



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, IL 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Board of Trustee Regular Meeting Minutes

On the 12th day of December 2024, the regular meeting of the Board of Trustees of the Channahon Fire Protection District held at fire station #1 was called to order at 5:00 p.m., pursuant to notice, at the Fire Station #1, 24929 S. Center St., Channahon, Illinois with the Pledge of Allegiance.

In attendance were Secretary M. Rittof, Treasurer M. McMillin, Trustee Montgomery, and Trustee M. J. McMillin. Chief Petrakis, Deputy Chief Toepper, and Executive Assistant Arnold were in attendance. President S. Rittof phoned in.

Secretary M. Rittof took over the President roll for the meeting.

Captain McMillin, Lt. O'Hern, and FF/Medics Tobolt joined the meeting.

MATTER OF THE PUBLIC: None

APPROVAL OF THE MINUTES:

Treasurer M. McMillin made a motion to approve the November 14, 2024, regular meeting minutes, seconded by Trustee Montgomery. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

TREASURER REPORT:

The Treasurer's report ending November 2024 along with the disbursement record for November 2024 were presented, showing disbursements by check number, date, payee, and amount. Secretary M. Rittof made a motion to accept the reports as presented, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

The outstanding bills to be paid were presented. The Trustees reviewed the bills. Secretary M. Rittof made a motion to pay the bills as presented, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

MONEY COLLECTED:

\$23,131.89 - Ambulance Billing (\$585,227.65 for 2024); \$6,446.00 – Grant Money; \$7,200.00 – Impact Fees; \$10,243.26 – Interest; \$740.63 – Reimbursement; \$148,950.00 – Equipment Sales; \$27,238.96 – Will County Treasurer.

Communications:

1. Thank you for the assistance on calls.
 - a. New Lenox Fire PD – Tri-Star Cabinet Structure Fire
2. Village of Channahon Impact Fee Report
3. Pension – Monthly Financial Report as of October 2024, was provided.
4. Tax Objection Court Case #2024TX243 – the States Attorney will defend this. Atty. Motylinski forwarded the information to Atty. Miller to follow.

OLD BUSINESS:

1. **Station #2 Construction** – Roy’s Landscaping was out and over seeded and fixed the mulch. The bucks have damaged two trees. The steel corner panels have been ordered 8” x 14’ will cover the issues. No timeline yet for the installation. The questions pertaining to the grading; by the water tap on is a little high, that is an existing utility hole; sanitary run is within an inch. FGM has the as built 300’ at .04%, run was at .35% it is not right .45% at .5% grades on existing drawings not provided on the as built. Secretary M. Rittof asked if the Village would have inspected the work. Yes, Thomas engineering approved it. He also questioned the rocks and the grading that is to be done by Roy’s. If there are additional rocks to be picked up it will be at their expense, correct? R. C. Wegman was to have licensed inspections done for the erosion tests.

President S. Rittof asked if the old Station 2 had closed. Yes. Check was deposited. Also asked about the grant writer. Asked Chief Petrakis if he reached out to her yet. We will set up a meeting to discuss grant options with her.

NEW BUSINESS:

1. **Administrative Staff salary increases as of January 1, 2025:** Tabled for closed session.
2. **Discuss and approve the Generator and Installation for Station #1 - \$73,294.00 Clennon Electric:** President S. Rittof made a motion to move forward with the generator, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried. DC Toepper will see what we can do with the old generator.

Trustee M. J. McMillin asked if we have a stated value on everything in the firehouse. No, we have blanket insurance on general items.

President S. Rittof commented on what a great job Sarah and Luanne are doing separately and together. Chief Petrakis explained how other CRR programs are struggling, and our program is moving in a better direction and developing. Luanne and Sarah are working on reaching out to the seniors.

A discussion was held regarding the Fire Prevention/Inspector position. The chief has received two part-time applications but is not comfortable with either of them. There is not a third-party group that does this. Secretary M. Rittof asked why we are not getting applications. Treasurer M. McMillin stated part of our problem is that we have no enforcement powers. Secretary M. Rittof asked is there would be an someone with in the department that may be willing to work the position 9-5 while being trained. The Chief is going to research some ideas to bring to board. President S. Rittof questioned that we have no authority. The Village has the final say on inspection within Channahon limits. It was made clear years ago that as long as the current administration was in charge of the village the authority would remain there. We can write violations, 30-day, 15-day to correct then it is turned over to the Village to handle. Once we turn things over to the Village there is a lack of communication on where the issues go. The Chief will research and get back to the board.

WESCOM: None

LEGAL UPDATE: NONE

COMMUNITY SUPPORT SERVICES – (Report attached)

FIRE AND LIFE SAFETY EDUCATOR – (Report attached)

FIRE PREVENTION AND INSPECTION MONTHLY REPORT – None

DEPUTY CHIEF REPORT AND VEHICLE/BUILDING MAINTENANCE: (report attached)

- The call volume year to date is 1798.
- \$16,000 this month in repairs, \$104,000 year to date on vehicle repairs
- Engines pm's are done.
- Physicals are complete for this year.
- Training – Incident Command Classes, some of our people have participated in them.
- 2025 – Air Pack Flow Test, Digital Radio Update
- Went to two fires in Coal City and on in Wilmington in November
- Box cards are being refreshed.
- Generator will be ordered.
- Lockport worked on the ambulance.

CHIEF REPORT: (report attached)

- The Lt. assessment was completed; Michael Hammerstein is first on the list followed by Dan Grubisich.
- Continuing to work with Luanne and Sarah on new programs
- Doing reunification training
- Will be out of the office from December 23 – January 6th.

Treasurer M. McMillin requested that the Trustees go into closed session pursuant to Section (2)(c)(1) of the Open Meetings Act (to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body); Section (2)(c)(2) of

the Act (to discuss collective negotiating matters between the public body and its employees); and/or Section (2)(c)(8) of the Act (to discuss pending, probable or imminent litigation), motion made by Treasurer M. McMillin, seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittof – Absent; Treasurer M. McMillin – Yes; Secretary M. Rittof - Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin - Yes. Motion carried. The meeting was placed in closed session at 9:55 a.m.

At 10:16 a.m., the meeting resumed open session with a motion by Treasurer M. McMillin, seconded by Trustee M. J. McMillin. A roll call vote: A roll call vote: President S. Rittof – Absent; Treasurer M. McMillin – Yes; Secretary M. Rittof - Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin - Yes. Motion carried to place the meeting in open session.

