



# CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, IL 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

## Board of Trustee Regular Meeting Minutes

On the 11<sup>th</sup> day of April 2024, the regular meeting of the Board of Trustees of the Channahon Fire Protection District held at fire station #1 was called to order at 9:00 a.m., pursuant to notice, at the Fire Station #1, 24929 S. Center St., Channahon, Illinois with the Pledge of Allegiance.

In attendance were President Montgomery, Secretary M. Rittof, Treasurer S. Rittof, and Trustee McMillin. Chief Petrakis and Executive Assistant Arnold were in attendance. Trustee Caldwell was absent, and DC Toepper phoned in.

Guests: Mike McMillin (trustee candidate), Captain Skole, Lt. O'Hern, FF/Medic Nate Dikun, and FF/Medic Scott Schneider were in attendance.

### **MATTER OF THE PUBLIC:**

### **APPROVAL OF THE MINUTES:**

Secretary M. Rittof made a motion to approve the March 14, 2024, regular meeting minutes, seconded by Trustee McMillin. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Absent; Trustee McMillin – Yes. Motion carried.

### **TREASURER REPORT:**

The Treasurer's report ending March 2024 along with the disbursement record for March 2024 were presented, showing disbursements by check number, date, payee, and amount. Treasurer S. Rittof made a motion to accept the reports as presented, seconded by Secretary M. Rittof. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Absent; Trustee McMillin - Yes. Motion carried.

The outstanding bills to be paid were presented. The Trustees reviewed the bills. Treasurer S. Rittof made a motion to pay the bills as presented, seconded by Secretary M. Rittof. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Absent; Trustee McMillin - Yes. Motion carried.

### **MONEY COLLECTED:**

\$36,227.94 - Ambulance Billing (\$169,871.73 for 2024); \$16,145.54 – Interest; \$803.28 – Reimbursements.

### **COMMUNICATIONS:**

1. Lauterbach & Amen – CFPD Pension Fund Financial Report for the month ended February 29, 2024.
2. The CFPD Annual report was handed out and it has been put on the website and Facebook.
3. Chief Petrakis apologized to the board for his reactions at the last meeting. His emotions got the best of him.
4. CIBC Bank will be closing the Channahon branch at the end of June 2024.

#### **OLD BUSINESS:**

1. **Station #2 Construction Updates:** Ex. Assistant Arnold explained the new report that was sent to the board. Everything is broken down by category. Chief Petrakis explained the change order that was sent. There will be another change order due to the manhole. Chief Petrakis also broke out the soft cost items that will be coming, appliances, window treatments, bed frames and mattresses, range hood, and ice maker. A Beep is doing the system alerting.

#### **NEW BUSINESS:**

1. **Discuss and approve the reappointment of Tom Uraski as a member of the CFPD Board of Fire Commissioners:** Secretary M. Rittof made a motion to reappoint Tom Uraski to the CFPD Board of Fire Commissioners seconded by Treasurer S. Rittof. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Absent; Trustee McMillin - Yes. Motion carried.
2. **Discuss and approve the position of Community Risk Reduction Officer:** Chief Petrakis wanted to clear up any confusion regarding the position of Community Risk Reduction Officer. Lt. Koranda and Luanne put together some information that was shared with the board (attached). The Thrive Works contact was sent to Attorney Motylinski, and he feels that it would be wrong to sign. The fee that Joliet Fire shared dramatically increased in our contract. With the use of the volunteer funds and local agencies we can get some of the funding needed. Mental Health Work will assist. The Will County Grant money for mental health was brought up and discussed. A conversation was held on who and how help is needed. If we can catch an issue early, it will lower the number of times the guys will be required to go on a call. People are not aware of all the resources that are available in the community. Secretary M. Rittof made a motion to approve the position of Community Risk Reduction Officer seconded by Trustee McMillin. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Absent; Trustee McMillin - Yes. Motion carried.
3. **Discuss and approve the hiring of a Community Risk Reduction Officer:** Secretary M. Rittof stated he and some of the other board members would like to see applications taken for the position. Chief Petrakis explained that he thought the board was on board after the February meeting discussion. Luanne Cantrell has been doing the position since 2016 and has the contacts to reach out to, along with putting a lot of time into the program. Chief Petrakis presented the board with a new salary breakdown. It shows 20, 25, and 30 hours per week. Secretary M. Rittof is all for the program, but he would like to have the position opened for applications. He has nothing against Luanne, just wants to do his due diligence. Treasurer S. Rittof feels Luanne would be very qualified for the position. He also asked about the insurance. Ex. Assistant Arnold called the insurance company after the March meeting and there is no

additional cost or coverage needed. The position would have flex hours. Chief Petrakis feels there are other things this position can handle. Could be utilized further with the elderly population. Post the position as 20-30 hours a week for \$25.00 per hour. Secretary M. Rittof questioned if the budget would cover this position. Chief Petrakis is to post the job and bring a candidate back to the board in May for approval.

