------|--|--------------|------------|
| 2/24/2025 | 64,201 | PM A with chassis inspection. Replaced oil and filter. Greased chassis. Inspected front and rear suspension with no defects found. Inspected brake pads and rotors. Found driver's side battery terminal stud was broken in the mount and replaced. Performed low voltage load test and checked batteries. Lubricated all door latches. Rotated front tires. Found front grill emergency light on the drivers side was only half working. New light ordered from Fleet Safety. Safety Lane completed at Salclay 2/27/25. | Lockport FPD | \$413.83 |

| Maintenance Performed | Cost |
|-----------------------|-----------------|
| Safety Lane | \$52.00 |
| PM Service | \$332.51 |
| Total: | \$384.51 |

Total: \$413.83 \$413.83

\Channahon FPD\Station #1\Breathing Air Compressor

Station 1 MAKO

2000 CompAir MAKO BAM07HE3

Unit #: Station 1 MAKO Serial #: 5407H495
 Tag #: Hours: 589.3

| Date | Hours | Notes | Vendor | Total Cost |
|-----------|-------|-----------------------------|---------|------------|
| 2/13/2025 | 589.3 | Breathing Air Quality Test. | Air One | \$165.00 |

| Maintenance Performed | Cost |
|-----------------------|-----------------|
| Quarterly Air Test | \$165.00 |
| Total: | \$165.00 |

Total: \$165.00 \$165.00

\Channahon FPD\Station #1\Staff Cars

2023 Ford Explorer 401

2023 Ford Explorer

Unit #: ADM-5 Serial #: 1FM5K8AB6PGB36919
 Tag #: 9,860

| Date | Notes | Vendor | Total Cost |
|-----------|-----------------------------------|---------------------|------------|
| 2/17/2025 | 0 Hardware for VHF radio install. | Fleet Safety Supply | \$37.25 |

| Maintenance Performed | Cost |
|-----------------------|----------------|
| Radio Hardware | \$37.25 |
| Total: | \$37.25 |

Total: \$37.25 \$37.25

2023 Ford Explorer 402

2023 Ford Explorer

 Unit #: ADM-4 Serial #: 1FM5K8AB0PGA62736
 Tag #: 25,740

| Date | Mileage | Notes | Vendor | Total Cost |
|------------------------------|---------|---------------------------------|---------------------|----------------|
| 2/14/2025 | 0 | Hardware for VHF radio install. | Fleet Safety Supply | \$37.25 |
| Maintenance Performed | | | | Cost |
| Radio Hardware | | | | \$37.25 |
| Total: | | | | \$37.25 |
| Total: | | | \$37.25 | \$37.25 |

\Channahon FPD\Station #2\Ambulance**2016 Ford 550/Horton**

2016 Ford F550

 Unit #: AM-3 Serial #: 1FDUF5HT7GEC58536
 Tag #: 712602AM Job #: 17427
 Mileage 75,710

| Date | Mileage | Notes | Vendor | Total Cost |
|------------------------------|---------|--|-----------------|-----------------|
| 2/25/2025 | 75,710 | PM-A and chassis inspection. Repalced oil and filter and lubed chassis. Inspected front and rear suspension with no issues found. INspected brakes and rotors. Found right inner dual was low and found the valve stem leaking. Repalced the valve stem and no other leaks found. Performed low voltage battery test and checked DOT and emergency lighting. | Lockport FPD | \$435.38 |
| Maintenance Performed | | | | Cost |
| Inspection | | | | \$0.00 |
| PM Service | | | | \$403.75 |
| Total: | | | | \$403.75 |
| Total: | | | \$435.38 | \$435.38 |

AM-5 - 2023 Ford F550

2023 Ford F550

 Unit #: AM-5 Serial #: 1FDUF5HNXPDA17996
 Tag #: 1,561

| Date | Mileage | Notes | Vendor | Total Cost |
|------------------------------|---------|--|---------------------|-----------------|
| 2/19/2025 | 1,561 | New WiFi device installed. Device purchased and set-up by IT Bill. Camz is installation only. Also on the invoice are (2) vhf radio exchanges for car 401 and 402. | CAMZ Communications | \$435.00 |
| Maintenance Performed | | | | Cost |
| Wi Fi Installed | | | | \$435.00 |
| Total: | | | | \$435.00 |
| 2/24/2025 | 1,561 | PM Servie and Inspection with Lockport EVT. Engine oill and filter replaced. Topped off all fluids, Cleaned connections for the liquid spring system and applied electric grease in known problem areas. Rotated front tires to even the wear. Washed chassis and applied fluid film to prevent rusting. Inspected low voltage system, lighting, | Lockport FPD | \$312.58 |



