



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, IL 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Board of Trustee Regular Meeting Minutes

On the 8th day of August 2024, the regular meeting of the Board of Trustees of the Channahon Fire Protection District held at fire station #1 was called to order at 9:00 a.m., pursuant to notice, at the Fire Station #1, 24929 S. Center St., Channahon, Illinois with the Pledge of Allegiance.

In attendance were President S. Rittof, Secretary M. Rittof, Treasurer M. McMillin, Trustee Montgomery, and Trustee M. J. McMillin. Chief Petrakis, Deputy Chief Toepper, and Executive Assistant Arnold were in attendance.

MATTER OF THE PUBLIC: None

Communications: None

APPROVAL OF THE MINUTES:

Trustee Montgomery made a motion to approve the July 11, 2024, regular meeting minutes, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

TREASURER REPORT:

The Treasurer's report ending July 2024 along with the disbursement record for July 2024 were presented, showing disbursements by check number, date, payee, and amount. Trustee Montgomery made a motion to accept the reports as presented, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

The outstanding bills to be paid were presented. The Trustees reviewed the bills. Trustee Montgomery made a motion to pay the bills as presented, seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

MONEY COLLECTED:

\$43,361.62 - Ambulance Billing (\$367,073.90 for 2024); \$540.00 – Babysitting Classes; \$300.00 – Donations; \$650.72 – CPR Classes; \$11,126.78 – Interest; \$5,273.28 – Reimbursement; \$61,466.05 – Will County Treasurer.

COMMUNICATIONS: None

OLD BUSINESS:

1. **Station #2 Construction Updates:** Jake with RC Wegman joined the meeting to discuss where the project is. The board was presented with an updated sheet on what punch list items were complete and what still needs to be completed. Jake is hoping to have everything wrapped up by the end of August along with the warranty and operating manuals for all the contractors.
 - Rocks in the soil are a major issue. He is hoping to have the resolved within a few weeks. Trustee M. J. McMillin questioned the work that Double G and Allied did. It is terrible and the guys are going to get hurt cutting the grass.
 - Trustee M. J. McMillin questioned:
 - the parking lots, they are not draining properly. They should sheet drain and that does not happen. They need to shoot the grade to see where the problem is.
 - The building is lower than the road. DC Toepper questioned that when the station was in the design stage, and he did not like it then.
 - There is water being held in front of the engine bay door drain. The black top is too high.
 - Will the grade on the pond be checked to make sure we have done everything up to standard?
 - Was there binder and surface material used on the parking lot? Jake stated it was the IDOT mix. Still working on getting the best solution for correcting the roller marks in the black top.
 - Sheet metal on the building. It is not perfectly straight. There are flaws on both sides of the building. Jake stated he spoke with Testa about that. Trustee M.J. McMillin feels it is a new building that should look like a new building.
 - Overhead bay doors are not connecting to the walls. There needs to be special pieces made to correct it. A question was asked about who will be responsible for the cost. Should be the contractor.
 - Plaque in the entryway – Perry is working on getting that fixed.
 - Three of the five bunkroom fan controllers have stopped working. The fix should be in within the week.
 - Dayroom/kitchen lights need to have the programming corrected. Should be out on the 29th.
 - Thomas Engineering is requesting the sanitary sewer be televised.
 - ComEd will be out August 21st.
 - The board would like the holes in the backyard blocked off or temporarily covered.
 - FRP – Bay panels. Jake will check next week.
 - Get a chain across the top of the mechanical area stairway.
 - Have around the trees cleaned up where the drip line was. Some of the trees look like they have been damaged.
 - Water is not draining properly by the front door. It puddles. Needs the proper grade to drain.

- Trustee M.J. McMillin feels that everything under the grass needs to be pulled out and redone.

All remaining building payments will be held.

The board were given power point presentations from the State of Illinois on Sexual Harassment training. They were also given all the fire district policies pertaining to the workplace to read. All the trustees are required to return the document showing they have completed the training.

NEW BUSINESS:

1. Discuss and approve the candidate recommendation for Fire and Life Safety Educator – Closed session.
2. Discuss and approve the purchase of six (6) Apple iPad Pro's (Trustees) – CDW \$6,179.04 – Secretary M. Rittof made a motion to purchase the iPads for the Trustees, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.
3. Discuss and approve a resolution to enter into an agreement with the Channahon Park District regarding the sale of real property at 23341 W McClintock Road - Secretary M. Rittof made a motion to approve Resolution 2024-0808 and enter into an agreement with the Channahon Park District, seconded by Trustee Montgomery. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

WESCOM: None

LEGAL UPDATE: None.

FIRE PREVENTION AND INSPECTION MONTHLY REPORT: Attached

DEPUTY CHIEF REPORT AND VEHICLE/BUILDING MAINTENANCE: (report attached)

- 417 PM, Inspection, and repairs
- Picked up the Minooka reserve medic for scheduled PMs for 414 and 424
- 448 AC and tire repair.
- Several hours at the new Station 2 with follow-up items and getting things squared away for the move-in. Painters, ABeep, apron caulk, computers, CAD.
- Worked at the old Station 2 getting things moved out.
- Met with EcoLab at new Station 2 for dispenser installation.
- Shift personnel did some landscape clean-up at Station 1.
- Gear extractor installed at Station 2.
- Completed IAP for July 4 Fireworks and distributed to the PD and Park District.
- Covered Joliet Station 1 for the wake and funeral services.
- Storm-duty follow-up and reporting completed.

- Went to Hoffman Trucking for storm related follow-up.
- Received radio equipment from the Will County Grant.

The sale of 416 is going nowhere. DC Toepper would like to donate 416 to a fire department that needs equipment. President S. Rittorf would like to sell it if we can, but if not donating it is a good idea. DC Toepper will report back in September.

