



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, IL 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Board of Trustee Regular Meeting Minutes

On the 9th day of January 2025, the regular meeting of the Board of Trustees of the Channahon Fire Protection District held at fire station #1 was called to order at 9:00 a.m., pursuant to notice, at the Fire Station #1, 24929 S. Center St., Channahon, Illinois with the Pledge of Allegiance.

In attendance were President S. Rittof, Treasurer M. McMillin, Trustee Montgomery, and Trustee M. J. McMillin. Chief Petrakis, Deputy Chief Toepper, and Executive Assistant Arnold were in attendance. Secretary M. Rittof was absent.

Captain Skole, FF/Medics Bowles, Schneider, and Grubisich joined the meeting. FF Pierce joined the meeting at 10:30.

MATTER OF THE PUBLIC: None

APPROVAL OF THE MINUTES:

Treasurer M. McMillin made a motion to approve the December 12, 2024, regular meeting minutes, seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

TREASURER REPORT:

The Treasurer's report ending December 2024 along with the disbursement record for December 2024 were presented, showing disbursements by check number, date, payee, and amount. Treasurer M. McMillin made a motion to accept the reports as presented, seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

The outstanding bills to be paid were presented. The Trustees reviewed the bills. Treasurer M. McMillin made a motion to pay the bills as presented, excluding the bill for R C Wegman, seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

MONEY COLLECTED:

\$43,364.43 - Ambulance Billing (\$646,538.70 for 2024); \$9,072.85 – Interest; \$2,898.45 – Reimbursement; \$25.00 – Report Fees; \$16,857.69 – Will County Treasurer.

Communications:

1. Thank you from Cindy Wilson
2. Pension – Monthly Financial Report as of November 2024, was provided.

OLD BUSINESS:

1. **Station #2 Construction** – Trustee M. J. McMillin asked if everything was satisfied with the station. A discussion regarding the invoice submitted by Wegman was held. Chief Petrakis informed the board they can hold up the payment on Wegman, but the subs need to be paid. We are now in the warranty work stage of the project. Trustee M. J. McMillin stated there should be a letter of final completion from Wegman then. President S. Rittof asked if there was anything we are not happy with. Chief Petrakis stated only minor punch list items that are being worked on. The board and Chiefs went through the invoice and picked out the contractors that have satisfied the job.

A change order was submitted for Testa to install the new panels to cover the dents. They are in the bay but cannot be installed until the weather conditions are over 40 degrees. Trustee M. J. McMillin questioned why we should pay for the installation of the new panels when Testa damaged them to start with. Chief Petrakis questioned: if Testa installed the original panels and dimpled them and Wegman was notified and did nothing, they should pay? Or it is just cosmetics, and we should be responsible to pay for the correction because structurally they are okay. Who does the board want to hold responsible? It was agreed that Wegman and Testa need to figure that out.

President S. Rittof would like a final completion to show when the warranty starts. Abby Paving is getting a bond for the parking lot. Trustee M. J. McMillin asked if we have received the erosion control reports yet. Not as of today. Treasure M. McMillin questioned if the contractors have already been paid, and we are reimbursing Wegman or have the contractors been made to wait.

NEW BUSINESS:

1. **Discuss and approve the purchase of two (2) sets of Bunker Gear – MES - \$8,201.60:**
Treasurer M. McMillin made a motion to purchase the two sets of bunker gear, seconded by Trustee D. Montgomery. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

A discussion was held on Sarah settling into her position. Chief Petrakis stated she has gotten herself organized and has been in the schools. She is also working with St. Elizabeths and has reached out to Remington Woods. Sarah would like to go to Channahon High School. Luanne and Sarah complement each other very well. They are working on a Matter of Balance class for the seniors. We are providing more of a personal touch to our residents with these two positions.

Luanne has a toolbox of resources and knows exactly who to contact for our residents in need. She has been working with the crews on what to watch for and the FRMS tab to notify her when someone needs assistance. Chief Petrakis feels we have a cutting-edge program that has been developed. We are not only focusing on mental health, but we are also focused on community needs. Forms have been created for the schools and the police that are sent directly to Luanne and the Chief if they find the need for someone.

WESCOM: None

LEGAL UPDATE: NONE

COMMUNITY SUPPORT SERVICES – (Report attached)

FIRE AND LIFE SAFETY EDUCATOR – (Report attached)

FIRE PREVENTION AND INSPECTION MONTHLY REPORT – None

DEPUTY CHIEF REPORT AND VEHICLE/BUILDING MAINTENANCE: (report attached)

- Vehicles:
 - New ambulance is in service – Worked on radio issues.
 - Tanker had preventative maintenance done.
 - \$8,000 for the month of December, \$112,000 YTD.
- Firefighter Bowles has started to paint the inside of the fire station.
- We have been receiving more elevator rescue calls. Working on some additional training for those.
- Radios are being updated.
- New sector scanner for MABAS
- Significant calls; Accident on I55 involving the State Trooper, Morris structure fire. Year to date we ran 1971.
- Things coming up:
 - New Hires
 - Air pack testing
 - Security cameras
 - Up grades to the radio room – new cabinet

CHIEF REPORT: (report attached)

- Finishing the eligibility process – 3 people were interviewed. Two were offered jobs accepted and then contacted us to reject the offers. The third individual we are waiting on the Commissioner meeting for the decision on his background.
- We opened another testing cycle. The applications are due by February 14th, with the test on March 12th.
- Fire Prevention Position: we have not gotten anyone interested in the position. One of our firefighters was injured and is now on light duty. He wants to be helpful and make a difference while he is recovering so he will be handling fire prevention along with Captain McMillin and Lieutenant O’Hern. It was asked if the Chief spoke with the Village about giving us more power. Kirk and Mary Jane are very helpful. We are upgrading our paperwork and Dillon is looking into new programs, so we have better reporting and a paper trail of what has happened.
- Firefighter eligibility, we have been discussing ways to possibly help with the issues of getting people hired. One concern is the reimbursement letter that is required to be signed. The feeling is that it scares people off. Captain Skole has suggested changing the requirements too; must be a

paramedic and we will put them through the fire academy to become firefighters. All individuals going through the fire academy need to be sponsored by a fire department. This could mean the contract will need to be opened to discuss requirement changes. The Union is meeting at the end of January to discuss how the members feel. It is hard to pass the paramedic test so if they come to us with that qualification, it will be easier to put them through the academy. President S. Rittof feels this could be good for the community. Chief Petrakis reinforced we have a good group of guys and a supportive board, new stations, and vehicles, we should be attractive to firefighters. We currently are two firefighters short, one injured, and missing the inspector position. The holiday season was rough. We had some illnesses that ran through the shift and the guys were being forced to come back in. Everyone picked up the slack.

- Grant Writer: Chief Petrakis explained that we have spoken with Jody, the grant writer. She charges \$70 per hour and is good for billing us on an hourly basis. We have given her information about the district and have put together a wish list of items we would like to pursue. There is a grant coming up that would cover the infrastructure, which would cover the generator, station 1 apron, and lighting upgrades. She is going to start working on applying for that and see what else is available for us.
- The crew did a great job throughout the holidays handling some difficult calls. The State Trooper on I-55 and the suicide of a resident. This happened the same night. Treasurer M. McMillin asked if we do debrief with the guys. Luanne can and will reach out to the guys and is available if they want to talk. We also have outside services they can reach out to. Chief Petrakis stated he contacted the guys that were working that night to confirm there were no needs.