Administrative Staff salary increases as of January 1, 2025: As a result of closed session a motion by Treasurer M. McMillin, seconded by Trustee M. J. McMillin to approve the following salary increases: Chief Petrakis 3% plus a \$1,500 bonus; DC Toepper 3% plus a \$1,300 bonus, J. Arnold \$87,000, B. McCluskey \$35.00 per hour. A roll call vote: President S. Rittof – Absent; Treasurer M. McMillin – Yes; Secretary M. Rittof - Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin - Yes. Motion carried.

There being no further or other business to come before the meeting, upon motion duly made by Trustee Montgomery, seconded by Trustee M. J. McMillin, unanimously approved, the meeting adjourned at 10:17 a.m.

Respectfully Submitted
Jacque Arnold
Executive Fire Support Manager

CHANNAHON FIRE PROTECTION DISTRICT

12/6/2024 1:36 PM

Register: 2016660 · First Secure - Checking

From 11/14/2024 through 12/12/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/14/2024			-split-	Deposit		X	506.64	1,436,015.17
11/14/2024			401-01 · Ambulance Bi...	Deposit		X	1,345.40	1,437,360.57
11/14/2024	3127	Air One Equipment, ...	1-201 · 2000 Accounts ...	146	921.00	X		1,436,439.57
11/14/2024	3128	American Heart Asso...	1-201 · 2000 Accounts ...		129.20	X		1,436,310.37
11/14/2024	3129	Arneson Tire Center,...	1-201 · 2000 Accounts ...		8,019.60	X		1,428,290.77
11/14/2024	3130	B&C Enterprises, Inc.	1-201 · 2000 Accounts ...	VOID:		X		1,428,290.77
11/14/2024	3131	Camz Communicatio...	1-201 · 2000 Accounts ...	Inv. 24-288	2,185.00	X		1,426,105.77
11/14/2024	3132	Carhart's Vinyl Lette...	1-201 · 2000 Accounts ...		600.00	X		1,425,505.77
11/14/2024	3133	CDW Government, I...	1-201 · 2000 Accounts ...	Inv. AB37H2B	2,494.29	X		1,423,011.48
11/14/2024	3134	Clennon Electric, Inc.	1-201 · 2000 Accounts ...		1,763.84	X		1,421,247.64
11/14/2024	3135	Comcast	1-201 · 2000 Accounts ...		63.31	X		1,421,184.33
11/14/2024	3136	ComEd	1-201 · 2000 Accounts ...	Acct. 0569052...	469.87	X		1,420,714.46
11/14/2024	3137	Constellation Energy...	1-201 · 2000 Accounts ...	Statement #694...	1,781.02	X		1,418,933.44
11/14/2024	3138	Cross Points Sales, Inc.	1-201 · 2000 Accounts ...	Inv. P82351	615.00	X		1,418,318.44
11/14/2024	3139	Ecolab, Inc.	1-201 · 2000 Accounts ...	Inv. 6347248146	248.71	X		1,418,069.73
11/14/2024	3140	EMS Management &...	1-201 · 2000 Accounts ...	Inv. EMS-0093...	2,159.81	X		1,415,909.92
11/14/2024	3141	Estech Sysems, Inc.	1-201 · 2000 Accounts ...	Inv. 165644	239.21	X		1,415,670.71
11/14/2024	3142	Feece Oil Co.	1-201 · 2000 Accounts ...		3,678.91	X		1,411,991.80
11/14/2024	3143	FGM Architects, Inc.	1-201 · 2000 Accounts ...	21-3199.01	1,045.02			1,410,946.78
11/14/2024	3144	Fleet Safety Supply	1-201 · 2000 Accounts ...	Inv. 83803	197.88	X		1,410,748.90
11/14/2024	3145	Gordon Flesch Comp...	1-201 · 2000 Accounts ...	20RICF20	294.45	X		1,410,454.45
11/14/2024	3146	IAFPD	1-201 · 2000 Accounts ...	Dues	625.00			1,409,829.45
11/14/2024	3147	Interstate Battery Sys...	1-201 · 2000 Accounts ...		260.30	X		1,409,569.15
11/14/2024	3148	Interstate Power Syst...	1-201 · 2000 Accounts ...	VOID:		X		1,409,569.15
11/14/2024	3149	JCM Uniforms, Inc.	1-201 · 2000 Accounts ...		469.90	X		1,409,099.25
11/14/2024	3150	Jeff Toepper	1-201 · 2000 Accounts ...	Cell Phone	80.00	X		1,409,019.25
11/14/2024	3151	Joe Martin & Associ...	1-201 · 2000 Accounts ...	Inv. 1237	280.49	X		1,408,738.76
11/14/2024	3152	LIVunLTD	1-201 · 2000 Accounts ...	Inv. 176249	295.00	X		1,408,443.76
11/14/2024	3153	LRS, Inc.	1-201 · 2000 Accounts ...		149.45	X		1,408,294.31
11/14/2024	3154	MacQueen Emergenc...	1-201 · 2000 Accounts ...	Inv. P31165	849.56	X		1,407,444.75
11/14/2024	3155	Midwest Air Pro, Inc.	1-201 · 2000 Accounts ...		3,927.52	X		1,403,517.23
11/14/2024	3156	Minooka Grain, Lum...	1-201 · 2000 Accounts ...	76767	1,433.35	X		1,402,083.88
11/14/2024	3157	Morris Hospital	1-201 · 2000 Accounts ...	Inv. 00029994-...	9,010.00	X		1,393,073.88
11/14/2024	3158	Napa Auto Parts of C...	1-201 · 2000 Accounts ...		25.72	X		1,393,048.16
11/14/2024	3159	Nicor Gas	1-201 · 2000 Accounts ...		349.10	X		1,392,699.06
11/14/2024	3160	Ottosen Dinolfo Has...	1-201 · 2000 Accounts ...		4,883.30	X		1,387,815.76
11/14/2024	3161	Plainfield Fire Protec...	1-201 · 2000 Accounts ...	Hazmat Call	2,620.00	X		1,385,195.76
11/14/2024	3162	PNC Equipment Fina...	1-201 · 2000 Accounts ...	98994080-1	29,346.68	X		1,355,849.08
11/14/2024	3163	PremiStar - North	1-201 · 2000 Accounts ...	Inv. SI2263889	1,887.00	X		1,353,962.08
11/14/2024	3164	Terrence O'Hern	1-201 · 2000 Accounts ...		2,292.00	X		1,351,670.08

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Register: 2016660 · First Secure - Checking