4. **Present and review with the board an amended Ambulance Billing Ordinance to be adopted in May.** (attached)
5. **Discuss and approve the Masonry Monument Sign for new Station 2 – Vogt Masonry - \$14,000.00:** Treasurer S. Rittof made a motion to approve the Station 2 Masonry Monument Sign seconded by Trustee McMillin. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Absent; Trustee McMillin - Yes. Motion carried.

**WESCOM:** None

**LEGAL UPDATE:** None.

**FIRE PREVENTION AND INSPECTION MONTHLY REPORT:** Attached

**DEPUTY CHIEF REPORT AND VEHICLE/BUILDING MAINTENANCE:** (report attached)

- All the medics have been serviced. The ambulance has left to be remounted.
- The Chief's vehicle is all fixed.
- Have an offer of \$15,000 for the ambulance chassis. Spoke with the Attorney and we can sell the chassis however we would like.
- Put together a flyer for 416 and will get it sent out to the MABAS Divisions.
- Our generator is 30-year-old, so we are getting a price for a new one for next budget year. It will be around \$60,000.
- The new dive squad is in the maintenance shop.

**CHIEF REPORT:** (report attached)

- ISO grading is on Monday April 15.
- East bound warning signal came loose, Channahon public works went out to repair it for us.
- Inspector Mazziotta got the village to agree to update the fire code making the fire district the Fire Code Official. He is also taking a class to be able to read the plans for any buildings going up in Channahon. prep is being done. The fire district can charge for that service.

There being no further or other business to come before the meeting, upon motion duly made by Secretary M. Rittof, seconded by Treasurer S. Rittof, unanimously approved, the meeting adjourned at 10:32 a.m.