Ex. Assistant Arnold reminded President S. Rittof and Treasurer M. McMillin of the training class they were scheduled to attend on the 11th.

There being no further or other business to come before the meeting, upon motion duly made by Trustee Montgomery, seconded by Trustee M. J. McMillin, unanimously approved, the meeting adjourned at 10:42 a.m.

Respectfully Submitted
Jacque Arnold
Executive Fire Support Manager

CHANNAHON FIRE PROTECTION DISTRICT

1/7/2025 12:16 PM

Register: 2016660 · First Secure - Checking

From 12/12/2024 through 01/09/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/12/2024			401-01 · Ambulance Bi...	Deposit		X	507.05	1,216,355.95
12/12/2024	3181	Air One Equipment, ...	1-201 · 2000 Accounts ...	146	564.00	X		1,215,791.95
12/12/2024	3182	Arneson Tire Center,...	1-201 · 2000 Accounts ...		1,887.56	X		1,213,904.39
12/12/2024	3183	Auto Science	1-201 · 2000 Accounts ...	Inv. 14432	722.03	X		1,213,182.36
12/12/2024	3184	Brian McMillin	1-201 · 2000 Accounts ...		1,528.00	X		1,211,654.36
12/12/2024	3185	Camz Communicatio...	1-201 · 2000 Accounts ...	Inv. 24-327	620.00	X		1,211,034.36
12/12/2024	3186	CDW Government, I...	1-201 · 2000 Accounts ...		1,101.99	X		1,209,932.37
12/12/2024	3187	Celtic Landscaping	1-201 · 2000 Accounts ...	Inv. 4385	665.76	X		1,209,266.61
12/12/2024	3188	Comcast	1-201 · 2000 Accounts ...		63.31	X		1,209,203.30
12/12/2024	3189	ComEd	1-201 · 2000 Accounts ...	Acct. 0569052...	408.93	X		1,208,794.37
12/12/2024	3190	Constellation Energy...	1-201 · 2000 Accounts ...	Statement #694...	863.11	X		1,207,931.26
12/12/2024	3191	Cosgrove Constructi...	1-201 · 2000 Accounts ...	Inv. 105642	3,523.45	X		1,204,407.81
12/12/2024	3192	Cross Points Sales, Inc.	1-201 · 2000 Accounts ...	Inv. P82451	554.00	X		1,203,853.81
12/12/2024	3193	D.O.A. Pest Co.	1-201 · 2000 Accounts ...	Pest Control	725.00	X		1,203,128.81
12/12/2024	3194	EMS Management &...	1-201 · 2000 Accounts ...	Inv. EMS-0104...	1,205.00	X		1,201,923.81
12/12/2024	3195	Estech Sysems, Inc.	1-201 · 2000 Accounts ...	Inv. 172117	243.86			1,201,679.95
12/12/2024	3196	Farmers Weekly Rev...	1-201 · 2000 Accounts ...	Inv. 42668	36.00	X		1,201,643.95
12/12/2024	3197	Feece Oil Co.	1-201 · 2000 Accounts ...		1,356.39	X		1,200,287.56
12/12/2024	3198	Fleet Safety Supply	1-201 · 2000 Accounts ...		281.13	X		1,200,006.43
12/12/2024	3199	Harmonic Design	1-201 · 2000 Accounts ...	Inv. 14748	3,065.00	X		1,196,941.43
12/12/2024	3200	Illinois Fire Chief's ...	1-201 · 2000 Accounts ...	Inv. 8065	325.00			1,196,616.43
12/12/2024	3201	Illinois Fire Inspector...	1-201 · 2000 Accounts ...	Inv. 24752	100.00	X		1,196,516.43
12/12/2024	3205	Illinois Public Risk F...	1-201 · 2000 Accounts ...	Inv.	15,527.00	X		1,180,989.43
12/12/2024	3206	JCM Uniforms, Inc.	1-201 · 2000 Accounts ...		2,364.59	X		1,178,624.84
12/12/2024	3207	Jeff Toepper	1-201 · 2000 Accounts ...	Cell Phone	80.00	X		1,178,544.84
12/12/2024	3208	Lockport Twp Fire D...	1-201 · 2000 Accounts ...		2,578.39	X		1,175,966.45
12/12/2024	3209	LRS, Inc.	1-201 · 2000 Accounts ...		159.40	X		1,175,807.05
12/12/2024	3210	Luanne Cantrell	1-201 · 2000 Accounts ...		69.63	X		1,175,737.42
12/12/2024	3211	MacQueen Emergenc...	1-201 · 2000 Accounts ...	Inv. P	274.87	X		1,175,462.55
12/12/2024	3212	Minooka Fire Protect...	1-201 · 2000 Accounts ...	Wilson 4th Qua...	11,874.84	X		1,163,587.71
12/12/2024	3213	Napa Auto Parts of C...	1-201 · 2000 Accounts ...		43.98	X		1,163,543.73
12/12/2024	3214	Napa Auto Parts of ...	1-201 · 2000 Accounts ...		207.47	X		1,163,336.26
12/12/2024	3215	Nicor Gas	1-201 · 2000 Accounts ...		302.31	X		1,163,033.95
12/12/2024	3216	Ottosen Dinolfo Has...	1-201 · 2000 Accounts ...	Inv. 11146	5,015.15	X		1,158,018.80
12/12/2024	3217	Quad County Fire Eq...	1-201 · 2000 Accounts ...	Inv. 7148	444.00	X		1,157,574.80
12/12/2024	3218	Rod Baker Ford	1-201 · 2000 Accounts ...	Inv. 54933	136.00	X		1,157,438.80
12/12/2024	3219	Salclay Services, Inc.	1-201 · 2000 Accounts ...	Inv. 13071	52.00			1,157,386.80
12/12/2024	3220	Staples 2022	1-201 · 2000 Accounts ...		454.23	X		1,156,932.57
12/12/2024	3221	The Sherwin-Willia...	1-201 · 2000 Accounts ...		68.51	X		1,156,864.06
12/12/2024	3222	The Village of Chan...	1-201 · 2000 Accounts ...		156.07	X		1,156,707.99