From 11/14/2024 through 12/12/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/14/2024	3165	The Village of Chan...	1-201 · 2000 Accounts ...		522.42	X		1,351,147.66
11/14/2024	3166	U.S. Bank	1-201 · 2000 Accounts ...		1,458.56	X		1,349,689.10
11/14/2024	3167	University of Illinois	1-201 · 2000 Accounts ...	Acct. @008764...	1,925.00	X		1,347,764.10
11/14/2024	3168	Verizon Wireless	1-201 · 2000 Accounts ...	VOID: 815922...		X		1,347,764.10
11/14/2024	3169	Village of Romeovill...	1-201 · 2000 Accounts ...	Inv. 2024-693	550.00	X		1,347,214.10
11/14/2024	3170	Wescom	1-201 · 2000 Accounts ...	Inv. 20241204	8,463.84	X		1,338,750.26
11/14/2024	3171	Whitmore Ace Hard...	1-201 · 2000 Accounts ...		285.10	X		1,338,465.16
11/14/2024	3172	B&C Enterprises, Inc.	1-201 · 2000 Accounts ...		23,050.35	X		1,315,414.81
11/14/2024	3173	Interstate Power Syst...	1-201 · 2000 Accounts ...		6,788.74	X		1,308,626.07
11/14/2024	3174	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	517.21	X		1,308,108.86
11/14/2024	108376	Transamerica	11.11 · chief's pen. & d...	VB98198 00001	164.65	X		1,307,944.21
11/14/2024	1902690...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	2,776.45	X		1,305,167.76
11/14/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	70,313.74	X		1,234,854.02
11/15/2024	108388	Transamerica	-split-	PE61743-0000...	5,017.16	X		1,229,836.86
11/15/2024	82846386	Department of Treas...	-split-	36-3327732	16,013.70	X		1,213,823.16
11/15/2024	484883542	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	80.00	X		1,213,743.16
11/15/2024	1495679...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,561.22	X		1,209,181.94
11/15/2024	DD7033	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7034	Bowles, Matthew	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7035	Cantrell, Luanne K	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7036	Ciarlette, Noah A	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7037	Dikun, Nathan S	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7038	Dircks, Brennan C	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7039	Fals, Shelby L.	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7040	Fellows, Sarah K	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7041	Grubisich, Danial P	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7042	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7043	Hartman, Jason S	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7044	Highbaugh, Andrew S	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7045	Kazak, Jeffrey M	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7046	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7047	McCluskey, William	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7048	McMillin, Brian D.	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7049	O'Hern, Terrence M.	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7050	Petrakis, John	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7051	Pierce, Dillon J.	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7052	Randich, Jacob M.	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7053	Schneider, Scott W.	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7054	Schumacher, Jessica L	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7055	Skole, Matthew J.	-split-	Direct Deposit		X		1,209,181.94

CHANNAHON FIRE PROTECTION DISTRICT

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Register: 2016660 · First Secure - Checking

From 11/14/2024 through 12/12/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/15/2024	DD7056	Tobolt, Dale G	-split-	Direct Deposit		X		1,209,181.94
11/15/2024	DD7057	Toepper, Jeffrey S.	-split-	Direct Deposit		X		1,209,181.94
11/18/2024			401-10 · Reimburseme...	Deposit		X	233.99	1,209,415.93
11/18/2024			401-01 · Ambulance Bi...	Deposit		X	433.90	1,209,849.83
11/18/2024	3126	Andrew Highbaugh	1-201 · 2000 Accounts ...		407.00	X		1,209,442.83
11/18/2024	3175	Illinois Public Risk F...	1-201 · 2000 Accounts ...	Inv. 87041	13,671.00	X		1,195,771.83
11/18/2024	6123790...	Blue Cross and Blue ...	1-201 · 2000 Accounts ...	Acct. 000618608	42,348.76	X		1,153,423.07
11/18/2024	1118243...	Principal Group Insu...	1-201 · 2000 Accounts ...	Account 10743...	391.84	X		1,153,031.23
11/19/2024	1934960...	Comcast	1-201 · 2000 Accounts ...		227.16	X		1,152,804.07
11/20/2024	1934960...	Comcast	1-201 · 2000 Accounts ...		598.42	X		1,152,205.65
11/21/2024			-split-	Deposit		X	27,238.96	1,179,444.61
11/27/2024			401-08 · Impact Fee \$	Deposit		X	7,200.00	1,186,644.61
11/27/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	69,673.81	X		1,116,970.80
11/29/2024	3176	Channahon Prof. Fire...	2100 · Payroll Liabilities		1,995.00			1,114,975.80
11/29/2024	3177	Channahon FPD Fire...	2100 · Payroll Liabilities		28,716.73			1,086,259.07
11/29/2024	114221	Transamerica	-split-	PE61743-0000...	5,054.51			1,081,204.56
11/29/2024	114227	Transamerica	11.11 · chief's pen. & d...	VB98198 00001	164.65			1,081,039.91
11/29/2024	268202672	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,474.41	X		1,076,565.50
11/29/2024	445953316	Department of Treas...	-split-	36-3327732	15,784.54	X		1,060,780.96
11/29/2024	DD7058	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7059	Benson, Kyle D	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7060	Bowles, Matthew	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7061	Cantrell, Luanne K	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7062	Ciarlette, Noah A	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7063	Dikun, Nathan S	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7064	Direks, Brennan C	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7065	Fals, Shelby L.	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7066	Fellows, Sarah K	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7067	Grubisich, Danial P	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7068	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7069	Hartman, Jason S	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7070	Highbaugh, Andrew S	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7071	Kazak, Jeffrey M	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7072	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7073	McMillin, Brian D.	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7074	O'Hern, Terrence M.	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7075	Petrakis, John	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7076	Petro, Benjamin J	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7077	Pierce, Dillon J.	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7078	Randich, Jacob M.	-split-	Direct Deposit		X		1,060,780.96

CHANNAHON FIRE PROTECTION DISTRICT

12/6/2024 1:36 PM

Register: 2016660 · First Secure - Checking

From 11/14/2024 through 12/12/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/29/2024	DD7079	Schneider, Scott W.	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7080	Schumacher, Jessica L	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7081	Skole, Matthew J.	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7082	Tobolt, Dale G	-split-	Direct Deposit		X		1,060,780.96
11/29/2024	DD7083	Toepper, Jeffrey S.	-split-	Direct Deposit		X		1,060,780.96
11/30/2024			401-09 · Interest \$	Interest		X	178.71	1,060,959.67
12/02/2024			401-07 · Grant Money \$	Deposit			6,446.00	1,067,405.67
12/02/2024	1823066	IMRF	-split-	07256	4,648.60			1,062,757.07
12/03/2024	3178	Lenny Jankowski	1-201 · 2000 Accounts ...		116.95			1,062,640.12
12/03/2024	214747332	Standard Insurance C...	1-201 · 2000 Accounts ...	00 162517	268.40			1,062,371.72
12/03/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	2,759.46			1,059,612.26
12/04/2024	DD7084	Liebermann, Kurt E.	-split-	Direct Deposit		X		1,059,612.26
12/06/2024			401-13 · Equipment Sa...	Deposit			148,950.00	1,208,562.26