CHIEF REPORT: (report attached)

- The firefighter applications have been sent out. As of today, we do not have any applicants.
- The Community Support Services program and Luanne’s efforts are slowly taking traction. Referrals have been more prevalent as the crews have been assessing patient “service” needs. We have experienced a few priority cases which have involved our task force clinicians. These cases involved bonified mental health and social service issues that our support model has been able to bring resolution to the patient/family. We have been working with Will County 911 to build the data tab for referrals in our fire reporting program. The tab is built and is currently being beta-tested by Luanne to collect and record data. Our attention has transitioned to the data query component using the newly developed tab. We customized various pick lists in the tab to record referral and disposition information. The next phase in the project is working with Will County 911 to develop query capabilities to capture data for reporting purposes. In addition, we have been working on refinement of the process and developed our own support services model we have termed the “S” Curve – Support Curve. The Support Curve represents our pathway to providing the support services element to the community. As we continue to work with our task force of partners, we are working on developing a guidance document to establish the mission and application of the task force as it applies to our service model.
- The budget process is under way. Should we hold the public hearing in November at 5pm? Meeting time needs to be changed.
- Fire Commissioners meet and have denied the next candidate on our list. That has exhausted the current list for firefighters.
- The Fire Lieutenant application period closed on 8/31. Three applicants submitted applications to challenge the promotional process. Dan Grubisich, Mike Hammerstein, and Brennan Dircks will be the candidates for the upcoming process. They will be challenged with a written examination, a series of interviews, assessment exercises, and merit review before they are placed on the final promotional list. The assessment will take place on November 20. The candidates have been issued their materials for mandated and supplementary.
- On 7/20, we were dispatched for a hazardous materials incident at INEOS Styrenics. Following the violent weather, they were without power for 6 days and relied on limited generator power to run operations including their processing units. An agitator unit containing 5,000 gallons of liquid styrene overheated as it was not being agitated as it should have been. Consequently, the styrene began to overheat and began gassing in a vapor form. Our crews along with mutual aid support and Division 15 Hazardous Materials Team assisted with the cooling and monitoring of the conditions until they stabilized. After approximately 4 hours of cooling and atmospheric sampling, the styrene container was cooled, and the hazard was mitigated.
- Working on:
 - Station 2 close out

- Board of Trustee Manual

President S. Rittof would like to have DC Toepper check with Ashland Propane in Rockdale to see if we can get the tanks filled at a better price.

President S. Rittof questioned the amount of overtime last month. There is currently a vacancy on gold shift. A discussion was held on different things that could be done to help retain people. We have already increased the salaries; the younger firefighters want to run more calls and have room for advancement.

Secretary M. Rittof thought the ribbon cutting went well. A lot of people attended. He would like something put on social media letting people know they can see the station. He has had people ask that were not able to attend the ribbon cutting. Brian Meade will be sending the design information and that will be put on Facebook, so people understand the design.

Secretary M. Rittof requested that the Trustees go into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district (5 ILCS 120/2 © (1)), the collective negotiating matters (2), and the sale of property (6). Motion made by Secretary M. Rittof, seconded by Trustee M.J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof - Yes; Trustee Montgomery – Yes; Trustee M.J. McMillin – Yes. Motion carried. The meeting was placed in closed session at 10:38 a.m.

At 10:44 a.m., the meeting resumed open session with a motion by Secretary M. Rittof and seconded by Trustee M.J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof - Yes; Trustee Montgomery – Yes; Trustee M.J. McMillin – Yes. Motion carried. Motion carries to place the meeting in open session.

As a result of closed session:

Discuss and approve the candidate recommendation for Fire and Life Safety Educator - Secretary M. Rittof made a motion to hire Sarah Fellows as the Fire and Life Safety Educator; full-time, \$65,000 to start with an increase upon completion of her certifications, seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

There being no further or other business to come before the meeting, upon motion duly made by Secretary M. Rittof, seconded by Treasurer M. McMillin, unanimously approved, the meeting adjourned at 10:54 a.m.