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1/7/2025 12:16 PM

Register: 2016660 · First Secure - Checking

From 12/12/2024 through 01/09/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/12/2024	3223	UMB Bank	1-201 · 2000 Accounts ...	CFD1	307,440.00	X		849,267.99
12/12/2024	3224	US Gas	1-201 · 2000 Accounts ...	Inv. 460685	204.40	X		849,063.59
12/12/2024	3225	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	517.16	X		848,546.43
12/12/2024	3226	Wescom	1-201 · 2000 Accounts ...	Inv. 20250104	8,458.50	X		840,087.93
12/12/2024	3227	Whitmore Ace Hard...	1-201 · 2000 Accounts ...		142.80	X		839,945.13
12/12/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	75,403.54	X		764,541.59
12/13/2024			401-10 · Reimburseme...	Deposit		X	427.15	764,968.74
12/13/2024	118917	Transamerica	-split-	PE61743-0000...	5,042.70	X		759,926.04
12/13/2024	215971	AFLAC	-split-	HX998	416.84	X		759,509.20
12/13/2024	847289008	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	5,482.08	X		754,027.12
12/13/2024	4831142...	Department of Treas...	-split-	36-3327732	24,061.57	X		729,965.55
12/13/2024	3179	Montgomery, Donald...	-split-		3,176.00	X		726,789.55
12/13/2024	3180	Rittof, Stephen M.	-split-		3,461.00	X		723,328.55
12/13/2024	DD7085	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7086	Bowles, Matthew	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7087	Cantrell, Luanne K	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7088	Ciarlette, Noah A	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7089	Dikun, Nathan S	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7090	Dircks, Brennan C	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7091	Fals, Shelby L.	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7092	Fellows, Sarah K	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7093	Grubisich, Danial P	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7094	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7095	Hartman, Jason S	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7096	Highbaugh, Andrew S	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7097	Kazak, Jeffrey M	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7098	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7099	Loomis, Scott Z	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7100	McMillin (150), Mic...	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7101	McMillin, Brian D.	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7102	McMillin, Michael J	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7103	O'Hern, Terrence M.	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7104	Petrakis, John	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7105	Pierce, Dillon J.	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7106	Randich, Jacob M.	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7107	Rittof, Michael F.	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7108	Schneider, Scott W.	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7109	Schumacher, Jessica L	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7110	Skole, Matthew J.	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7111	Tobolt, Dale G	-split-	Direct Deposit		X		723,328.55

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1/7/2025 12:16 PM

Register: 2016660 · First Secure - Checking

From 12/12/2024 through 01/09/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/13/2024	DD7112	Toepper, Jeffrey S.	-split-	Direct Deposit		X		723,328.55
12/13/2024	DD7113	Uraski, Jr., Thomas S	-split-	Direct Deposit		X		723,328.55
12/17/2024	2048203	Amazon	1-201 · 2000 Accounts ...		18.40	X		723,310.15
12/17/2024	4561030	Amazon	1-201 · 2000 Accounts ...		13.56	X		723,296.59
12/17/2024	7397006	Amazon	1-201 · 2000 Accounts ...	VOID:		X		723,296.59
12/17/2024	287966702	Standard Insurance C...	1-201 · 2000 Accounts ...	00 162517	292.80	X		723,003.79
12/17/2024	486527867	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	80.00	X		722,923.79
12/17/2024	6652790...	Blue Cross and Blue ...	1-201 · 2000 Accounts ...	Acct. 000618608	45,214.26	X		677,709.53
12/17/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	7,675.11	X		670,034.42
12/18/2024			401-01 · Ambulance Bi...	Deposit		X	1,718.87	671,753.29
12/18/2024	85598783	Department of Treas...	-split-	36-3327732	654.50	X		671,098.79
12/18/2024	467712688	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	409.94	X		670,688.85
12/18/2024	DD7114	Hartman, Jason S	-split-	Direct Deposit		X		670,688.85
12/18/2024	DD7115	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		670,688.85
12/18/2024	DD7116	McMillin, Brian D.	-split-	Direct Deposit		X		670,688.85
12/18/2024	DD7117	O'Hern, Terrence M.	-split-	Direct Deposit		X		670,688.85
12/18/2024	DD7118	Randich, Jacob M.	-split-	Direct Deposit		X		670,688.85
12/18/2024	DD7119	Schneider, Scott W.	-split-	Direct Deposit		X		670,688.85
12/18/2024	DD7120	Skole, Matthew J.	-split-	Direct Deposit		X		670,688.85
12/19/2024	3229	Industrial Organizati...	1-201 · 2000 Accounts ...	Inv. C61171A	1,864.00	X		668,824.85
12/19/2024	3230	Promos 911, Inc.	1-201 · 2000 Accounts ...		4,089.71			664,735.14
12/19/2024	3231	U.S. Bank	1-201 · 2000 Accounts ...		5,805.07	X		658,930.07
12/19/2024	3232	US Gas	1-201 · 2000 Accounts ...		204.40	X		658,725.67
12/20/2024			-split-	Deposit		X	16,857.69	675,583.36
12/26/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	80,648.24	X		594,935.12
12/27/2024	DD7121	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7122	Benson, Kyle D	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7123	Bowles, Matthew	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7124	Cantrell, Luanne K	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7125	Ciarlette, Noah A	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7126	Dikun, Nathan S	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7127	Dircks, Brennan C	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7128	Fals, Shelby L.	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7129	Fellows, Sarah K	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7130	Grubisich, Danial P	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7131	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7132	Hartman, Jason S	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7133	Highbaugh, Andrew S	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7134	Kazak, Jeffrey M	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7135	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		594,935.12

CHANNAHON FIRE PROTECTION DISTRICT

1/7/2025 12:16 PM

Register: 2016660 · First Secure - Checking

From 12/12/2024 through 01/09/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/27/2024	DD7136	McCluskey, William	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7137	McMillin, Brian D.	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7138	O'Hern, Terrence M.	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7139	Petrakis, John	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7140	Petro, Benjamin J	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7141	Pierce, Dillon J.	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7142	Randich, Jacob M.	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7143	Schneider, Scott W.	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7144	Schumacher, Jessica L	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7145	Skole, Matthew J.	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7146	Tobolt, Dale G	-split-	Direct Deposit		X		594,935.12
12/27/2024	DD7147	Toepper, Jeffrey S.	-split-	Direct Deposit		X		594,935.12
12/30/2024			401-01 · Ambulance Bi...	Deposit		X	1,369.24	596,304.36
12/30/2024	3233	Channahon Prof. Fire...	2100 · Payroll Liabilities		1,330.00			594,974.36
12/30/2024	3234	Channahon FPD Fire...	2100 · Payroll Liabilities		16,329.60			578,644.76
12/30/2024	3235	Compass Insurance P...	1-201 · 2000 Accounts ...		55,185.75			523,459.01
12/30/2024	130067	Transamerica	-split-	PE61743-0000...	5,377.34			518,081.67
12/30/2024	130071	Transamerica	11.11 · chief's pen. & d...	VB98198 00001	164.65			517,917.02
12/30/2024	61591120	Department of Treas...	-split-	36-3327732	19,250.20			498,666.82
12/30/2024	0073946...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	5,095.21			493,571.61
12/31/2024			401-01 · Ambulance Bi...	Deposit		X	976.25	494,547.86
12/31/2024			401-09 · Interest \$	Interest		X	115.84	494,663.70
01/02/2025	2014293	IMRF	-split-	07256	3,131.86			491,531.84
01/03/2025			401-11 · Report / FOI...	Deposit			25.00	491,556.84
01/07/2025			-split-	Deposit			2,471.30	494,028.14



Community Support Services Report December 2024

Statistics

93 Ambulance Calls

- Lift Assist/Falls - 17
- Psych – 5
- CPR/DOA – 2
- Calls Referred by CPD – 1

Monthly Referrals - 6

Priority Level	Type	Disposition	Count
102 Suicide Ideation	AMSICK	Active Case	1
1106 – Suicide Confirmed (Family Response)	AMSHOT	Active Case	1
1107 – DOA Confirmed (Family Response)	AMCPR	Active Case	1
305 – Mobility Issue/Lift Assist	AMLIFT	Active Case	2
501 – Direct Referral Law Enforcement	PUBSRF	Handled by CSSC	1