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET
CHANNAHON IL 60410

815-467-6767
FAX: 815-467-5081



February 28, 2025

To: Board of Trustees
From: John Petrakis, Fire Chief
RE: Monthly Chief Activity Report

The following items summarize my appointments, assignments, and completions for this month:

- Station 2 Updates
 - RC Wegman has provided the requested updated maintenance bond for \$50,000.00.
- Eligibility Process 2025_1
 - 8 eligible candidates
 - Orientation and examination are scheduled for March 12 at 9 AM.
- Grant Applications
 - We are currently working on data for the Assistance for Firefighters SAFER Grant application.
 - Sarah and Luanne are coordinating with Jody to develop projects that are eligible for grant funding.
 - OSFM Station and Infrastructure Grant was submitted and is currently being evaluated by the OSFM. No timeline has been provided regarding awards.
- Fire Prevention
 - Continue to collaboratively work with FF/Medic Pierce, Captain McMillin, and Lt. O'Hern with all inspection activities and details.
 - Inspection reporting
 - Violation letter composition
 - Tracking/scheduling 30 day, 15/45 day, and AHJ follow-up inspections
 - Pre-planning updates
 - Wescom Keyholder Updates
 - FF/Medic Pierce, Captain McMillin, and Lt. O'Hern are working to reconfigure inspection schedules, outreach, documentation, and post-inspection documentation and filing.
- Agenda Items
 - Old Business
 - Station #2
 - Outstanding retainage for:
 - RC Wegman
 - Outstanding contingency adjustment for:
 - Testa Steel
 - Discuss and approve the purchase of a new Pierce Engine
 - The contract was submitted and reviewed by legal. No conflicts or concerns were raised by legal.
 - Discuss and approve the Lighting Upgrade for Station 1 – Twin Supplies, LTD - \$10,689.40
 - Further discussion on how the Board wishes to proceed with the execution of the contract and labor after being approached by another vendor and offering union labor estimate.

FAMILY • TEAMWORK • PRIDE • COMMUNITY • RESPONSIBILITY



CHANNAHON FIRE PROTECTION DISTRICT

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CHANNAHON IL 60410

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- An action to continue with the motion approved in February by the board or rescind the February motion will be required by the Board.
- Discuss and approve the purchase of a new Bureau Car
 - Further discussion on how the Board wishes to proceed with the purchase of a new vehicle for fire prevention.
 - DC Toepper has composed an informational packet outlining the two group purchasing programs that are available to public safety. Please review the information as it will contribute to your knowledge for discussion at the March meeting.
 - An action to continue with the motion approved in February by the board or rescind the February motion and provide a new motion to approve a vehicle following the detailed document authored by DC Toepper.
- Discuss and approve ACH Payments
 - Further discussion on how the Board wishes to proceed with the procedure of ACH payments. An action to approve or reject the item will be necessary by the board.
- New Business
 - Discuss and approve IMRF Resolution – IRC Section 125 Plan (ratify)
 - The document was not issued by IMRF during the onboarding of the plan. The missing document was found during our recent IMRF audit. To correct it, the IMRF auditor directed us to have the document ratified at the next meeting. An action to approve the item will be necessary by the board.
 - Discuss and approve Clear Voice Maintenance Contract for 2025 - \$1,588.37 or Service Call \$75.00 or Hourly Rate \$140.00
 - A proposal brought forth by ClearVoice as an option for contracted maintenance agreement vs. paying per service call. An action to approve or reject the item will be necessary by the board.
 - Discuss and approve the 3-year Contractual Agreement with Mack & Associates for Auditing Services.
 - Renewal with Mack & Associates to continue to perform our accounting and annual audit services. The agreement with 3-year pricing is part of the Board packet. An action to approve or reject the item will be necessary by the board.

Miscellaneous Events/Activities

- Administrative Staff Meetings
- Occupancy Inspections
- Violation Notices
- Open House Planning
- Plan reviews
- Local family service center planning with Channahon PD and EMA
- Grant narrative composition and project exploration
- Eligibility orientation and examination
- Firefighter interviews
- Community Support Service Task Force Meeting
- Emergency services reunification discussion
- Support Services Check-in with Luanne and Shifts
- Public Education Check-in with Sarah

FAMILY • TEAMWORK • PRIDE • COMMUNITY • RESPONSIBILITY



CHANNAHON FIRE PROTECTION DISTRICT

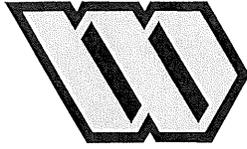
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Pending