Respectfully Submitted
Jacque Arnold
Executive Fire Support Manager

CHANNAHON FIRE PROTECTION DISTRICT

8/6/2024 7:37 AM

Register: 2016660 · First Secure - Checking

From 07/11/2024 through 08/08/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/11/2024			-split-	Deposit		X	1,560.64	2,075,754.02
07/11/2024	2923	A Beep	1-201 · 2000 Accounts ...	0003335	11,119.46	X		2,064,634.56
07/11/2024	2924	Allegra Coal City	1-201 · 2000 Accounts ...	Inv. 133188	43.49	X		2,064,591.07
07/11/2024	2925	American Test Center	1-201 · 2000 Accounts ...	Inv. 2241256	450.00	X		2,064,141.07
07/11/2024	2926	Aqua Solutions by C...	1-201 · 2000 Accounts ...	Acct 812405	514.61	X		2,063,626.46
07/11/2024	2927	Auto Science	1-201 · 2000 Accounts ...		1,475.72	X		2,062,150.74
07/11/2024	2928	Baker Plumbing, Inc.	1-201 · 2000 Accounts ...	Inv. 240963	584.94	X		2,061,565.80
07/11/2024	2929	CDW Government, I...	1-201 · 2000 Accounts ...	Inv. RT70544	220.58	X		2,061,345.22
07/11/2024	2930	Chuck's Sealcoating ...	1-201 · 2000 Accounts ...	Inv. 4815	7,687.00			2,053,658.22
07/11/2024	2931	Clear Voice, Inc.	1-201 · 2000 Accounts ...	VOID: Inv. 21...		X		2,053,658.22
07/11/2024	2932	Clennon Electric, Inc.	1-201 · 2000 Accounts ...	Inv. 42008	13,366.29	X		2,040,291.93
07/11/2024	2933	Comcast	1-201 · 2000 Accounts ...		934.96	X		2,039,356.97
07/11/2024	2934	ComEd	1-201 · 2000 Accounts ...	Acct. 0569052...	221.11	X		2,039,135.86
07/11/2024	2935	Compass Insurance P...	1-201 · 2000 Accounts ...	CHANFPD-01	247.00	X		2,038,888.86
07/11/2024	2936	Cross Points Sales, Inc.	1-201 · 2000 Accounts ...	Inv. 52309	456.56	X		2,038,432.30
07/11/2024	2937	Des Plaines Valley ...	1-201 · 2000 Accounts ...	Inv. 2061	75.00	X		2,038,357.30
07/11/2024	2938	Dinges Fire Company	1-201 · 2000 Accounts ...	Inv. 55606	157.90	X		2,038,199.40
07/11/2024	2939	Dynegy Energy Serv...	1-201 · 2000 Accounts ...	Inv. 030000332...	5,286.90	X		2,032,912.50
07/11/2024	2940	Ecolab, Inc.	1-201 · 2000 Accounts ...	Inv. 6346324385	939.68	X		2,031,972.82
07/11/2024	2941	EMSAR/ERLA, Inc.	1-201 · 2000 Accounts ...	Inv. SM-184806	1,992.00	X		2,029,980.82
07/11/2024	2942	Estech Sysems, Inc.	1-201 · 2000 Accounts ...	Inv. 142692	229.46	X		2,029,751.36
07/11/2024	2943	Feece Oil Co.	1-201 · 2000 Accounts ...		3,286.51	X		2,026,464.85
07/11/2024	2944	FGM Architects, Inc.	1-201 · 2000 Accounts ...	21-3199.01	2,850.00	X		2,023,614.85
07/11/2024	2945	Fleet Safety Supply	1-201 · 2000 Accounts ...	Inv. 83251	99.53	X		2,023,515.32
07/11/2024	2946	Harborside Marina, I...	1-201 · 2000 Accounts ...		134.80	X		2,023,380.52
07/11/2024	2947	Illinois Public Risk F...	1-201 · 2000 Accounts ...	Inv. 87037	13,671.00	X		2,009,709.52
07/11/2024	2948	Interstate Power Syst...	1-201 · 2000 Accounts ...		453.85	X		2,009,255.67
07/11/2024	2949	JCM Uniforms, Inc.	1-201 · 2000 Accounts ...		588.95	X		2,008,666.72
07/11/2024	2950	Jeff Toepfer	1-201 · 2000 Accounts ...	Cell Phone	80.00	X		2,008,586.72
07/11/2024	2951	Joliet Water Recondi...	1-201 · 2000 Accounts ...		5,961.00	X		2,002,625.72
07/11/2024	2952	LRS, Inc.	1-201 · 2000 Accounts ...		188.00	X		2,002,437.72
07/11/2024	2953	MacQueen Emergenc...	1-201 · 2000 Accounts ...		4,073.72	X		1,998,364.00
07/11/2024	2954	McCann Industries, I...	1-201 · 2000 Accounts ...	Inv. W01563	581.89	X		1,997,782.11
07/11/2024	2955	Minooka Fire Protect...	1-201 · 2000 Accounts ...	Wilson 2nd Qu...	11,874.84	X		1,985,907.27
07/11/2024	2956	Morris Hospital	1-201 · 2000 Accounts ...	Inv. 00028890-...	75.00	X		1,985,832.27
07/11/2024	2957	Napa Auto Parts of C...	1-201 · 2000 Accounts ...		197.62	X		1,985,634.65
07/11/2024	2958	Napa Auto Parts of ...	1-201 · 2000 Accounts ...		15.20	X		1,985,619.45
07/11/2024	2959	Nicor Gas	1-201 · 2000 Accounts ...		397.27	X		1,985,222.18
07/11/2024	2960	PNC Equipment Fina...	1-201 · 2000 Accounts ...	98994080-1	14,673.34	X		1,970,548.84
07/11/2024	2961	Ricoh USA, Inc.	1-201 · 2000 Accounts ...	Inv. 39441235	188.73	X		1,970,360.11

CHANNAHON FIRE PROTECTION DISTRICT

8/6/2024 7:37 AM

Register: 2016660 · First Secure - Checking

From 07/11/2024 through 08/08/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/11/2024	2962	Shaughnessy & Asso...	1-201 · 2000 Accounts ...		250.00			1,970,110.11
07/11/2024	2963	Target Solutions	1-201 · 2000 Accounts ...	INV99044	7,145.45	X		1,962,964.66
07/11/2024	2964	Terrence O'Hern	1-201 · 2000 Accounts ...		1,528.00	X		1,961,436.66
07/11/2024	2965	The Village of Chan...	1-201 · 2000 Accounts ...		731.62	X		1,960,705.04
07/11/2024	2966	US Gas	1-201 · 2000 Accounts ...		190.40	X		1,960,514.64
07/11/2024	2967	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	511.18	X		1,960,003.46
07/11/2024	2968	Warehouse Direct W...	1-201 · 2000 Accounts ...		435.22	X		1,959,568.24
07/11/2024	2969	Wescom	1-201 · 2000 Accounts ...	Inv. 20240804	8,443.59	X		1,951,124.65
07/11/2024	2970	Whitmore Ace Hard...	1-201 · 2000 Accounts ...		57.13	X		1,951,067.52
07/11/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	70,919.36	X		1,880,148.16
07/12/2024	2971	Clear Voice, Inc.	1-201 · 2000 Accounts ...	Inv. 21766	1,087.15	X		1,879,061.01
07/12/2024	2972	Matthew Fields	1-201 · 2000 Accounts ...		6,200.00	X		1,872,861.01
07/12/2024	2973	R. C. Wegman	1-201 · 2000 Accounts ...	Payment #17	507,654.00	X		1,365,207.01
07/12/2024	49579	Transamerica	-split-	PE61743-0000...	4,465.88	X		1,360,741.13
07/12/2024	510725	AFLAC	-split-	HX998	416.84	X		1,360,324.29
07/12/2024	90740508	Department of Treas...	-split-	36-3327732	15,961.80	X		1,344,362.49
07/12/2024	878474032	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,561.03	X		1,339,801.46
07/12/2024	DD6775	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6776	Benson, Kyle D	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6777	Blanton, David M	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6778	Bowles, Matthew	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6779	Cantrell, Luanne K	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6780	Ciarlette, Noah A	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6781	Dikun, Nathan S	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6782	Dircks, Brennan C	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6783	Fals, Shelby L.	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6784	Grubisich, Danial P	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6785	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6786	Hartman, Jason S	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6787	Highbaugh, Andrew S	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6788	Kazak, Jeffrey M	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6789	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6790	Mazziotta, Daniel J	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6791	McCluskey, William	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6792	McMillin, Brian D.	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6793	O'Hern, Terrence M.	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6794	Petrakis, John	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6795	Petro, Benjamin J	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6796	Pierce, Dillon J.	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6797	Randich, Jacob M.	-split-	Direct Deposit		X		1,339,801.46