Community Support Services Report
November 2024

Statistics

93 Ambulance Calls

- Lift Assist/Falls 11
- Psych – 10
- CPR/DOA - 2

Calls Referred by CPD – 0

Monthly Referrals

PRIORITYLEVEL	DISPO	Count
102 - Suicide Ideations	ACTIVE - Active Case - Disposition Pending	2
	Total	2
1107 - DOA Confirmed (Family Response)	ACTIVE - Active Case - Disposition Pending	1
	Total	1
312 - Mega User Risk	ACTIVE - Active Case - Disposition Pending	1
	Total	1
Total		4

Open Cases

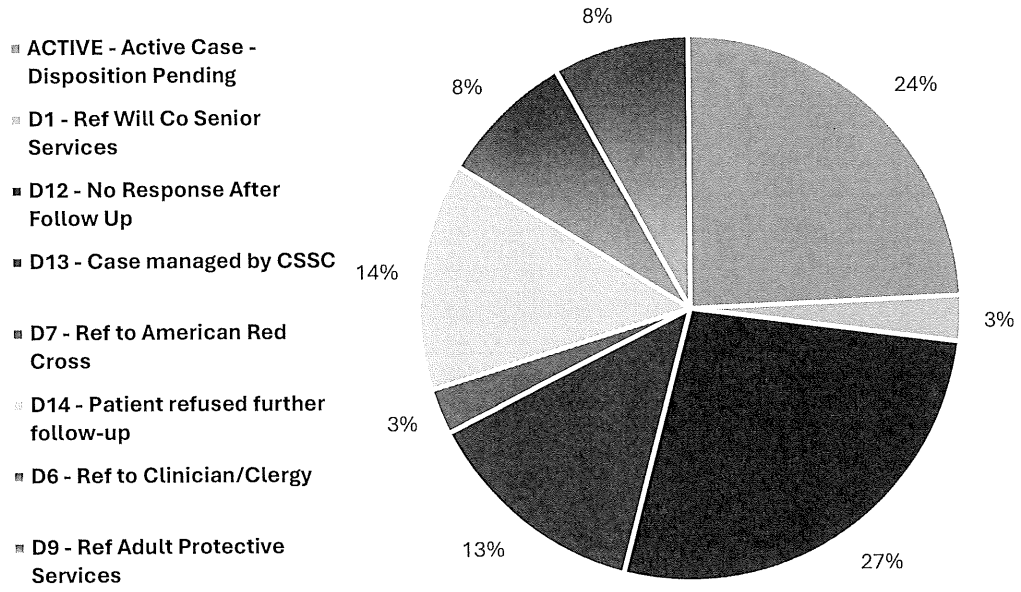
Alarm Date	Incident #	Priority Level
9/23/24 10:08	2401415	301 - Senior Service Issues
9/30/24 11:40	2401466	106 - Unable to Care for Self/Environment
10/18/24 3:44	2401578	301- Senior Service Issue
10/22/24 15:15	2401594	1102 - Cardiac Arrest
10/23/24 14:35	2401597	305 - Lift Assist/Mobility Issue
11/9/24 20:41	2401700	102 - Suicide Ideations
11/20/24 7:56	2401747	1107 - DOA Confirmed (Family Response)
11/20/24 22:43	2401751	102 - Suicide Ideations
11/27/24 13:40	2401778	312 - Mega User Risk
11/30/24 8:12	2401794	1107 - DOA Confirmed (Family Response)

Activity

- Completed the Introduction to CRR course online through the Nation Fire Academy
- Completed Public Fire Life Safety Educator Course.
- Did a “Meet and Greet” with Sarah at St. Elizabeth Residences with 21 in attendance
 - Currently working with Chief and Sarah to make an evacuation plan.
- Sarah and I will be shadowing the instructor of the “Matter of Balance” Class in Joliet on December 13th. Once we are comfortable, we will be scheduling a class at St. Elizabeth.

Respectively submitted,
Luanne Cantrell
Community Support Services Coordinator

6 Month Case Load





CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET
CHANNAHON IL 60410

815-467-6767
FAX: 815-467-5081



Fire Safety and Life Educator Monthly Activities October 2024

School Visits	total students
11/12 Galloway 1 st grade	103
11/18 Galloway 2 nd grade	102
Training Classes	
11/6-11/8 Fire life Safety Educator Training	27 hrs.
11/13 & 11/14 Fire life Safety Educator Training	18 hrs.
11/20-11/22 Child Passenger Safety Car Seat Installation Training	30 hrs.
11/26 & 11/27 Active Shooter Training	12 hrs.
Other	
11/5 Pizza with the Fire Fighters	5
11/15 Pancake breakfast with 1 st & 2 nd grade E.D.I.T.H winners	6
11/19 Meet and Greet at St. Elizabeth	21



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Meetings	11/19 Meet & Greet With Luanne at St. Elizabeth. 1-2:30PM
Pending Activities	12/2 Morning meeting 12/4 Fire Life Safety Meeting 12/5 Support Squad Meeting 12/3, 12/6, 12/9, 12/16, 12/17 in schools teaching

Respectfully Submitted,

Sarah Fellows, Fire Life Safety Educator



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Deputy Chief Report for November 2024

Vehicles

- ✦ 411 PM, Inspection, and repairs.
- ✦ 412 Pump test completed following engine repairs.
- ✦ Picked up new ambulance at MedWerks in Indiana.
- ✦ 458 PM and Inspection.
- ✦ 414 PM, Inspection and repairs.
- ✦ Prep work with Harmonic Designs for new ambulance graphics.
- ✦ Worked with Ben to get trailer plug ordered for 496.
- ✦ Squad 496 inventory worked on to organize and get it in Check It.
- ✦ 421 PM, Inspection, repairs, and pump draft test/repair.
- ✦ 424 PM, Inspection, and repairs.
- ✦ New ambulance graphics completed at Harmonic.