Respectfully Submitted  
*Jacque Arnold*  
Executive Fire Support Manager

CHANNAHON FIRE PROTECTION DISTRICT

4/4/2024 11:03 AM

Register: 2016660 · First Secure - Checking

From 03/14/2024 through 04/11/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/14/2024			401-10 · Reimburseme...	Deposit		X	803.28	861,330.77
03/14/2024		Interstate Power Syst...	1-201 · 2000 Accounts ...	QuickBooks ge...				861,330.77
03/14/2024	2716	A.L.M. Lawn Care	1-201 · 2000 Accounts ...	94040.0	747.60	X		860,583.17
03/14/2024	2717	Air One Equipment, ...	1-201 · 2000 Accounts ...	146	3,925.96	X		856,657.21
03/14/2024	2718	American Heart Asso...	1-201 · 2000 Accounts ...	Inv. SCPR1605...	230.00	X		856,427.21
03/14/2024	2719	Andres Medical Billi...	1-201 · 2000 Accounts ...	Inv. 032024CH...	1,346.97	X		855,080.24
03/14/2024	2720	B&C Enterprises, Inc.	1-201 · 2000 Accounts ...	Inv. 1225 - Ret...	21,052.00	X		834,028.24
03/14/2024	2721	Cambridge Sensors ...	1-201 · 2000 Accounts ...		700.00			833,328.24
03/14/2024	2722	CDW Government, I...	1-201 · 2000 Accounts ...		14,806.87	X		818,521.37
03/14/2024	2723	Clear Voice, Inc.	1-201 · 2000 Accounts ...	Inv. 21587	767.49	X		817,753.88
03/14/2024	2724	Comcast	1-201 · 2000 Accounts ...		253.62	X		817,500.26
03/14/2024	2725	ComEd	1-201 · 2000 Accounts ...		83.97	X		817,416.29
03/14/2024	2726	Compass Insurance P...	1-201 · 2000 Accounts ...	Inv. 12171	6,914.00	X		810,502.29
03/14/2024	2727	D'Orazio Ford	1-201 · 2000 Accounts ...		56.40	X		810,445.89
03/14/2024	2728	Des Plaines Valley ...	1-201 · 2000 Accounts ...	2024 Dues	414.00	X		810,031.89
03/14/2024	2729	Dynegy Energy Serv...	1-201 · 2000 Accounts ...	Inv. 165217524...	2,133.12	X		807,898.77
03/14/2024	2730	Estech Sysems, Inc.	1-201 · 2000 Accounts ...	Inv. 120308	231.43	X		807,667.34
03/14/2024	2731	Feece Oil Co.	1-201 · 2000 Accounts ...		3,681.11	X		803,986.23
03/14/2024	2732	FGM Architects, Inc.	1-201 · 2000 Accounts ...	21-3199.01	2,071.98	X		801,914.25
03/14/2024	2733	Fleet Safety Supply	1-201 · 2000 Accounts ...		478.40	X		801,435.85
03/14/2024	2734	Health Care Centers ...	1-201 · 2000 Accounts ...	Inv. 00027816-...	292.00	X		801,143.85
03/14/2024	2735	Illinois Fire Service ...	1-201 · 2000 Accounts ...	2024 Members...	55.00			801,088.85
03/14/2024	2736	Illinois Public Risk F...	1-201 · 2000 Accounts ...		35,737.00	X		765,351.85
03/14/2024	2737	Integrity Fire Equip...	1-201 · 2000 Accounts ...		409.05	X		764,942.80
03/14/2024	2738	JCM Uniforms, Inc.	1-201 · 2000 Accounts ...		2,743.70	X		762,199.10
03/14/2024	2739	Jeff Toepper	1-201 · 2000 Accounts ...	Cell Phone	80.00	X		762,119.10
03/14/2024	2740	Liberty Flag & Banner	1-201 · 2000 Accounts ...	Inv. 20345	745.00	X		761,374.10
03/14/2024	2741	Lockport Twp Fire D...	1-201 · 2000 Accounts ...		1,212.40	X		760,161.70
03/14/2024	2742	LRS, Inc.	1-201 · 2000 Accounts ...		139.00	X		760,022.70
03/14/2024	2743	Mack & Assoicates	1-201 · 2000 Accounts ...	Inv. 11634	10,525.00	X		749,497.70
03/14/2024	2744	MacQueen Emergenc...	1-201 · 2000 Accounts ...	Inv. P27262	180.09	X		749,317.61
03/14/2024	2745	Metalmaster/Roofma...	1-201 · 2000 Accounts ...	Inv. 17183	549.00	X		748,768.61
03/14/2024	2746	Midwest Air Pro, Inc.	1-201 · 2000 Accounts ...		23,504.68	X		725,263.93
03/14/2024	2747	Municipal Emergenc...	1-201 · 2000 Accounts ...	Inv. IN1929255	155.00	X		725,108.93
03/14/2024	2748	Napa Auto Parts of ...	1-201 · 2000 Accounts ...	Inv. 591076	79.96	X		725,028.97
03/14/2024	2749	Nicor Gas	1-201 · 2000 Accounts ...		3,379.37	X		721,649.60
03/14/2024	2750	North Central Water ...	1-201 · 2000 Accounts ...	Inv. 24-0010	900.00	X		720,749.60
03/14/2024	2751	Ottosen Dinolfo Has...	1-201 · 2000 Accounts ...		196.00	X		720,553.60
03/14/2024	2752	PNC Equipment Fina...	1-201 · 2000 Accounts ...	98994080-1	14,673.34	X		705,880.26
03/14/2024	2753	R. C. Wegman	1-201 · 2000 Accounts ...	Payment #14	154,915.00	X		550,965.26

CHANNAHON FIRE PROTECTION DISTRICT

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Register: 2016660 · First Secure - Checking