Open Cases - 10

Alarm Date	Incident #	Priority Level
9/24/24 5:58	2401422	106 – Unable to Care for Self/Environment
9/30/24 11:40	2401466	106 - Unable to Care for Self/Environment
10/22/24 15:15	2401594	1102 - Cardiac Arrest
10/31/24 9:13	2401636	301 – Senior Service Issue
11/27/24 13:40	2401778	312 - Mega User Risk
12/17/24 14:59	2401899	102 – Suicide Ideations
12/20/24 9:10	2401914	305 – Mobility/Lift Assist
12/21/24 1:35	2401923	305 – Mobility/Lift Assist
12/22/24 17:35	2401928	1106 – Suicide Confirmed (Family Response)
11/30/24 8:12	2401794	1107 - DOA Confirmed (Family Response)

CSS Referrals in 2024 - 51

Activity

- Sarah and I shadowed the instructor of the “Matter of Balance” class in Joliet on December 13th.
 - Once we are comfortable, we will be scheduling a class at St. Elizabeth.
- Chief, Sarah, and I are finalizing evacuation plans and signage for St. Elizabeth. Due to a new on-site manager, we are a bit delayed.

- We are also working on a procedure to offer Safety Surveys for residents to make sure they are safe in their apartments, medical information is on the refrigerator, and tags for the outside of their doors that show what assisting devices they may use (walker, cane, etc.).
- Collected data for St. Eliabeth for 2024
 - Total Calls – 40
 - Lift Assist/Fall – 21
 - Medical – 15
 - Accidental Alarm – 3
 - Other (Gas Leak, Alarm, No one at reported address)– 3
 - Transported – 16
 - Mega Users (over 3x per year) – 3
- Attended the area PLSE meeting with Sarah. We have created a local group of four of us and plan on meeting in January for networking.
- Spoke with Rebecca Anderson from the Will County Department of Health to find out about the Integrated Referral and Intake System (IRIS) program which is a database to share resources regarding both mental health and other community agency referrals.
 - She has our initial information, and we have a copy of the MOA to look over before signing. (see attached)
- Spoke with Marsha Giesler from the State Fire Marshalls office regarding the state CRR task force.
 - My intent is to gather local district/department personnel for networking and sharing ideas.
 - She is passing on our CSS program to the task force.
- Held a Support Squad meeting with two additional members, Dani Gritzenbach from Catholic Charities, and Kim Hartley from Will County 911.
 - Both new members are very enthusiastic and bring great strengths and backgrounds to the group.
- Checked in with all three shifts to share how great the program is going and to extend our thanks for a job well done!
- Joined Emergency Services School Reunification group.
 - Sarah and I are attending a seminar on the topic with the founder of the “I Love U Guys” foundation on January 10th.
- Reached out to the Village of Channahon to see if we can get Senior information in the next newsletter.
 - The cutoff date for the spring edition is March 10th.
- Presenting CSS program at Channahon Township meeting on 1/27/25.

Respectively submitted,
 Luanne Cantrell
 Community Support Services Coordinator

COMMUNITY MEMORANDUM OF AGREEMENT

Integrated Referral and Intake System

Will County Health Department All Our Kids (AOK) Network



Will County
Health Department &
Community Health Center

This Memorandum of Agreement (“Agreement”) is between Partnering Agencies (PAs) within Will County.

Purpose

Partners within Will County are collaborating to link families to community resources, facilitate partnerships, streamline communication around referrals, and close the referral communication loop for participating organizations.

In order to do so, PAs within Will County will utilize Integrated Referral and Intake System (IRIS), a web-based referral application that supports warm handoffs and improves communication among partners by streamlining the referral process, closing the communication loop for referring organizations, and giving communities a clear data driven picture of partner capacity.

This Agreement describes the sharing of data within Will County. PAs agree to participate in a data partnership with all partnering agencies that sign this Agreement.

Data

1. IRIS input consists of a limited amount of personally identifiable demographic information on individuals, children, and families; information relevant to the referral such as contact information and services request; information contained in measurement and assessment instruments; and information about referrals made and the outcome of those referrals (herein referred to as “Data”).
2. The Will County PAs shall follow all federal, state and local laws and regulations applicable to collection, sharing and distribution of the Data.

How Data May be Used

1. To fulfill AOK grant requirements and provide Illinois Department of Human Services (IDHS) with referral data for use as determined by IDHS.
2. To generate de-identified, aggregate level reports to improve communication, coordination, and client service delivery.
3. By PAs for internal Continuous Quality Improvement and other service and program improvement initiatives.
4. For purposes of scholarly research and analysis, including use in professional presentations and publications by Illinois Department of Human Services, the University of Kansas Center for Public Partnerships and Research (KU-CPPR), and/or PAs, using only de-identified and aggregate level data.

Protection of Data

PAs agree to the following safeguards for protection of data:

1. Ensure that all IRIS users understand and acknowledge the confidentiality of referral data, and the trust and confidence Will County Health Department’s AOK Network has placed in them by providing access to and contact with this information. All IRIS users must electronically sign an IRIS Confidentiality and Data Security Agreement before accessing the application.
2. Exercise the utmost diligence to protect and safeguard confidential and proprietary information as well as personally identifiable client level information.
3. Notify all PAs within Will County Health Departments AOK IRIS Network and Illinois Department of Human Services within ten days upon discovering any breach or suspected breach of security or of any disclosure of the data to any unauthorized individual or entity.

4. Obtain approval from any other PA whose IRIS data they use for scholarly research and analysis or professional presentation purposes. Reports, presentations or other materials produced by PAs using IRIS data shall include the following disclaimer, *“The views expressed and conclusions drawn are solely those of the authors/presenters and do not reflect an endorsement by or view of Will County Health Department.”*
5. Use and access the data solely for the purposes stated in this Agreement.

Term and Termination

1. Participation in this Agreement is effective upon completion of the signature page.
2. Parties may voluntarily terminate their participation in this Agreement by sending thirty (30) days' written notice to the Community Champion, who currently is Rebecca Anderson, or the designee of the Will County Health Department.
3. The Will County Health Department, through its Community Champion, who currently is Rebecca Anderson, or its designee reserves the right to terminate a PA's participation in this Agreement in the event that the PA is found to have violated this Agreement. Subject to the provisions of Paragraph 4 below, the Community Champion, Rebecca Anderson, or the designee of the Will County Health Department will send the PA thirty (30) days' written notice of such termination.
4. If a PA violates this Agreement by a breach of any provision of the Protection of Data provisions of this Agreement, the Will County Health Department, through its Community Champion, who currently is Rebecca Anderson, may terminate this Agreement immediately, upon written notice to PA.
5. The Community Champion, Rebecca Anderson, or their designee will notify all parties when any organization/program is added to or removed from this Agreement and from Will County's IRIS.
6. Upon voluntary or involuntary termination of your participation in this Agreement, your ability to share your agency's data in IRIS and your ability to access data of other agencies in this Agreement will be terminated.