CHANNAHON FIRE PROTECTION DISTRICT

8/6/2024 7:37 AM

Register: 2016660 · First Secure - Checking

From 07/11/2024 through 08/08/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/12/2024	DD6798	Rigoni, Bruce A	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6799	Schneider, Scott W.	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6800	Schumacher, Jessica L	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6801	Skole, Matthew J.	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6802	Tobolt, Dale G	-split-	Direct Deposit		X		1,339,801.46
07/12/2024	DD6803	Toepper, Jeffrey S.	-split-	Direct Deposit		X		1,339,801.46
07/15/2024	47869768	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	80.00	X		1,339,721.46
07/18/2024	3141713...	Blue Cross and Blue ...	1-201 · 2000 Accounts ...	Acct. 000618608	43,019.71	X		1,296,701.75
07/18/2024	3141713...	Principal Group Insu...	1-201 · 2000 Accounts ...	Account 10743...	399.18	X		1,296,302.57
07/18/2024	3141713...	Standard Insurance C...	1-201 · 2000 Accounts ...	00 162517	292.80	X		1,296,009.77
07/19/2024	2916	U.S. Bank	1-201 · 2000 Accounts ...		7,994.80	X		1,288,014.97
07/22/2024	1843644...	Comcast	1-201 · 2000 Accounts ...		293.71	X		1,287,721.26
07/24/2024			401-05 · CPR Classes \$	Deposit		X	1,190.72	1,288,911.98
07/25/2024			401-14 · Will County ...	Deposit		X	61,466.05	1,350,378.03
07/25/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	73,274.26	X		1,277,103.77
07/26/2024	2974	Channahon Prof. Fire...	2100 · Payroll Liabilities		1,435.00	X		1,275,668.77
07/26/2024	2975	Channahon FPD Fire...	2100 · Payroll Liabilities		15,582.35			1,260,086.42
07/26/2024	56522	Transamerica	-split-	PE61743-0000...	5,091.29	X		1,254,995.13
07/26/2024	862760528	Department of Treas...	-split-	36-3327732	16,926.88	X		1,238,068.25
07/26/2024	1068861...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,763.01	X		1,233,305.24
07/26/2024	DD6804	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6805	Bowles, Matthew	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6806	Cantrell, Luanne K	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6807	Ciarlette, Noah A	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6808	Dikun, Nathan S	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6809	Dircks, Brennan C	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6810	Fals, Shelby L.	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6811	Grubisich, Danial P	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6812	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6813	Hartman, Jason S	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6814	Highbaugh, Andrew S	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6815	Kazak, Jeffrey M	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6816	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6817	Mazziotta, Daniel J	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6818	McMillin, Brian D.	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6819	O'Hern, Terrence M.	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6820	Petrakis, John	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6821	Pierce, Dillon J.	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6822	Randich, Jacob M.	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6823	Rigoni, Bruce A	-split-	Direct Deposit		X		1,233,305.24

CHANNAHON FIRE PROTECTION DISTRICT

8/6/2024 7:37 AM

Register: 2016660 · First Secure - Checking

From 07/11/2024 through 08/08/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/26/2024	DD6824	Schneider, Scott W.	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6825	Schumacher, Jessica L	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6826	Skole, Matthew J.	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6827	Tobolt, Dale G	-split-	Direct Deposit		X		1,233,305.24
07/26/2024	DD6828	Toepper, Jeffrey S.	-split-	Direct Deposit		X		1,233,305.24
07/29/2024			401-10 · Reimburseme...	Deposit		X	3,611.00	1,236,916.24
07/29/2024	2072924	Illinois Director of E...	1-201 · 2000 Accounts ...	36-3327732, A...	128.00	X		1,236,788.24
07/30/2024	1004178	IMRF	-split-	07256	3,044.32			1,233,743.92
07/31/2024			401-09 · Interest \$	Interest		X	182.82	1,233,926.74
07/31/2024			401-01 · Ambulance Bi...	Deposit		X	1,008.50	1,234,935.24
07/31/2024	2922	Happy Day Cookies	1-201 · 2000 Accounts ...		480.00			1,234,455.24



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET
CHANNAHON IL 60410

815-467-6767
FAX: 815-467-5081



Fire Prevention and Inspection Monthly Activities July 2024

Inspection Summary	
Total Inspections	23
Re-Inspections	7
Violations referred to Village/County Building Code Official	0
Recorded Violations	
Life Safety	5
Fire Prevention Systems	3
Electrical	7
Miscellaneous Conditions	5
Field Activity	Total
Alarm System Malfunction - Trouble	7
Alarm System Malfunction - Supervisory	3
Out of Service – Fire Alarms	3
Out of Service – Sprinkler Systems	3
Fire Alarm Certification	5
Fire Sprinkler Certification	1
Occupancy Inspection	6
Deficiencies Pulled From The Compliance Engine	32



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON IL 60410

815-467-6767

FAX: 815-467-5081



Village Community Development Report	Monthly safety inspections
Meetings/Trainings	Weekly meeting with Village of Channahon Building Inspector Will County Fire Inspectors meeting Plan Review online class (30% completion) Virtual Seminars Penske Knox Box Meeting Amazon on Bluff Fire Alarm System Meeting
Pending Activities	Verdeco Plastics fire alarm and sprinkler system OOS Verdeco Plastics fire alarm, sprinkler system and electrical project. Bungee/Loaders fire alarm and sprinkler system OOS Bungee/Loaders fire pump project New Penske building Alliance Transportation Services building St. Ann Church Sprinkler System Hoffman Trucking Amazon on Bluff Fire Alarm System Project

Respectfully Submitted,

Daniel Mazziotta, Fire Inspector



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Deputy Chief Report for July 2024

Vehicles

- ✚ Maintenance records updates throughout the month as needed.
- ✚ Ben in to work on 411 door sensor issue.
- ✚ Replaced both batteries in 414. Parts only.
- ✚ Replaced Niederman remote sensor in 424.
- ✚ 417 shoreline repaired by shift personnel.
- ✚ 417 PM, Inspection, and repairs.
- ✚ 424 tire repair.
- ✚ 401 and 402 PM completed with D'Orazio Mobile Service.
- ✚ Picked up the Minooka reserve medic for scheduled PM's for 414 and 424.
- ✚ Light ordered for 412 primer-on indicating light.
- ✚ Light replaced on 411 in the crow's nest.
- ✚ 424 to Lockport for PM and Inspection.
- ✚ 414 taken OOS for PM and Inspection on 8/1.
- ✚ 448 AC and tire repair.