✦ Monthly total = \$ 16,083.65

Year to date = \$ 104,472.75

Stations

- ✦ Station 1 Fire Alarm Test.
- ✦ Meet with Bob, from Cosgrove, on bay floor project.
- ✦ Perry Brown Plumbing in for repairs and appliance updates.
- ✦ Bay floor prep for the gear lockers and paint.
- ✦ Site visit to Station 2 for follow-up on outside punch list updates.
- ✦ Station 1 bay floor project complete.

Training/Professional Development

- ✦ Leadership Development and Decision-Making class for our Captains with Minooka FD.
- ✦ Prepped for tracking drill with Minooka FD.
- ✦ Incident Command Training at Orland Simulator Lab with Minooka.
- ✦ Command Van Training with Minooka FD.
- ✦ Attended re-unification training at Four Rivers.
- ✦ Completed EMS CE for October, November, and December.
- ✦ Strategy & Tactics training with Hammerstein and Grubisich.



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Meetings

- ✚ Board Meeting.
- ✚ Weekly Staff Meetings.
- ✚ Wescom Fire Ops.
- ✚ Zoom with new Vector Customer Service Rep.
- ✚ Will County Chiefs Retiree Breakfast meeting.
- ✚ Grundy Chiefs Meeting.
- ✚ Met with Chief, Skole, and Hartman reference Lt written exam.
- ✚ Met with 1302 and 2603 on recent Coal City Fire.

Miscellaneous

- ✚ Physicals completed.
- ✚ Chiefs interview with Hammerstein and Grubisich.
- ✚ Lt. Assessment completed.
- ✚ To Silver Cross for 415 medications and new SMO books.
- ✚ Met with Right Now Media on site access and updates.
- ✚ Essex Chief in to look at some surplus equipment.
- ✚ Stan in for radio programming.
- ✚ AirOne in to calibrate all meters.
- ✚ All hose testing completed.
- ✚ Scheduled SCBA flow testing for January 2025.
- ✚ Worked on channel programming updates with Bowles and Stan.
- ✚ Maintenance records updates throughout the month.
- ✚ Prep for Will County Chiefs meeting.
- ✚ Attended funeral walk-through with Coal City Fire.
- ✚ Worked on Emergency Evacuation OG.

Significant Calls

- ✚ Fatal house fire in Coal City
- ✚ House fire in Wilmington.
- ✚ Several accidents on I 55.

✚ Total calls for November = 150

Year-to-date = 1,798



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

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Pending

- ✦ General Order updates.
- ✦ Prep for 2025 box card updates for CFPD and Division 15.
- ✦ Finalize contract for Station 1 generator replacement.
- ✦ 412 PM
- ✦ 417 Inspection.
- ✦ Year-end reporting.
- ✦ New hires orientation.

*** End of Report ***

History (Cost Summary)

1/1/2024 - 11/30/2024

Innovative Maintenance Systems

Channahon FPD\Small Tools\Small Tools & Equipment		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
411 Chain Saw - Tempest		\$0.00	\$285.00	\$0.00	\$285.00	\$309.16
Category Subtotal -		\$0.00	\$285.00	\$0.00	\$285.00	\$309.16

Channahon FPD\Station #1\Ambulance		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2020 FORD 550/Horton		\$1,537.11	\$2,058.48	\$2,115.50	\$1,480.09	\$3,757.87
Category Subtotal -		\$1,537.11	\$2,058.48	\$2,115.50	\$1,480.09	\$3,757.87

Channahon FPD\Station #1\Breathing Air Compressor		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 1 MAKO		\$1,447.96	\$0.00	\$1,387.00	\$60.96	\$1,447.96
Category Subtotal -		\$1,447.96	\$0.00	\$1,387.00	\$60.96	\$1,447.96

Channahon FPD\Station #1\Engines		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2004 Pierce Quantum		\$1,982.52	\$24,388.62	\$6,576.50	\$19,794.64	\$26,629.80
2021 Pierce Enforcer		\$1,560.59	\$11,449.69	\$2,800.00	\$10,210.28	\$13,258.37
AM-5 - 2023 Ford F550		\$0.00	\$281.13	\$0.00	\$281.13	\$281.13
Category Subtotal -		\$3,543.11	\$36,119.44	\$9,376.50	\$30,286.05	\$40,169.30

Channahon FPD\Station #1\Forklift & Scissorlift		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Fork Lift - 1994 CAT GP-30		\$0.00	\$510.27	\$477.50	\$32.77	\$581.89

Category Subtotal -	\$0.00	\$510.27	\$477.50	\$32.77	\$581.89
\Channahon FPD\Station #1\Generator					
Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 1 - Generac	\$1,423.41	\$1,197.19	\$2,434.00	\$186.60	\$2,762.35
Category Subtotal -	\$1,423.41	\$1,197.19	\$2,434.00	\$186.60	\$2,762.35
\Channahon FPD\Station #1\Staff Cars					
Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2013 Ford Explorer 448	\$94.78	\$1,865.07	\$1,159.75	\$800.10	\$2,031.73
2023 Ford Explorer 401	\$98.15	\$2,123.43	\$2,023.15	\$198.43	\$2,221.58
2023 Ford Explorer 402	\$98.15	\$0.00	\$33.15	\$65.00	\$98.15
Category Subtotal -	\$291.08	\$3,988.50	\$3,216.05	\$1,063.53	\$4,351.46
\Channahon FPD\Station #1\Tender					
Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
417 2014 Kenworth T800	\$1,456.12	\$3,325.73	\$2,793.00	\$1,988.85	\$5,196.52
Category Subtotal -	\$1,456.12	\$3,325.73	\$2,793.00	\$1,988.85	\$5,196.52
\Channahon FPD\Station #1\Trailers					
Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
CART Trailer - 2012 CargoMat	\$0.00	\$192.99	\$0.00	\$192.99	\$192.99
Kobata Alum Trailer - 2008	\$261.18	\$0.00	\$200.00	\$61.18	\$261.18
Category Subtotal -	\$261.18	\$192.99	\$200.00	\$254.17	\$454.17
\Channahon FPD\Station #1\Utility					
Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost

416 1989 Ford Marion	\$0.00	\$4.63	\$0.00	\$4.63	\$0.00	\$4.63
418 2001 Ford F-250	\$421.33	\$1,681.20	\$867.54	\$1,234.99	\$2,186.01	\$2,186.01
458 2014 Ford F-250	\$798.58	\$35.72	\$360.00	\$474.30	\$866.24	\$866.24
488 Kubota	\$487.10	\$0.00	\$435.20	\$51.90	\$517.56	\$517.56
UT-8 496 - 2023 Ford F59	\$0.00	\$3,173.88	\$2,565.00	\$608.88	\$3,188.85	\$3,188.85
UT-9 Tri-Toon - 2021 Genesis MBPT22-2	\$0.00	\$2,142.74	\$1,585.00	\$557.74	\$2,165.55	\$2,165.55
Category Subtotal -	\$1,707.01	\$7,038.17	\$5,812.74	\$2,932.44	\$8,928.84	\$8,928.84