THE PARTIES, through their duly authorized representatives, assent to the terms and conditions of this Agreement and have executed it as of the date shown on the Signature Page.

Signature Page

COMMUNITY MEMORANDUM OF AGREEMENT

**Will County Health Department AOK Network
Integrated Referral and Intake System**

THE PARTIES, through their duly authorized representatives, assent to the terms and conditions of this Agreement and have executed it as of the date shown below.

_____	Mailing Address:
Participating Agency	_____
_____	_____
Name	_____
_____	_____
Title	_____
_____	_____
Signature	Phone Number
_____	_____
Date	Fax Number

The agency's completed signature page should be mailed or scanned and emailed to the Community Champion, Rebecca Deang, or their designee. Your ability to share data in IRIS will not become effective until a signed signature page has been received.

WILL COUNTY HEALTH DEPARTMENT

BY: _____
Rebecca Anderson, Community Champion

Rebecca Anderson
Will County Health Department
501 Ella Avenue
Joliet, IL 60433
randerson@willcountyhealth.org



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON IL 60410

815-467-6767

FAX: 815-467-5081



Fire Safety and Life Educator Monthly Activities October 2024

Trainings/meetings	total students
12/4 Fire Life Safety Meeting	
12/5 Support Squad meeting	
12/13 Matter of Balance class (observing)	
School Visits	
12/3 Galloway 1 st grade	103
12/6 Galloway Kindergarten	100
12/9 Galloway 2 nd Grade	102
12/16 United Methodist Church	20
12/17 United Methodist Church	20

Other	
Office hours. Planning for the new year.	



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Meetings	
Pending Activities	1/7 Galloway 1st grade 1/10 School Safety Summit at Lewis University-all day 1/13 Galloway 2nd grade 1/21 FLSE/CSS meeting 1/22 Park district 1/23 SRM team meeting 1/27-1/28 RISK Watch Program for 6th graders

Respectfully Submitted,

Sarah Fellows, Fire Life Safety Educator



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Deputy Chief Report for December 2024

Vehicles

- ✚ Completed 424 MDT mount update. Parts only.
- ✚ D'Orazio in to update Power Control Module in AM-4, 414.
- ✚ Alexis was in to repair radio installation on the new ambulance.
- ✚ 412 to Morris for PM, Inspection, and repairs.
- ✚ AM-5 to Camz for radio repair. Alexis to cover costs.
- ✚ Squad 496 to Ben's for trailer plug installation. Also added bracing/strength to the trailer hitch.
- ✚ Tender 417 to Morris for PM, Inspection, and repairs.
- ✚ Ben to Station 2 to change out 7 pump panel gauges with cracked lenses.

✚ Monthly total = \$ 8164.03

Year to date = \$ 112,636.78

Stations

- ✚ Office furniture repair at Station 2. Bookshelf mounting in lieutenant office.
- ✚ To Sherwin Williams for bay door paint.
- ✚ Will County Station CAD updates completed.
- ✚ Station 1 generator bid evaluated. Clennon was awarded the bid. Contacted Cummins to move the order forward.
- ✚ Heintz in to change the plaque out at Station 2 entryway.
- ✚ On-site punch list review with Wegman at Station 2.
- ✚ Electrician in for punch list items at Station 2.
- ✚ Contractor in to get humidifiers working at Station 2.
- ✚ Cleaned office files and prepped for paint.
- ✚ Contacted new landscaper for current trimming needs and suture spring work.
- ✚ Apparatus bay doors painting underway. (Interior).
- ✚ DC Office painted.

Training/Professional Development

- ✚ Shift training on portable updates and zone functions.
- ✚ On-site visit to Amazon ORD 2 on Amoco Road to review hydrogen fill stations.
- ✚ Attended the Will County Safety Symposium.
- ✚ Help instruct for the Will County Active Threat training.
- ✚ Research on elevator rescue procedures to create an SOG.
- ✚ Worked on WC Active Threat classroom documents.



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- ✚ Completed annual infection control training.
- ✚ Elevator Rescue SOG draft completed.

Meetings

- ✚ Board Meeting.
- ✚ Weekly Staff Meetings.
- ✚ Wescom Working Group meeting.
- ✚ MABAS15 Christmas Luncheon.
- ✚ Zoom meeting with HAAS Traffic Alert system regarding 411's device and other potential vehicles.
- ✚ Met with Sara and Chief on Public Education planning.
- ✚ Ordered lenses and emergency light from Fleet Safety for AM-3.
- ✚ Met with Captain Randich on personnel updates.
- ✚ Met with Sara on updates with her schedule and forward planning.

Miscellaneous

- ✚ Maintenance records updates throughout the month.
- ✚ Monthly reporting for the Board meeting.
- ✚ Worked with Stan and Ben to update all mobile radios.
- ✚ Division Box Card refresh underway.
- ✚ Will County Chiefs meeting follow-up items.
- ✚ Car weekly completed throughout the month.
- ✚ To Amazon ORD 2 to follow up on elevator alarm issues.
- ✚ Check It updates for the new ambulance.
- ✚ Completed our update for the 2025 box card refresh.
- ✚ To Youngs Road to clear up address issues with Canal Terminal.
- ✚ To Wescom to drop off items for Janice and the TC's.
- ✚ Attended Cindy's Open Hose.
- ✚ Worked on VHF frequencies with ABeep for 401 and 402 buggy updates.
- ✚ Correspondence with vendor for potential 2025 physicals.
- ✚ Completed Recommends updates for March 1 update.
- ✚ New Sector Sonar dropped off by MABAS. For Squad 496.
- ✚ Check It updates with new ambulance going in service 1/1/25.

Significant Calls

- ✚ Crashes on I55
- ✚ Car in the water on Front Street. No occupants.
- ✚ Building fire in Morris. 417 and 402.



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✚ Total calls for December = 126