✚ Monthly total = \$ 4,285.07

Year to date = \$ 56,060.75

Stations

- ✚ Several hours at the new Station 2 with follow-up items and getting things squared away for the move-in. Painters, ABeep, apron caulk, computes, CAD.
- ✚ Worked at the old Station 2 getting things moved out.
- ✚ Met with EcoLab at new Station 2 for dispenser installation.
- ✚ Shift personnel did some landscape clean-up at Station 1.
- ✚ Station 2 punch list reviewed with Chief and Al.
- ✚ Site visit with Wegman for punch list items 7/24/24.
- ✚ Gear extractor installed at Station 2.
- ✚ Stopped and checked on the old station. All good. Met with Lisa at the Park District and had her give Matt a fob for building access.
- ✚ Called Clennon Electric for fixture repairs at Station 1.
- ✚ Brought supplies to Station 2 for the open house.



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Training/Professional Development

- ✚ Foam training at Amsty with 411.
- ✚ Division 15 Water Rescue Drill.
- ✚ Radio Drill with Wescom and Division 15.
- ✚ Leadership Seminar at Lockport FD.

Meetings

- ✚ Board Meeting.
- ✚ Weekly Staff Meetings.
- ✚ July 4 Fireworks planning meeting with the PD and Park District.
- ✚ Wescom Ops meeting in Bolingbrook.
- ✚ Will County Chiefs Meeting.
- ✚ Wescom Working Group meeting at our Station 2.
- ✚ Grundy Chiefs Meeting.

Miscellaneous

- ✚ To IMTT on Durkee Road to meet and discuss their recent foam discharge at a truck load dock.
- ✚ Completed IAP for July 4 Fireworks and distributed to the PD and Park District.
- ✚ Prep for the fireworks. 418 and 488 to the old Station 2.
- ✚ Prep for Joliet funeral services coverage.
- ✚ Covered Joliet Station 1 for the wake and funeral services.
- ✚ Met with Will County 911 Duane for equipment hardware removal from the old 2 to the new Station 2.
- ✚ Surplus equipment from the old Station 2 was brought to the maintenance garage for storage/removal.
- ✚ Updated Resource Box Card to include air cascade equipped vehicles.
- ✚ Storm-duty follow-up and reporting completed.
- ✚ Prep for Wescom Working Group meeting.
- ✚ To Airgas for forklift propane.
- ✚ FRMS reporting evaluated and updated with Will County 911 Kim.
- ✚ Went to Hoffman Trucking for storm related follow-up.
- ✚ Met with Captain Skole reference festival staffing.
- ✚ Received radio equipment from the Will County Grant.



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

- ✚ Met with Sergeant Potts for festival planning. FD 204's underway.

Significant Calls

- ✚ SMOKF on Leslie. Fireworks started the garbage can on fire by the garage.
- ✚ Troy. Full Still house fire. Fireworks related.
- ✚ Coal City. Full still house fire.
- ✚ Crash on I 55 SB north of Bluff.
- ✚ Minooka. Full Still house fire.
- ✚ Dive call in Rockdale at the locks. A recovery.
- ✚ Significant weather event the night of July 15.
- ✚ I 55 fatality crash.
- ✚ Haz Mat incident at Styrolutions.

- ✚ Total calls for Junne = 185 Year-to-date = 1090

Pending

- ✚ Water Squad 496 lighting, radios, and equipment installation.
- ✚ Sale of 416.
- ✚ Ambulance re-chassis.
- ✚ 412 pump test.
- ✚ Sonar training with Boat 498
- ✚ Station 2 generator service contract.
- ✚ Station 2 HVAC Service Contract.

*** End of Report ***

History (Cost Summary)

1/1/2024 - 7/31/2024

Innovative Maintenance Systems

Channahon FPD\Small Tools\Small Tools & Equipment		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Equipment	411 Chain Saw - Tempest	\$0.00	\$285.00	\$0.00	\$285.00	\$309.16
Category Subtotal -		\$0.00	\$285.00	\$0.00	\$285.00	\$309.16
Channahon FPD\Station #1\Ambulance		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Equipment	2020 FORD 550/Horton	\$522.26	\$1,588.58	\$977.75	\$1,133.09	\$2,203.44
Category Subtotal -		\$522.26	\$1,588.58	\$977.75	\$1,133.09	\$2,203.44
Channahon FPD\Station #1\Breathing Air Compressor		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Equipment	Station 1 MAKO	\$340.96	\$0.00	\$330.00	\$10.96	\$340.96
Category Subtotal -		\$340.96	\$0.00	\$330.00	\$10.96	\$340.96
Channahon FPD\Station #1\Engines		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Equipment	2004 Pierce Quantum	\$1,662.52	\$9,879.07	\$2,762.50	\$8,779.09	\$11,703.81
Equipment	2021 Pierce Enforcer	\$275.00	\$2,849.94	\$1,080.00	\$2,044.94	\$3,273.68
Category Subtotal -		\$1,937.52	\$12,729.01	\$3,842.50	\$10,824.03	\$14,977.49
Channahon FPD\Station #1\Forklift & Scissorlift		PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Equipment	Fork Lift - 1994 CAT GP-30	\$0.00	\$510.27	\$477.50	\$32.77	\$581.89
Category Subtotal -		\$0.00	\$510.27	\$477.50	\$32.77	\$581.89

Channahon FPD\Station #1\Generator

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 1 - Generac	\$721.00	\$1,197.19	\$1,788.00	\$130.19	\$2,023.19
Category Subtotal -	\$721.00	\$1,197.19	\$1,788.00	\$130.19	\$2,023.19

Channahon FPD\Station #1\Staff Cars

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2013 Ford Explorer 448	\$94.78	\$1,865.07	\$1,159.75	\$800.10	\$2,031.73
2023 Ford Explorer 401	\$28.20	\$1,990.00	\$1,990.00	\$28.20	\$2,018.20
2023 Ford Explorer 402	\$28.20	\$0.00	\$0.00	\$28.20	\$28.20
Category Subtotal -	\$151.18	\$3,855.07	\$3,149.75	\$856.50	\$4,078.13

Channahon FPD\Station #1\Tender

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
417 2014 Kenworth T800	\$716.12	\$3,224.09	\$2,008.00	\$1,932.21	\$4,354.88
Category Subtotal -	\$716.12	\$3,224.09	\$2,008.00	\$1,932.21	\$4,354.88