\Channahon FPD\Station #2\Ambulance

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Ford 450/Medtec	\$52.00	\$31.92	\$52.00	\$31.92	\$83.92
2016 Ford 550/Horton	\$4,658.86	\$1,333.29	\$2,493.75	\$3,498.40	\$6,209.75
Category Subtotal -	\$4,710.86	\$1,365.21	\$2,545.75	\$3,530.32	\$6,293.67

\Channahon FPD\Station #2\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Pierce Quantum	\$1,395.00	\$28,447.28	\$6,115.00	\$23,727.28	\$30,219.56
Category Subtotal -	\$1,395.00	\$28,447.28	\$6,115.00	\$23,727.28	\$30,219.56

\Channahon FPD\Station #2\Generator

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 2 - Generac	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Category Subtotal -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Totals:	\$17,772.84	\$84,528.26	\$36,473.04	\$65,828.06	\$104,472.75

2021 Pierce Enforcer

2021 Pierce Enforcer

Unit #: ENG-4 Serial #: 4P1BAAFF4MA023991
 Tag #: Job #: 36337
 Mileage 20,165

Date	Mileage	Notes	Vendor	Total Cost
11/7/2024	20,165	Rear tires replaced due to wear. Engine Oil and filter. Fuel Filters.	Arneson Tire Center, Inc.	\$5,295.39

Maintenance Performed	Cost
Tires	\$4,009.80
PM & Inspection	\$1,285.59
Total:	\$5,295.39

11/14/2024	18,936	Exhaust parts that needed replacement. Repaired to be completed by Morris EVT.	MacQueen Emergency Products	\$849.56
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Maintenance Performed	Cost
Exhaust parts	\$814.78
Total:	\$814.78

Total: \$5.00 \$6,144.95

AM-5 - 2023 Ford F550

2023 Ford F550

Unit #: AM-5 Serial #: 1FDUF5HNXPDA17996
 Tag #: 282

Date	Mileage	Notes	Vendor	Total Cost
11/22/2024	0	Received from Medwerks/Alexis following the re-mount. Expected to be in service the first week of December.		\$0.00

Maintenance Performed	Cost
New Chassis and remount	\$0.00
Total:	\$0.00

11/22/2024	0	MDT mount supplies and radio mic mounts.	Fleet Safety Supply	\$281.13
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Maintenance Performed	Cost
Electronic Equipment	\$281.13
Total:	\$281.13

Total: \$281.13 \$281.13

\Channahon FPD\Station #1\Utility

458 2014 Ford F-250

2014 Ford F-250 Super Cab 4x4 XL

Unit #: UT-3 (458) Serial #: 1FT8W3B61EEA60562
 Tag #: Mileage 29,146

Date	Mileage	Notes	Vendor	Total Cost
11/5/2024	29,146	PM Service and Inspection. Oil change. Replaced antifreeze. Replaced the battery.	Auto Science	\$722.03

Maintenance Performed	Cost
PM Service	\$694.26
Total:	\$694.26

Total: \$722.03 \$722.03

UT-8 496 - 2023 Ford F59

2023 Ford F59

 Unit #: UT-8 496 Serial #: 1F65F5KNONOA9835
 Tag #: 473

Date	Notes	Vendor	Total Cost
11/12/2024	473 New trailer plug kit for the squad.	Rod Baker Ford	\$136.00
Maintenance Performed			Cost
Trailer Plug Kit			\$136.00
Total:			\$136.00
Total:		\$136.00	\$136.00

\Channahon FPD\Station #2\Ambulance**2016 Ford 550/Horton**

2016 Ford F550

 Unit #: AM-3 Serial #: 1FDUF5HT7GEC58536
 Tag #: 712602AM Job #: 17427
 Mileage: 71,760

Date	Mileage	Notes	Vendor	Total Cost
11/22/2024	71,760	PM service and Inspection. Replaced oil and filter. Replaced fuel filters. Replaced power steering fluid. Greased chassis. Replaced brake fluid. RNew front rotors and brakes. Replaced corner marker lights at grill. Replaced differentials fluid. Replaced transmission fluid.	Lockport FPD	\$1,928.10
Maintenance Performed				Cost
Inspection				\$0.00
PM Service				\$1,865.43
Total:				\$1,865.43
Total:		\$1,928.10	\$1,928.10	

\Channahon FPD\Station #2\Engines**2012 Pierce Quantum**

2012 Pierce Quantum

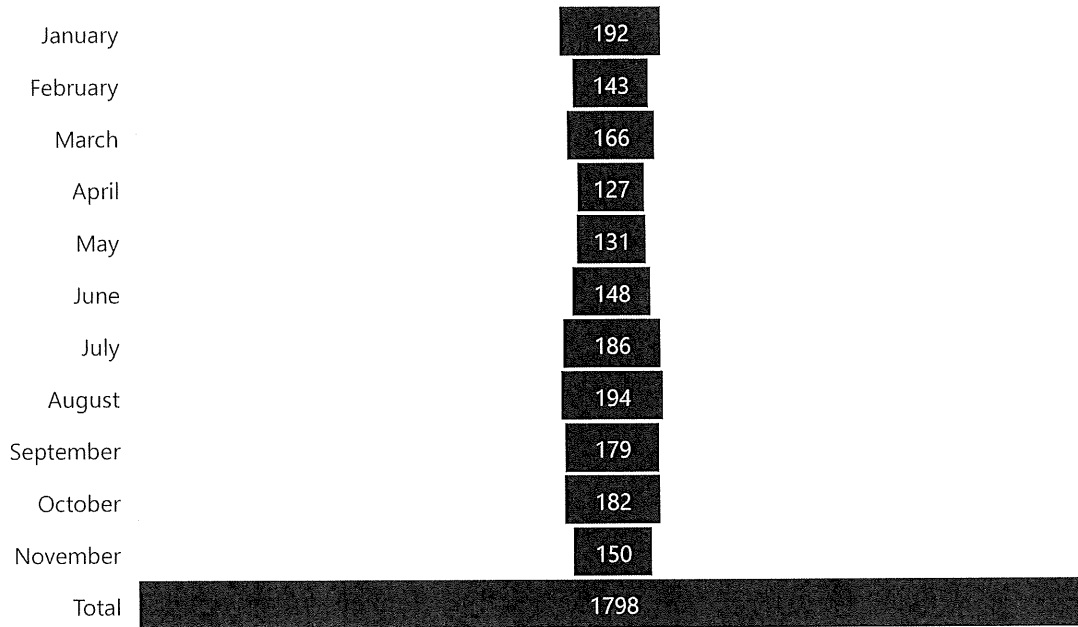
 Unit #: ENG-3 Serial #: 4P1CU01D7CA012705
 Tag #: N/A Job #: 25218
 Mileage: 81,604