Year-to-date = 1,971

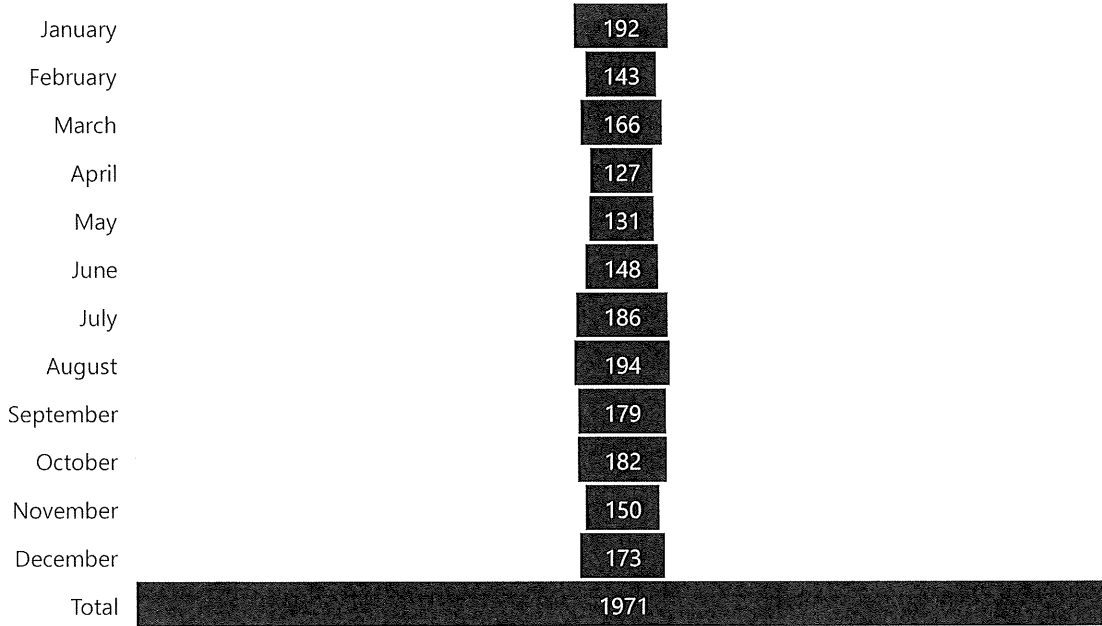
Pending

- ✚ 2025 box card updates and evaluations for Division 15 members.
- ✚ New hire orientation.
- ✚ Station 2 punch list.
- ✚ SCBA flow testing.
- ✚ Run security wire for 2 cameras at Station 1.
- ✚ Radio room upgrade.

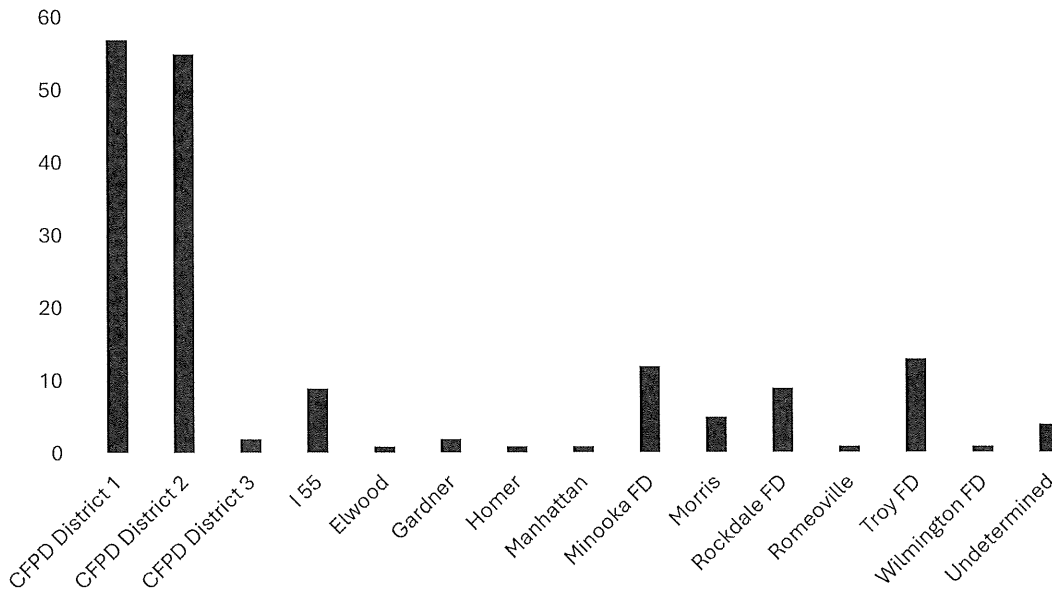
*** End of Report ***

Call Data December 2024

Total Incidents by Month



Incident Type By District December 2024



\Channahon FPD\Station #1\Ambulance

2020 FORD 550/Horton

2020 Ford F550

Unit #: AM-4 Serial #: 1FDUF5HN5LED62650
 Tag #: 712601 Job #: 19528
 Mileage: 60,761

Date	Mileage	Notes	Vendor	Total Cost
12/5/2024	0	Customer SAtisfaction Program 24B27. Update the PCM software to increase the variable displacement oil pump pressure at idle. Completed here with their mobile service.	D'Orazio Ford	\$0.00

Maintenance Performed	Cost
PCM Update	\$0.00
Total:	\$0.00

12/5/2024	60,761	Computer Control Module update to increase variable speed oil pump pressure at an idle per Ford update. No charge for the update.	D'Orazio Ford	\$0.00
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Maintenance Performed	Cost
CCM Update	\$0.00
Total:	\$0.00

Total: \$0.00 \$0.00

\Channahon FPD\Station #1\Engines

2004 Pierce Quantum

2004 Pirece Quantum

Unit #: ENG-2 Serial #: 4PCT02HG4A003791
 Tag #: N/A JOB #: 14987
 Mileage: 78,418

Date	Mileage	Notes	Vendor	Total Cost
12/16/2024	58,896	Bi-Annual PM, inspection, and repairs.Changed engine oil and filters, fuel filters, and coolant filter. Inspected and greased the chassis.Replaced 2 door swiches that were causing compartment light issues. Performed a vaccum test due to the vaccum test failure during the recent pump test. Found 7 valves that were leaking by. Repalced the following valves with re-build kits: drivers side rear, tank to pump, tank fill, passenger side rear, passenger side aux inlet, #4 passenger side. Found ball joints in need of replacement. Parts are ordered and will be replaced withing 2 weeks. Also found the backup camera not functioning properly. Parts ordered. No other outstanding issues. Vehicle back in service in reserve status.		\$1,488.12

Maintenance Performed	Cost
Inspection	\$0.00
PM Service	\$261.60
Valve Kits	\$1,226.52
Total:	\$1,488.12

Total: \$1,488.12 \$1,488.12

AM-5 - 2023 Ford F550

2023 Ford F550

Unit #: AM-5 Serial #: 1FDUF5HNXPDA17996
 Tag #: 314

Date	Notes	Vendor	Total Cost
12/2/2024	282 Safety Inspection.	Sal Clay Truck and Trailer	\$52.00

Maintenance Performed	Cost
Safety Lane	\$52.00
Total:	\$52.00

12/3/2024	265 Graphics installed.	Harmonic Designs	\$3,065.00
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Maintenance Performed	Cost
Graphics Installed	\$3,065.00
Total:	\$3,065.00

12/9/2024	282 There were radio issues following the re-mount that were to be included in the re-mount. Had Alexix EVT out on 12/6/24 and he did not gets things rectified. Took the vehicle to Camz on 12/09/24 to get the electronic issues squared up with Alexis/Medwerks to pick up the bill. Camz invoice was \$620.00	CAMZ Communications	\$0.00
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Maintenance Performed	Cost
Electronics	\$0.00
Total:	\$0.00

12/18/2024	314 Vehicle was programmed to shut off after 15 minutes of idle time from the factory. The powertrain control module was updated to eliminate that function completly.	D'Orazio Ford	\$181.07
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Maintenance Performed	Cost
PCM Update	\$181.07
Total:	\$181.07

Total: \$67.31 \$3,298.07

\Channahon FPD\Station #1\Tender

417 2014 Kenworth T800

2014 Kenworth T800

Unit #: TEND-1 (417) Serial #: 1NKDL40XXFJ426471
 Tag #: JOB # UST5612
 Mileage 18,772