Channahon FPD\Station #1\Trailers

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
CART Trailer - 2012 CargoMat	\$0.00	\$192.99	\$0.00	\$192.99	\$192.99
Kobata Alum Trailer - 2008	\$261.18	\$0.00	\$200.00	\$61.18	\$261.18
Category Subtotal -	\$261.18	\$192.99	\$200.00	\$254.17	\$454.17

Channahon FPD\Station #1\Utility

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
416 1989 Ford Marion	\$0.00	\$4.63	\$0.00	\$4.63	\$4.63

418 2001 Ford F-250	\$0.00	\$1,665.72	\$635.04	\$1,030.68	\$1,732.35
458 2014 Ford F-250	\$104.32	\$35.72	\$30.00	\$110.04	\$144.21
488 Kubota	\$487.10	\$0.00	\$435.20	\$51.90	\$517.56
UT-8 496 - 2023 Ford F59	\$0.00	\$655.00	\$480.00	\$175.00	\$669.97
UT-9 Tri-Toon - 2021 Genesis MBPT22-2	\$0.00	\$577.84	\$100.00	\$477.84	\$600.65
Category Subtotal -	\$591.42	\$2,938.91	\$1,680.24	\$1,850.09	\$3,669.37

\Channahon FPD\Station #2\Ambulance

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Ford 450/Medtec	\$52.00	\$31.92	\$52.00	\$31.92	\$83.92
2016 Ford 550/Horton	\$2,741.43	\$853.22	\$1,815.00	\$1,779.65	\$3,749.58
Category Subtotal -	\$2,793.43	\$885.14	\$1,867.00	\$1,811.57	\$3,833.50

\Channahon FPD\Station #2\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Pierce Quantum	\$275.00	\$18,778.12	\$3,795.00	\$15,258.12	\$19,234.57
Category Subtotal -	\$275.00	\$18,778.12	\$3,795.00	\$15,258.12	\$19,234.57
Grand Totals:	\$8,310.07	\$46,184.37	\$20,115.74	\$34,378.70	\$56,060.75

History (Detailed)

7/1/2024 - 7/31/2024

Innovative Maintenance Systems

\Channahon FPD\Station #1\Ambulance

2020 FORD 550/Horton

2020 Ford F550

Unit #: AM-4 Serial #: 1FDUF5HN5LED62650
 Tag #: 712601 Job #: 19528
 Mileage 56,174

Date	Mileage	Notes	Vendor	Total Cost
7/15/2024	54,423	Having inconsistent electrical issues. One battery did not show good voltage. Replaced both batteries. Parts only.	Factory Motor Parts (FMP)	\$314.42

Maintenance Performed	Cost
Batteries	\$314.42
Total:	\$314.42

Total: \$314.42 \$314.42

\Channahon FPD\Station #1\Engines

2004 Pierce Quantum

2004 Pirece Quantum

Unit #: ENG-2 Serial #: 4PCT02HG4A003791
 Tag #: N/A JOB #: 14987
 Mileage 78,418

Date	Mileage	Notes	Vendor	Total Cost
7/15/2024	58,211	Primer engaged indicating light lens was cracked. Ordered new light and lens.	MacQueen Emergency Products	\$67.44

Maintenance Performed	Cost
Indicating light	\$46.35
Total:	\$46.35

Total: \$67.44 \$67.44

2021 Pierce Enforcer

2021 Pierce Enforcer

Unit #: ENG-4 Serial #: 4P1BAAFF4MA023991
 Tag #: Job #: 36337
 Mileage 17,394

Date	Mileage	Notes	Vendor	Total Cost
7/8/2024	17,394	LED Spotlight in the crows nest was OOS. Parts only. Repalced by shift personnel.	MacQueen Emergency Products	\$88.81

Maintenance Performed	Cost
Light	\$64.30
Total:	\$64.30

Total: \$88.81 \$88.81

\Channahon FPD\Station #1\Staff Cars

2013 Ford Explorer 448

2013 Ford Explorer

Unit #: ADM-2 Serial #: 1FM5K8AR2DGB90436
 Tag #: Mileage 118,970

Date	Mileage	Notes	Vendor	Total Cost
7/31/2024	118,970	AC not blowing cold. Found a leak in the rear AC evaporator. Installed AC Block-off kit to eliminate the rear AC. Repaired right rear tire that had a nail in it. Re-charged	Auto Science	\$501.50

the AC system and all systems normal.

Maintenance Performed		Cost
AC Repair		\$448.46
Tire Repair		\$33.75
Total:		\$482.21

Total: **\$501.50** **\$501.50**

2023 Ford Explorer 401

2023 Ford Explorer

Unit #: ADM-5 Serial #: 1FM5K8AB6PGB36919
 Tag #: 5,480

Date		Notes	Vendor	Total Cost
7/24/2024	5,480	PM oil change and safety inspection.	D'Orazio Ford	\$0.00

Maintenance Performed		Cost
PM		\$0.00
Total:		\$0.00

Total: **\$0.00** **\$0.00**

2023 Ford Explorer 402

2023 Ford Explorer

Unit #: ADM-4 Serial #: 1FM5K8AB0PGA62736
 Tag #: 18,070

Date		Notes	Vendor	Total Cost
7/24/2024	18,070	PM Service. Oil change and safety inspection.	D'Orazio Ford	\$0.00

Maintenance Performed		Cost
Oil and Filter		\$0.00
Total:		\$0.00

Total: **\$0.00** **\$0.00**

\Channahon FPD\Station #1\Tender

417 2014 Kenworth T800

2014 Kenworth T800

Unit #: TEND-1 (417) Serial #: 1NKDL40XXFJ426471
 Tag #: JOB #: UST5612
 Mileage 12,398

Date	Mileage	Notes	Vendor	Total Cost
7/24/2024	12,398	PM Service and punch list by EVT Ben. Oil and filter, fuel filters, inspection, AC repaired, tank fill plumbing leak repaired, tank lid repaired, tank level lights checked and functioning normal. Boot around steering shaft to cab replaced. AC condensor replaced.		\$732.07

Maintenance Performed		Cost
Inspection		\$0.00
PM Service		\$441.12
Punch List		\$290.95
Total:		\$732.07