Date	Mileage	Notes	Vendor	Total Cost
11/14/2024	81,604	PM Service and Inspection. Changed all fluids. Vacuum tested pump and plumbing. Rears tires and shocks replaced.		\$5,612.15
Maintenance Performed				Cost
Tires				\$4,009.80
Oil				\$207.48
PM Service				\$1,120.00
Shocks				\$274.87
Total:				\$5,612.15
Total:		\$5,612.15	\$5,612.15	

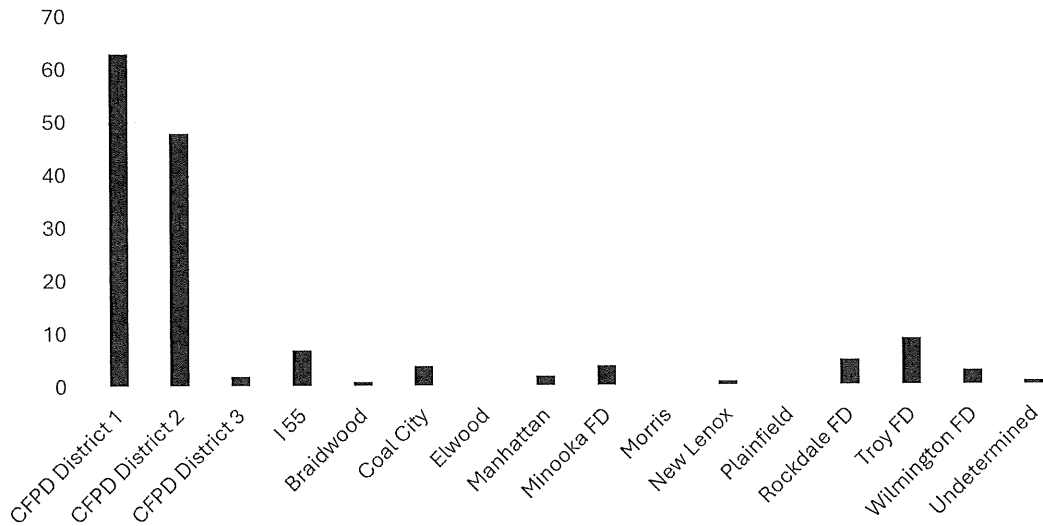
Grand Total:**\$16,083.65**

Call Data November 30, 2024

Total Incidents by Month 2024



Incident Type By District November 2024



Channahon Fire Protection District Incident Type Count by Month

Alarm Date: 1/1/2024 To 11/30/24

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Total
100. Fire Other	0	0	0	0	0	1	0	0	0	0	0	1
111. Buildig Fire	4	0	1	0	2	0	7	3	4	6	4	21
112. Fire other than a building	0	0	0	0	0	0	0	0	1	0	0	1
118. Trash or Rubbish Fire, Contained	0	0	0	0	0	0	1	0	0	0	0	1
131. Passenger Vehicle Fire	0	0	2	1	0	0	0	0	1	1	0	5
132. Road Freight or Transport Vehicle Fire	1	1	1	0	0	0	1	3	0	0	2	7
134. Water Vehicle Fire	0	0	0	0	0	0	0	0	0	1	0	1
140. Natural Vegetation Fire	0	0	0	0	0	0	0	0	1	0	0	1
141. Forest, Woods, or Wildland Fire	0	0	1	0	0	0	0	0	0	0	0	1
142. Brush, or Brush and Grass Mixture Fire	0	0	3	0	0	1	0	2	3	4	0	13
151. Outside Rubbish, Trash or Waste Fire	0	0	0	0	0	1	0	0	0	0	0	1
152. Garbage Dump or Sanitary Landfill Fire	0	0	0	0	0	0	0	0	0	1	0	1
154. Dumpster or Other Outside Trash Recepticle Fire	0	0	0	0	0	1	1	0	0	0	1	2
320. Emergency Medical Services, Other	2	0	0	0	0	0	0	0	1	0	0	3
321. EMS call, Excluding Vehicle Accident With Injury	86	67	73	69	51	75	91	81	100	95	73	788
322. Vehicle Accident with Injuries	7	5	5	4	3	4	10	15	10	18	14	81
323. Motor Vehicle/Pedectrian Accident	0	0	0	0	0	0	0	0	0	0	1	1
324. Motor Vehicle Accident With No Injuries	0	0	1	0	0	0	1	3	1	0	0	6
342. Search for Person In Water	0	0	0	0	0	0	2	0	0	0	0	2
350. Extrication, Rescue, Other	0	0	0	0	0	0	0	0	1	0	0	1
353. Removal of Victims from Stalled Elevator	0	0	0	0	0	0	0	0	0	0	1	1
356. High Angle Rescue	0	0	0	0	0	1	0	0	0	0	0	1
357. Extrication of Victim(s) From Machinery	0	1	0	0	0	0	1	0	0	0	0	2
361. Swimming/Recreational Water Areas Rescue	0	0	0	0	1	0	0	1	0	0	0	2
400. Hazardous Condition Other	0	0	0	0	0	0	0	0	0	1	0	1
412. Gas Leak (Natural Gas or LPG)	4	2	1	0	1	0	0	2	5	0	1	15
413. Oil or Other Combustible Liquid Spill	0	0	0	0	1	0	0	1	0	0	0	2
422. Chemical Spill or Leak	0	0	0	0	0	0	1	0	1	0	0	2
424. Carbon Monoxide Incident	0	2	0	1	1	0	0	2	0	1	1	7