Date	Mileage	Notes	Vendor	Total Cost
12/19/2024	12,939	Bi-annual PM/Inspection. Not enough miles for an oil change. Found an air leak.Replaced pressure protection valve. Inspection completed with chassis lubrication.		\$405.86

Maintenance Performed	Cost
PM Service	\$0.00
Inspection	\$0.00
Air Valve	\$77.92
Purge Valve Parts	\$327.94
Total:	\$405.86

Total: \$405.86 \$405.86

\Channahon FPD\Station #1\Utility

UT-8 496 - 2023 Ford F59

2023 Ford F59

Unit #: UT-8 496 Serial #: 1F65F5KNONOA9835
 Tag #: 513

Date	Notes	Vendor	Total Cost
12/14/2024	513 Mounted the trailer plug from Ford. Also added some strength to the hitch with some added bracing.		\$0.00

Maintenance Performed	Cost
Trailer Hitch	\$0.00
Total:	\$0.00

Total: \$0.00 \$0.00

\Channahon FPD\Station #2\Ambulance

2016 Ford 550/Horton

2016 Ford F550

Unit #: AM-3 Serial #: 1FDUF5HT7GEC58536
 Tag #: 712602AM Job #: 17427
 Mileage 74,542

Date	Mileage	Notes	Vendor	Total Cost
12/9/2024	74,244	(4) new rear tires for the ambulance per the last inspection. EVT Ben to install once the new ambulance goes in service and this ambulance goes to reserve status.	Arneson Tire Center, Inc.	\$1,887.56

Maintenance Performed	Cost
Tires	\$1,799.80
Tire Disposal	\$60.00
Total:	\$1,859.80

12/18/2024	74,542	Slow leak tire repair. Re-seeded the bead.	Pomp's Tire	\$24.91
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Maintenance Performed	Cost
Tire repair	\$23.50
Total:	\$23.50

Total: \$6.42 \$1,912.47

\Channahon FPD\Station #2\Engines

2012 Pierce Quantum

2012 Pierce Quantum

Unit #: ENG-3 Serial #: 4P1CU01D7CA012705
 Tag #: N/A Job #: 25218
 Mileage 81,893

Date	Mileage	Notes	Vendor	Total Cost
12/19/2024	81,893	New guages for the pump panel due to cracked lenses and fluid leaking out of the guage. Ben will change them out.	MacQueen Emergency Products	\$1,059.51

Maintenance Performed

Pressure Guages

Cost

\$1,031.94

Total: \$1,031.94

Total: \$1,059.51 \$1,059.51

Grand Total: \$8,164.03

History (Cost Summary)

1/1/2024 - 12/31/2024

Innovative Maintenance Systems

Channahon FPD\Small Tools\Small Tools & Equipment		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Equipment						
411 Chain Saw - Tempest	\$0.00	\$285.00	\$0.00	\$285.00	\$309.16	
Category Subtotal -	\$0.00	\$285.00	\$0.00	\$285.00	\$309.16	

Channahon FPD\Station #1\Ambulance		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Equipment						
2020 FORD 550/Horton	\$1,537.11	\$2,058.48	\$2,115.50	\$1,480.09	\$3,757.87	
Category Subtotal -	\$1,537.11	\$2,058.48	\$2,115.50	\$1,480.09	\$3,757.87	

Channahon FPD\Station #1\Breathing Air Compressor		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Equipment						
Station 1 MAKO	\$1,447.96	\$0.00	\$1,387.00	\$60.96	\$1,447.96	
Category Subtotal -	\$1,447.96	\$0.00	\$1,387.00	\$60.96	\$1,447.96	

Channahon FPD\Station #1\Engines		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Equipment						
2004 Pierce Quantum	\$2,244.12	\$25,615.14	\$6,576.50	\$21,282.76	\$28,117.92	
2021 Pierce Enforcer	\$1,560.59	\$11,449.69	\$2,800.00	\$10,210.28	\$13,258.37	
AM-5 - 2023 Ford F550	\$0.00	\$3,579.20	\$3,298.07	\$281.13	\$3,579.20	
Category Subtotal -	\$3,804.71	\$40,644.03	\$12,674.57	\$31,774.17	\$44,955.49	

Channahon FPD\Station #1\Forklift & Scissorlift		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Equipment						
Fork Lift - 1994 CAT GP-30	\$0.00	\$510.27	\$477.50	\$32.77	\$581.89	

Category Subtotal -	\$0.00	\$510.27	\$477.50	\$32.77	\$581.89
\Channahon FPD\Station #1\Generator					
Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 1 - Generac	\$1,423.41	\$1,197.19	\$2,434.00	\$186.60	\$2,762.35
Category Subtotal -	\$1,423.41	\$1,197.19	\$2,434.00	\$186.60	\$2,762.35
\Channahon FPD\Station #1\Staff Cars					
Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2013 Ford Explorer 448	\$94.78	\$1,865.07	\$1,159.75	\$800.10	\$2,031.73
2023 Ford Explorer 401	\$98.15	\$2,123.43	\$2,023.15	\$198.43	\$2,221.58
2023 Ford Explorer 402	\$98.15	\$0.00	\$33.15	\$65.00	\$98.15
Category Subtotal -	\$291.08	\$3,988.50	\$3,216.05	\$1,063.53	\$4,351.46
\Channahon FPD\Station #1\Tender					
Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
417 2014 Kenworth T800	\$1,456.12	\$3,731.59	\$2,793.00	\$2,394.71	\$5,602.38
Category Subtotal -	\$1,456.12	\$3,731.59	\$2,793.00	\$2,394.71	\$5,602.38
\Channahon FPD\Station #1\Trailers					
Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
CART Trailer - 2012 CargoMat	\$0.00	\$192.99	\$0.00	\$192.99	\$192.99
Kobata Alum Trailer - 2008	\$261.18	\$0.00	\$200.00	\$61.18	\$261.18
Category Subtotal -	\$261.18	\$192.99	\$200.00	\$254.17	\$454.17
\Channahon FPD\Station #1\Utility					
Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost

416 1989 Ford Marion			\$0.00	\$4.63	\$0.00	\$4.63		
418 2001 Ford F-250		\$421.33	\$1,681.20	\$867.54	\$1,234.99	\$2,186.01		
458 2014 Ford F-250		\$798.58	\$35.72	\$360.00	\$474.30	\$866.24		
488 Kubota		\$487.10	\$0.00	\$435.20	\$51.90	\$517.56		
UT-8 496 - 2023 Ford F59		\$0.00	\$3,173.88	\$2,565.00	\$608.88	\$3,188.85		
UT-9 Tri-Toon - 2021 Genesis MBPT22-2		\$0.00	\$2,142.74	\$1,585.00	\$557.74	\$2,165.55		
Category Subtotal -		\$1,707.01	\$7,038.17	\$5,812.74	\$2,932.44	\$8,928.84		

\Channahon FPD\Station #2\Ambulance

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Ford 450/Medtec	\$52.00	\$31.92	\$52.00	\$31.92	\$83.92
2016 Ford 550/Horton	\$4,658.86	\$3,216.59	\$2,577.25	\$5,298.20	\$8,122.22
Category Subtotal -	\$4,710.86	\$3,248.51	\$2,629.25	\$5,330.12	\$8,206.14