Total: **\$732.07** **\$732.07**

\Channahon FPD\Station #2\Ambulance

2016 Ford 550/Horton

2016 Ford F550

Unit #: AM-3 Serial #: 1FDUF5HT7GEC58536
 Tag #: 712602AM Job #: 17427
 Mileage 70,404

Date	Mileage	Notes	Vendor	Total Cost
7/12/2024	69,958	Outside rear tire had a leak. Repaired at Poms and put back on the vehicle.	Pomp's Tire	\$31.80
Maintenance Performed				Cost
Tire Repair				\$31.80
				Total: \$31.80
7/15/2024	70,067	Station niedermann not kicking on when the ambulance turns on power. Neidermann gave me a new remote sensor when they were in for the new Station 2 install. Remote was replaed and now functioning.		\$0.00
Maintenance Performed				Cost
Niedermann Remote Sensor				\$0.00
				Total: \$0.00
7/23/2024	70,293	Passenger side rear center hub cap was missing. Replacded with new from the dealer.	D'Orazio Ford	\$258.22
Maintenance Performed				Cost
Center Hub Cap				\$258.22
				Total: \$258.22
7/31/2024	70,404	PM Service and Inspection. Rotate tires. Brakes checked and adjusted. Checked all lights. Trans oil and filterreplaced. Differential fluid replaced. Fuel filter replaced. Air filter replaced. Auto air drain added to the tank. Inspected chassis. Center driveshaft bearing had play and was replaced. Air tank had significant rust and was replaced. Brake pedal pad had spot worn down and was replaced. Raer tires have mismatched thread between the inner and outer tires. Will monitor the thread wear. Checked all steering components. Replaced both front mud flaps. Load tested batteries and right battery failed. Charging system okay. Replaced both batteries. Road test and vehicle put back inservice.	Lockport FPD	\$2,008.65
Maintenance Performed				Cost
Inspection				\$0.00
PM Service				\$1,906.87
				Total: \$1,906.87
Total:			\$5.15	\$2,298.67

\Channahon FPD\Station #2\Engines

2012 Pierce Quantum

2012 Pierce Quantum

Unit #: ENG-3 Serial #: 4P1CU01D7CA012705
 Tag #: N/A Job #: 25218
 Mileage 80,342

Date	Mileage	Notes	Vendor	Total Cost
7/15/2024	80,306	Valve seal kit for stock for Morris EVT due to using a kit on the vehicle previously.	MacQueen Emergency Products	\$155.33
Maintenance Performed				Cost
Valve Seal Kit				\$129.24
				Total: \$129.24
7/26/2024	80,342	Low coolant sensor issue. Replaced the sensor.	MacQueen Emergency Products	\$126.83
Maintenance Performed				Cost
Coolant Sensor				\$126.83
				Total: \$126.83
Total:			\$7.84	\$282.16
Grand Total:				\$4,285.07

Ambulance re-chassis photos. 8.2.24





CHANNAHON FIRE PROTECTION DISTRICT BOARD OF TRUSTEES FIRE CHIEF'S BULLETIN

July 18, 2024

ORGANIZATIONAL

The Life Safety Educator position was posted on July 11. Applications, cover letters, and resumes are due August 2 by 3:00 PM. We will conduct interviews between August 5 and 7 with the intent to have a recommendation for the Board Meeting on August 8.

I have been working our legal to refine the purchase and sale agreement with the park district. There were items of discussion between us regarding language the park district attorney returned. Further discussions are pending with our legal counsel and the park district's legal counsel pertaining to existing IGA's language and the "no warranties, as is" clause. I have shared my reviews with our legal counsel and those comments have been captured in the latest version of the document.

The eligibility process has been posted via I/O Solutions. Applications are active until August 23. The written examination is scheduled for September 18. We have tentatively established interview dates on September 25/26. The list will be ratified the final day of interviews, and we will be able to extend conditional offers shortly after. We will have 1 definite opening and 1 pending.

The Station 2 Ribbon Cutting event is ready to go on August 1. Jacque has ordered cookies and cupcakes. We rented chairs and tables for guests who may require seating. The commemorative mugs are scheduled for delivery on July 24. Trustee M. Rittof will be our keynote speaker and I will say a few words as well. Luanne will provide an invocation for the event. We will all be on hand to provide tours.

FINANCIALS & BUDGET

No report

STAFF

No report

VEHICLES

No Report

BUILDINGS

Invitations and notifications regarding the August 1 Community Open House and Ribbon Cutting Ceremony have been posted. Cake and cookies along with refreshments will be available after the ceremony. As part of the program, I will share a few words, along with Trustee Mike Rittof, and Luanne will provide the invocation for station 2.

The apparatus bay doors on the maintenance facility and all mandooors at Station 1 were painted.

COMMUNITY/DISTRICT ISSUES

Village of Channahon Planning and Zoning shared a site plan for amendments to the All-Purpose Storage located on Riverside Drive. The development is an extension of additional storage buildings and upgrades to the fire alarm system per local fire code.

NOTABLE INCIDENTS & EVENTS

The evening hours of July 15 brought extreme storms and destructive weather to the region. Locally, significant damage to buildings and utilities resulted in from what is being classified as tornadoes. During the storm, DC Toepper managed resources in an area wide Storm Mode. During the approximate 2-hour window of destructive weather, we responded to 6 wires down investigations, 2 accidents, possible fire in Wilmington, and 3 ambulance requests (chest pains, seizure, and assist to Troy). Significant damage was caused by a high-power tension electric line falling on to Interstate 55 after the tower collapsed from the destructive weather. Traffic was stopped at the MM244 and remained closed until ComEd could de-energize and remove the electrical line from the interstate. Hoffman Trucking sustained crippling damage to their office facilities, empty tanker and hooper trailers were thrown around the property as well as large amounts of debris scattered across the facility. Depending on where it was in the fire district, some areas sustained broken tree limbs while others had trees scattered across residential roads and yards. I55 was shut down Monday evening following the storms and was finally clear in the early morning hours of 7/18. Both fire stations are in good condition and working order following the storms. We did not sustain damage or lose functionality (except for our internet).