444. Power Line Down	0	0	1	0	1	1	1	4	0	1	0	0	0	8
462. Aircraft Standby	0	0	0	0	1	0	0	0	0	0	0	0	0	1
500. Service Call, Other	2	0	0	0	0	1	0	0	0	0	0	0	0	3
511. Lock-out	0	0	0	2	0	0	0	0	0	0	0	0	0	2
520. Water Problem, Other	0	0	0	0	1	0	0	0	0	0	0	0	0	1
531. Smoke or Odor Removal	2	0	0	0	0	0	0	0	0	0	0	0	0	2
550. Public Service Assistance, Other	1	0	0	0	0	0	1	1	1	1	0	0	0	4
551. Assist PD or Other Govt Agency	0	0	2	0	0	0	0	0	0	0	1	0	0	2
552. Police Matter	0	0	0	0	0	0	0	0	0	2	0	0	0	2
553. Public Service	3	0	3	0	0	1	4	8	1	1	1	2	21	
554. Assist Invalid	3	5	6	4	3	4	3	4	3	3	3	3	3	38
561. Unauthorized Burning	0	0	0	0	0	0	0	0	0	1	0	0	0	1
571. Cover Assignment, Stand-by, Move Up	13	17	15	17	15	15	9	9	9	6	6	6	6	122
600. Good Intent Call, Other	1	0	0	0	0	0	0	0	1	1	0	1	1	3
611. Dispatched and Cancelled enroute	24	25	26	16	30	26	33	29	16	24	12	12	249	
611 E. EMS Dispatched and cancelled enroute	0	0	0	1	1	0	0	0	0	0	0	0	0	2
622. No Incident Found	1	2	2	2	1	0	0	3	5	3	2	2	19	
631. Authorized Controlled Burning	0	0	0	0	0	0	0	0	0	0	0	1	1	
651. Smoke Scare	2	1	2	2	3	1	1	2	4	0	0	0	18	
700. False Alarm/False Call, Other	3	0	0	0	0	0	0	0	0	0	0	0	3	
730. System Malfunction, Other	0	0	0	0	1	0	0	1	0	0	1	2	2	
732. Extinguisher System Activation due to malfunction	0	0	0	0	0	0	1	0	0	0	0	0	1	
733. Smoke Detector Activation due to Malfunction	2	1	1	0	2	1	1	1	1	0	1	0	10	
735. Alarm System Sounded due to Malfunction	2	1	1	1	1	1	2	2	1	0	3	12	12	
736. CO Detector Activation Due to Malfunction	3	3	1	0	0	0	1	0	0	2	2	2	10	
740. Unintentional Transmission of Alarm, Other	5	1	4	0	2	1	0	2	1	0	1	16	16	
742. Extinguisher System Activation	1	0	0	0	0	0	0	0	0	0	1	0	2	
743. Smoke Detector Activation, no fire-unintentional.	2	3	4	2	2	7	1	4	2	3	1	30	30	
744. Detector Activation, No Fire, Unintentional	2	1	3	1	2	0	1	1	0	2	4	13	13	
745. Alarm System Sounded, No Fire-Unintentional	15	3	6	3	4	5	7	13	4	6	12	66	66	
746. Carbon Monoxide Detector Activation, No CO	1	2	1	1	1	0	0	0	1	1	1	8	8	
813. Wind Storm, Tornado/Hurricane Assessment	0	0	0	0	0	0	1	0	0	0	0	1	1	
Total	192	143	166	127	131	148	186	194	179	182	150	1,648	1,648	



CHANNAHON FIRE PROTECTION DISTRICT
24929 S. CENTER STREET
CHANNAHON IL 60410
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November 30,

To: Board of Trustees
From: John Petrakis, Fire Chief
RE: Monthly Chief Activity Report

The following items summarize my appointments, assignments, and completions for this month:

- Station 2 Updates
 - Roy's Landscape was out on November 15th to apply overseeding, fertilizer, and reinforced areas with mulch. He also noted two trees that were planted as part of the landscape scope have been significantly "buck rubbed". Much of the bark base has been removed by passing deer. He will reassess in the spring and replace them in the event they do not thrive into spring.
 - The corner panels dimensions were submitted by Testa Steel to Star Builders. Star Builders suggested a dimension that was slightly different than what was suggested by Testa Steel for aesthetic reasons. Perry is working with Mike Testa on the measurements to ensure the trim's dimensions will be adequate.
- Eligibility process 2024_2
 - After vetting the applications, 6 individuals are eligible to challenge the written examination. The balance of the applicants who were disqualified did not submit the required documentation as requested by I/O Solutions. The written examination is on December 4th and oral interviews are scheduled for December 17th.
- The old fire station is scheduled to close on December 4th. The Village of Channahon was able to record the deed/plat and submit to Will County for logging. Close out documentation was completed and submitted to the title company via FedEx on November 27th.
- Fire prevention and inspection activities remain active. Captain McMillin and Lieutenant O'Hern continue to conduct occupancy inspections and re-inspections.

Inspection Summary	
Total Inspections	13
Re-Inspections	4
Violations referred to Village/County Building Code Official	0

Field Activity	Total
Alarm System Malfunction - Trouble	0
Alarm System Malfunction - Supervisory	2
Out of Service – Fire Alarms	0
Out of Service – Sprinkler Systems	0
Plan Reviews	2

- Fire Lieutenant Promotional Assessment
 - Mike Hammerstein and Dan Grubisich participated in the assessment center on November 20th.

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- Final point tallies resulted in the following ranking:
 1. Mike Hammerstein
 2. Dan Grubisich
- Board of Fire Commissioners will ratify the list on December 4th. The list will be valid for 3 years from the date of ratification.
- Working with Luanne and Sarah on various initiatives and projects including:
 - St. Elizabeth Fire Safety Programming
 - Social media public safety content
 - Home safety visits/Fall prevention assessments
 - Continued opportunities of integrating the community support services and education efforts

Miscellaneous Events/Activities

- Administrative Staff Meetings
- Occupancy Inspections
- Violation Notices
- Plan reviews
- Alarm and Sprinkler Acceptances
- I Love You Guys Reunification Training (school crisis incident reunification model)

Pending

- Board of Trustee Administrative Manual Revisions
- Board of Fire Commissioner Manual Revisions
- Administrative Guideline Compositions
- Board of Commissioners Meeting
- Firefighter Eligibility Orientation and Examination
- Emergency Services School Reunification Review with Channahon PD and EMA
- Division 15 Chief's Meeting
- Community Support Services Task Force Meeting
- Support Services Introduction with Channahon Township Board
- FF Cindy's Appreciation Open House (December 20 at 1 PM)

NOTE:

I will be taking vacation between December 23rd and January 3rd. I will return to the office on January 6th. I am not traveling but will be at home spending time with my family (or do whatever my wife tells me to do)

Have a Merry Christmas and Happy New Year!