\Channahon FPD\Station #2\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Pierce Quantum	\$1,395.00	\$29,479.22	\$6,115.00	\$24,759.22	\$31,279.07
Category Subtotal -	\$1,395.00	\$29,479.22	\$6,115.00	\$24,759.22	\$31,279.07

\Channahon FPD\Station #2\Generator

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 2 - Generac	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Station 2 Generator - 2024 Cummins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Category Subtotal -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Totals:	\$18,034.44	\$92,373.95	\$39,854.61	\$70,553.78	\$112,636.78



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON IL 60410

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December 31, 2024

To: Board of Trustees

From: John Petrakis, Fire Chief

RE: Monthly Chief Activity Report

The following items summarize my appointments, assignments, and completions for this month:

- Station 2 Updates
 - The corner panels have been received; they pending installation once the temperature is above 40°F.
- Old Fire Station
 - The old fire station closed on December 4th. The Village of Channahon was able to record the deed/plat and submit to Will County for logging. Close out documentation was completed and submitted to the title company via FedEx. The sale check was received and has been deposited into our account.
- Eligibility Process 2024_2
 - Both candidates who were extended conditional offers of employment declined the offers after the fact. The first candidate, Hannah Macejak, was not confident she could challenge the candidate physical ability test and successfully pass. The second, Michaela Drabes, indicated she felt the offer came faster than she anticipated. She also indicated she was considering nursing school in the future and did not want to commit to our offer not knowing what her future intentions are. We have one candidate left, Andrew Busche, and have extended the conditional offer to him. His background is currently underway.
- Eligibility Process 2025_1
 - The next eligibility process will be posted on January 7 in conjunction with I/O Solutions. I have attached the timeline for your review.
- Fire Prevention Position
 - Following my report December, I am presenting two concepts to the Board in order to resolve the vacancy:
 - Hire an individual with no experience; provide necessary training in order for them to function in the capacity of a fire inspector
 - Advertise internally for a Division Manager of Life Safety and Risk Reduction with the duties of administering inspections as well as direct oversight of life safety education and support services
 - I do not have economics put together as I do not want to commit to a concept yet without having discussion and getting feedback from the Board as a whole.
- Fire Prevention
 - Fire prevention and inspection activities remain active. Captain McMillin and Lieutenant O'Hern continue to conduct occupancy inspections and re-inspections. I continue to assist with enforcement of fire codes and life safety inquiries.

Inspection Summary	
Total Inspections	8
Re-Inspections	2

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Violations referred to Village/County Building Code Official	0
Field Activity	Total
Plan Reviews	2

- Firefighter Eligibility Discussion
 - Considering the recent eligibility processes, I have been approached by the collective bargaining unit about the district changing the minimum requirements to licensed paramedic and sending a candidate through a local academy. I have advised the union, I would share this idea with the Board. There are many elements that will need consideration and would likely require us to open the contract for negotiations pertaining to this concept. The idea is not foreign to the local fire service as it provides an avenue to recruit more individuals. There are risks associated with hiring single role paramedics (namely if they do not pass the requirements). I would like to introduce the concept at the next meeting and obtain feedback from the Board.
 - Another item for open discussion is the consideration to rescind the recuperation of liquidated damages if a member leaves within a year of appointment. While we have had some instances where former employees have paid, it can still be an intimidating requirement should they decide to take another opportunity within their first year. By no means am I referencing this requirement being the reason people may not take out an application. However, we are challenged with small pools of candidates that are depleted quickly. It is an attempt to lessen a candidate's decision not to apply or decline the conditional offer. I would like to introduce the concept for discussion at the next Board meeting
- Continued efforts working with Luanne and Sarah on various initiatives and projects including:
 - St. Elizabeth Fire Safety Programming
 - Escape planning
 - Fire escape maps
 - Shelter in place vs. evacuation
 - Ambulatory assistance
 - Targeted fire safety and wellness programs that can be delivered to residents
 - Social media public safety content
 - Safety themes
 - Resident interaction
 - Improve marketing of district and services
 - Brief videos targeted towards various safety or explanation of district features
 - Home safety visits/Fall prevention assessments
 - Both Sarah and Lu are certified instructors for the "Matter of Balance" fall prevention class. They are working on integrating the classes locally in partnership with Remington Woods, St. Elizabeth Apartments, and Channahon Park District.
 - Continued opportunities of integrating the community support services and education efforts
- State Trooper Highway Incident
 - On December 23rd, Illinois State Trooper Clay Carns was struck on Interstate 55 at approximately mile marker 243. Our crews responded and transported Trooper Carns to St. Joseph's Medical Center where he was pronounced deceased at the emergency room. In the days to follow, we received an outpouring of support that has been sent in the wake of the tragic event. Chiefs and other community members are extremely

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grateful for our efforts. Each shared how much the CFPD means to them. I did contact ISP Troop 3 Commander Major Keltner to share our support. He is EXTREMELY thankful for the efforts and tireless attempts to resuscitate Trooper Carns. We have been in contact with the crew and those particularly who treated Trooper Carns. We did reiterate the stress that may follow events such as this one and communicated the resources we have available, if needed.

- I would like to recognize the following members for their outstanding efforts, poise, and professionalism during this event:
 - Captain Randich
 - Lieutenant O'Hern
 - Lieutenant Hartman
 - FF/Medic Hammerstein
 - FF/Medic Bowles
 - FF/Medic Fals
- Ambulance Response – Person Shot
 - On December 22nd, our crews were dispatched to a residence for a person who had sustained a gunshot wound. After further assessment, law enforcement confirmed the gunshot wound was likely self-inflicted and the individual was beyond resuscitative efforts. The father of the individual discovered him and was present at the scene prior to our arrival. The crews did an incredible job providing support and empathy. In addition, they immediately requested Luanne to the scene to assist the family. A tragic outcome, yet our people doing incredible things and represent the district with the utmost professionalism.
 - I would like to recognize the following members for their outstanding efforts, poise, and professionalism during this event:
 - Captain Skole
 - FF/Medic Schneider
 - FF/Medic Bowles
 - FF/Medic Grubisich

Miscellaneous Events/Activities

- Administrative Staff Meetings
- Occupancy Inspections
- Violation Notices
- Plan reviews
- Alarm and Sprinkler Acceptances
- St. Elizabeth Safety Planning with Lu and Sarah
- Wescom working group assistance with DC Toepper and the emergency evacuation tones for use on firegrounds
- Eligibility orientation and examination
- Firefighter interviews
- Community Support Service Task Force Meeting
- Emergency services reunification discussion
- Division 15 Chiefs Holiday Luncheon
- Support Services Check-in with Luanne and Shifts
- Public Education Check-in with Sarah

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-
- FF Cindy's Appreciation Walk-Through

Pending

- Board of Trustee Administrative Manual Revisions
- Board of Fire Commissioner Manual Revisions
- Administrative Guideline Compositions
- Strategic Plan Revision and Updates
- Succession Plan Revision and Updates
- Emergency Services School Reunification Initiative
- Division 15 Executive Board Meeting
- Community Support Services Task Force Meeting
- Fire Prevention Position Vacancy
- Grant Application Opportunities
- OSFM Fireworks Class