PENDING TASKS & ACTIVITIES

- Life Safety Educator Advertisement & Interview
- 2024-1 Eligibility Test and List
- Onboarding FF Blanton's replacement
- Onboarding FF Rigoni's replacement (?)
- Station 2 Close Out
- Ribbon Cutting Ceremony – New Station 2
- Purchase and sale agreement finalization for old fire station property transfer to Park District
- Writing Administrative Guide Manual to supplement the processes and practices within administration, budgeting/finance, community services, industry standards, and staff recognition and development.
- Continued Community Support Services program implementation
- Support Services Committee Rules and Regulations
- Working with Cindy on the fire and life safety program transition
- Fire Lieutenant Promotional Process planning, exam refinement, timeline, reading list, and study materials
- Board of Trustee Policy Manual Updates
- Board of Fire Commissioner Updates

MISCELLANEOUS

No Report

CHANNAHON FIRE PROTECTION DISTRICT BOARD OF TRUSTEES FIRE CHIEF'S BULLETIN

August 1, 2024

ORGANIZATIONAL

The Life Safety Educator position was posted on July 11. Applications, cover letters, and resumes are due August 2 by 3:00 PM. We will conduct interviews between August 5 and 7 with the intent to have a recommendation for the Board Meeting on August 8. We currently have 3 applications for the position. We have extended interviews to those individuals, and all have accepted. We have a panel made up of administration and staff to conduct interviews.

The purchase and sale agreement has finally been crafted into its final draft after it was vetted through our and the park district's legal. We were able to refine the original language that was redlined by the park district attorney and come to terms with content. At the August 8th meeting, we will have a resolution for discussion and approval to finalize the sale of the old fire station. In talking with Mike Leonard, they will adopt the agreement at their August 26th meeting.

The eligibility process has been posted via I/O Solutions. Applications are active until August 23. The written examination is scheduled for September 18. We have established interview dates on September 30. The list will be ratified on September 30. We will be able to extend conditional offers shortly after. We will have 1 confirmed opening and 1 pending.

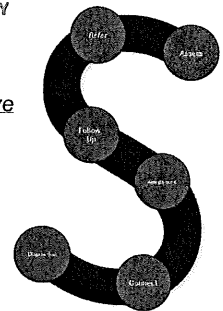
The Community Support Services program and Luanne's efforts are slowly taking traction. Referrals have been more prevalent as the crews have been assessing patient "service" needs. We have experienced a few priority cases which have involved our task force clinicians. These cases involved bonified mental health and social service issues that our support model has been able to bring resolution to the patient/family. We have been working with Will County 911 to build the data tab for referrals in our fire reporting program. The tab is built and is currently being beta-tested by Luanne to collect and record data. Our attention has transitioned to the data query component using the newly developed tab. We customized various pick lists in the tab to record referral and disposition information. The next phase in the project is working with Will County 911 to develop query capabilities to capture data for reporting purposes. In addition, we have been working on refinement of the process and developed our own support services model we have termed the "S" Curve – Support Curve. The Support Curve represents our pathway to providing the support services element to the community. As we continue to work our task force of partners, we are working on develop a guidance document to establish the mission and application of the task force as it applies to our service model.



COMMUNITY
SUPPORT
SERVICES

"S" (Support) Curve

- Assess
- Refer
- Follow-Up
- Assignment
- Connect
- Disposition



FINANCIALS & BUDGET

Budget preparation for the 2025 fiscal year is underway. We will spend the next few weeks reviewing income and expenses against projected projects and purchases. Here is our projected timeline for the budget process:

- | | |
|-------------|--|
| September 2 | Contact Brit at Will County to obtain EAV projections for 2025 |
| October 1 | Draft budget amounts sent to 401; Include itemizations of line items where multiple expenses are charged |

October 3	Submit tentative budget to legal for review and legalization for 30 day posting
October 10	Posting of Tentative Budget – 30 Days
November 1	Final budget amounts sent to 401; Completion of the proposed budget for adoption
November 14	Execution of the 2025 FY Budget Adopt tax levy for 2025 (Black Box)

STAFF

Fire Commissioners met on 7/30 to review and discuss the tier I background results for conditional offer candidate, William Watkins. After reviewing the candidate background results, an employment offer was denied and the conditional offer has been withdrawn. Our eligibility list is exhausted and we are currently without a list until one can be established.

The Fire Lieutenant application period closed on 8/31. Three applicants submitted applications to challenge promotional process. Dan Grubisich, Mike Hammerstein, and Brennan Dircks will be the candidates for the upcoming process. They will be challenged with written examination, a series of interviews, assessment exercises, and merit review before they are placed on the final promotional list. The assessment will take place on November 20. The candidates have been issued their materials for mandated and supplementary study resources to prepare for the assessments and will invest the next few months preparing for the process.

VEHICLES

No Report

BUILDINGS

We continue to work with RC Wegman to work through the remaining items on the punch list. DC Toepper and Lt. Koranda have been cataloging pending and completed tasks. At the request of Trustee Mike McMillin (Big Mike), we have asked RC Wegman to attend the August Trustee meeting and review the punch list items, close out documentation, and educate us on expectations as we work to close out the station construction.

COMMUNITY/DISTRICT ISSUES

No Report

NOTABLE INCIDENTS & EVENTS

On 7/20, we were dispatched for a hazardous materials incident at INEOS Styrenics. Following the violent weather, they were without power for 6 days and relied on limited generator power to run operations including their processing units. An agitator unit containing 5,000 gallons of liquid styrene overheated as it was not being agitated as it should have been. Consequently, the styrene began to overheat and began gassing in a vapor form. Our crews along with mutual aid support and Division 15 Hazardous Materials Team assisted with the cooling and monitoring of the conditions until they stabilized. After approximately 4 hours of cooling and atmospheric sampling, the styrene container was cooled, and the hazard was mitigated.

PENDING TASKS & ACTIVITIES

- FY2025 Budget Preparation
- Community Support Services Training with Shifts
- Life Safety Educator Interview
- 2024-1 Eligibility Test and List
- Onboarding FF Blanton's replacement
- Onboarding FF Rigoni's replacement (?)
- Station 2 Close Out
- Writing Administrative Guide Manual to supplement the processes and practices within administration, budgeting/finance, community services, industry standards, and staff recognition and development.
- Continued Community Support Services program implementation
- Support Services Committee Rules and Regulations
- Working with Cindy on the fire and life safety program transition
- Fire Lieutenant Promotional Process exam refinement
- Board of Trustee Policy Manual Updates
- Board of Fire Commissioner Updates

MISCELLANEOUS

INEOS Styrenics Haz
Mat Incident