- Board of Trustee Administrative Manual Revisions
- Board of Fire Commissioner Manual Revisions
- Administrative Guideline Compositions
- Strategic Plan Revision and Updates
- Succession Plan Revision and Updates
- Fire Prevention Position Vacancy
- Grant Application Opportunities
- Fire Incident Reporting & Fire Inspection Software Migration Project



R.C. WEGMAN CONSTRUCTION COMPANY

CONSTRUCTION MANAGEMENT • GENERAL CONTRACTOR • DESIGN BUILD

750 Morton Avenue
Aurora, Illinois 60506
Office: +1 630 844 3000
Mobile: +1 630 779 5819
cr@rcwegman.com
WWW.RCWEGMAN.COM

02.28.25

Channahon Fire Protection District
Attn: District Board and Chief John Petrakis
24929 S. Center Street
Channahon, IL 60410

Subject: Response to February 14, 2025 Letter as it relates to Pay App 18

Dear Chief Petrakis,

R.C. Wegman is following up in regard to the letter we received on February 14th, 2025.

1. R.C. Wegman received payment of \$102,213 on 02.19.25 and paid out all remaining subcontractors left on Draw 18 in full.
2. R.C. Wegman takes exception to retainage withheld for Site Superintendent of \$11,440, according to our agreement Section 10.9 Late Payment, Payments due but unpaid shall bear interest from the date payment is due at the statutory rate at the place of the Project.

R.C. Wegman will begin to charge interest on this line item if not paid at March meeting. R.C. Wegman site supervision does not have terms to be held since this line item for work has been fulfilled and substantial completion was received from designer. Please also consider the months of delays endured on this project, with no additional funding requested. Lastly, RCW site supervisor oversaw all of the warranty items in email dated 01.21.2025. R.C. Wegman requests this payment be made for site supervision.

R.C. Wegman understands we have agreed to complete parking lot improvements of seal coating and stripping in April when the weather permits as well as address exterior landscape concerns. We have agreements in place with paving and landscape contractors to ensure this will be followed through and understand holding RCW General Conditions, CM Fee and Insurance retainage until items are completed. Total Amount of R.C. Wegman retainage held is \$29,705.

3. Contingency Adjustment request #028 is unrelated to the building corner retrofit that was recently completed. R.C. Wegman has purchased materials valued at over \$3,500 for the retrofit, and Testa Steel bore the equipment and labor costs for the work. CA #28, is a coordination item, and therefore we have appropriately requested compensation for Testa Steel. Testa Steel needed to fabricate and install additional steel to support the Awning at the Apparatus Bay West man door. R.C. Wegman respectfully requests that the District reconsider and process this contingency adjustment.
4. In regards to the maintenance bond, R.C. Wegman has had the scope of the bond updated to include repair of structural issues and signed the bond. Please find updated Maintenance Bond Attached.
5. In regard to the soil erosion reports, R.C. Wegman worked with the Third party to oversee and address all Soil Erosion in real time at each site visit.



R.C. WEGMAN
CONSTRUCTION COMPANY

CONSTRUCTION MANAGEMENT • GENERAL CONTRACTOR • DESIGN BUILD

750 Morton Avenue
Aurora, Illinois 60506
Office: +1 630 844 3000
Mobile: +1 630 779 5819
cr@rcwegman.com
WWW.RCWEGMAN.COM

R.C. Wegman has continued to work diligently to address the Districts concerns and expedite the remaining work and request this be kept top of mind for payment requests moving forward.

Please feel free to contact me directly at 630.336.3278 or cr@rcwegman.com if you have any questions or require further information.

Thank you,

Colette Rozanski

Colette Rozanski
President
cr@rcwegman.com
630.336.3278

**MAINTENANCE
BOND**

**Travelers Casualty and Surety Company of America
One Tower Square, Hartford, CT 06183**

Bond No.: 108130825

KNOWN ALL BY THESE PRESENTS: That we R.C. Wegman Construction Company
as Principal, and Travelers Casualty and Surety Company of America, a corporation
organized and existing under the Laws of the State of Connecticut, Surety are held and firmly
bound unto Channahon Fire Protection District as Obligee, in the total sum of
Fifty thousand and 00/100
U.S. Dollars (\$50,000.00) for the payment whereof said Principal and Surety
bind themselves, jointly and severally, as provided herein.

WHEREAS, the Principal entered into a contract with the Obligee dated 4/12/2022
for the repair of structural issues with the asphalt, 2-coat premium seal coating system, and restriping of the lot at
Channahon Fire Protection District Station #2 ("Work").

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal
shall maintain and remedy said Work free from defects in materials and workmanship for a
period of 3 year(s) following substantial completion of the Work (the "Maintenance
Period"), then this obligation shall be void; otherwise it shall remain in full force and effect.

PROVIDED, HOWEVER, that any suit under this bond shall be commenced no later than one
(1) year from the expiration date of the Maintenance Period; provided, however, that if this
limitation is prohibited by any law controlling the construction hereof, such limitation shall be
deemed to be amended so as to be equal to the minimum period of limitation permitted by
such law, and said period of limitation shall be deemed to have accrued and shall commence
to run on the expiration date of the Maintenance Period.

Signed this 5th day of February, 2025.

PRINCIPAL:
R.C. Wegman Construction Company

By: Colette Rozanski
Colette Rozanski, President

SURETY:
Travelers Casualty and Surety Company of America

By: David Kotula
David Kotula, Attorney-in-fact



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint DAVID KOTULA of GENEVA, Illinois, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April, 2021.



State of Connecticut

City of Hartford ss.

By:
 Robert L. Raney, Senior Vice President

On this the 21st day of April, 2021, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026



Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 5th day of February, 2025



Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
 Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.



March 5, 2025

Chief John Petrakis
Channahon Fire Protection District
24929 South Center Street
Channahon, IL 60410

Subject: **Proposal for one (1) Pierce Enforcer Pumper
Proposal / Bid 1082**

Dear Chief Petrakis,

With regard to the above subject, please find attached our complete proposal.

Pricing Summary:

Sale Price – **\$1,261,900.00***
**Houston-Galveston Area Council (HGAC) Consortium Pricing.*

100% Performance Bond:

Included in the above sale price.

Prepayment Options:

Available upon request.

Terms and Conditions:

Taxes – Not Applicable
Freight – F.O.B. – Appleton, WI / Shipping to Channahon, IL
Terms – Net due prior to vehicle(s) release at the Pierce Manufacturing Plant (Appleton, WI).
Delivery* – 49 - 52 months from receipt and acceptance of contract.

**Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.*





ILLINOIS INDIANA MINNESOTA MISSOURI NEBRASKA NORTH DAKOTA SOUTH DAKOTA

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or international conflicts, or other causes beyond our control not preventing, could alter the delivery schedule.

The specifications herein contained, shall form a part of the final contract, and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

Various state or federal regulation agencies (e.g., NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. Any future drive train upgrades (engine, transmission, axles, etc.) or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. The Company reserves the right to update pricing in response to manufacturer-imposed increases as a result of PPI inflation. The Company will document and itemize any such price increase for the Customer's review and approval before proceeding. Should the customer choose not to accept the pricing update, the customer has the ability to cancel without penalty.

This proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications.

The attached proposal is valid for thirty (30) days.

We trust the above and the enclosed to be full and complete at this time; however, should you have any questions or require additional information, please do not hesitate to contact me at 815-693-9015 or vince.baudek@macqueengroup.com.

We wish to thank the Channahon Fire Protection District for the opportunity to submit our proposal.

Respectfully,

Vince Baudek

Vince Baudek
Apparatus Sales
MacQueen Equipment LLC
DBA MacQueen Emergency Group

Engine Purchases

| Fire District | Vendor | Cost | Ordered | Delivery |
|------------------------|--------------------------|---------------|---------|--------------------------------------|
| Minooka Fire | Pierce | \$1.1 Million | 2022 | Late 2025 |
| Niles Fire | Pierce | \$ 900,000 | 2025 | 2029 |
| Niles Fire | Pierce | \$1.1 Million | 2025 | 2029 |
| Village of Lincolnwood | Pierce | \$954K | | Took 20 months to get |
| Braidwood Fire | Alexis (Spartan Chassis) | \$ 1,007,000 | Feb-24 | Late 2025 |
| City of East Moline | Sutphen Custom Pumper | \$ 988,611 | | 28-30 Months |
| Winnetka Fire | Pierce | \$ 1,234,000 | Jan-24 | 46-49 Months(end 2028) |
| Waukegan Fire | Seagrave | \$750K | 2022 | |
| Waukegan Fire | Seagrave | \$785K | 2022 | |
| Waukegan Fire | Seagrave | \$1.19M | 2024 | 1200 days to delivery |
| Elk Grove Village | Pierce | \$1.2M | May-24 | 4 years to delivery |
| Woodstock Fire/Rescue | Pierce | \$ 1,071,000 | May-24 | 36-40 months to delivery |
| City of Naperville | Pierce | \$ 1,054,700 | Apr-24 | 38-41 months to delivery |
| City of Naperville | Pierce | \$ 1,054,700 | Apr-24 | 4 years to delivery |
| Wilmington Fire | Pierce | \$650,000 | 2019 | 1 year from order/ ordered Pre-COVID |