From 03/14/2024 through 04/11/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/14/2024	2754	Ricoh USA, Inc.	1-201 · 2000 Accounts ...	Inv. 39017350	188.73	X		550,776.53
03/14/2024	2755	Romeoville Fire Aca...	1-201 · 2000 Accounts ...	Inv. 2024-116	1,200.00	X		549,576.53
03/14/2024	2756	Salclay Services, Inc.	1-201 · 2000 Accounts ...	Inv. 11056	104.00	X		549,472.53
03/14/2024	2757	Staples 2022	1-201 · 2000 Accounts ...		40.30	X		549,432.23
03/14/2024	2758	Target Solutions	1-201 · 2000 Accounts ...	INV90105	49.00	X		549,383.23
03/14/2024	2759	The Village of Chan...	1-201 · 2000 Accounts ...		1,071.66	X		548,311.57
03/14/2024	2760	Turnout Management	1-201 · 2000 Accounts ...	Inv 29140	280.52	X		548,031.05
03/14/2024	2761	U.S. Bank	1-201 · 2000 Accounts ...		4,825.58	X		543,205.47
03/14/2024	2762	US Gas	1-201 · 2000 Accounts ...		183.60	X		543,021.87
03/14/2024	2763	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	592.68	X		542,429.19
03/14/2024	2764	Wescom	1-201 · 2000 Accounts ...	Inv. 202400404	8,348.76	X		534,080.43
03/14/2024	2765	Whitmore Ace Hard...	1-201 · 2000 Accounts ...		127.71	X		533,952.72
03/14/2024	2766	Wilmington Overhea...	1-201 · 2000 Accounts ...	Inv. 099544	165.50	X		533,787.22
03/14/2024	2767	Zoll Data Systems	1-201 · 2000 Accounts ...	INV00167677	772.20	X		533,015.02
03/15/2024	294137	Standard Insurance C...	1-201 · 2000 Accounts ...	00 162517	317.20	X		532,697.82
03/15/2024	29326321	Comcast	1-201 · 2000 Accounts ...		293.26	X		532,404.56
03/15/2024	472661802	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	80.00	X		532,324.56
03/15/2024	3222438...	Principal Group Insu...	1-201 · 2000 Accounts ...	Account 10743...	387.47	X		531,937.09
03/15/2024	9373590...	Blue Cross and Blue ...	1-201 · 2000 Accounts ...	Acct. 000618608	43,022.15	X		488,914.94
03/21/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	67,447.88	X		421,467.06
03/22/2024	2768	Channahon Prof. Fire...	2100 · Payroll Liabilities		1,470.00	X		419,997.06
03/22/2024	2769	Channahon FPD Fire...	2100 · Payroll Liabilities		15,933.66	X		404,063.40
03/22/2024	54263700	Transamerica	-split-	PE61743-0000...	4,686.79	X		399,376.61
03/22/2024	93715997	Department of Treas...	-split-	36-3327732	14,506.74	X		384,869.87
03/22/2024	1401243...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,371.51	X		380,498.36
03/22/2024	DD6565	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6566	Blanton, David M	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6567	Bowles, Matthew	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6568	Ciarlette, Noah A	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6569	Dikun, Nathan S	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6570	Direks, Brennan C	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6571	Fals, Shelby L.	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6572	Grubisich, Danial P	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6573	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6574	Hartman, Jason S	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6575	Highbaugh, Andrew S	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6576	Kazak, Jeffrey M	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6577	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6578	Mazziotta, Daniel J	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6579	McMillin, Brian D.	-split-	Direct Deposit		X		380,498.36

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4/4/2024 11:03 AM

Register: 2016660 · First Secure - Checking

From 03/14/2024 through 04/11/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/22/2024	DD6580	O'Hern, Terrence M.	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6581	Petrakis, John	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6582	Pierce, Dillon J.	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6583	Randich, Jacob M.	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6584	Rigoni, Bruce A	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6585	Schneider, Scott W.	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6586	Schumacher, Jessica L	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6587	Skole, Matthew J.	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6588	Tobolt, Dale G	-split-	Direct Deposit		X		380,498.36
03/22/2024	DD6589	Toepper, Jeffrey S.	-split-	Direct Deposit		X		380,498.36
03/31/2024			401-09 · Interest \$	Interest		X	93.07	380,591.43
04/02/2024			401-01 · Ambulance Bi...	Deposit			132.15	380,723.58
04/02/2024	16594		Now Account - District...	Funds Transfer			150,000.00	530,723.58
04/04/2024	236840	IMRF	-split-	07256	2,642.18			528,081.40
04/04/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	64,758.66			463,322.74
04/05/2024	482078	AFLAC	-split-	HX998	416.84			462,905.90
04/05/2024	887027	Department of Treas...	-split-	36-3327732	14,086.94			448,818.96
04/05/2024	4833700	Transamerica	-split-	PE61743-0000...	4,669.11			444,149.85
04/05/2024	376679472	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,195.59			439,954.26
04/05/2024	DD6590	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6591	Blanton, David M	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6592	Bowles, Matthew	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6593	Ciarlette, Noah A	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6594	Dikun, Nathan S	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6595	Dircks, Brennan C	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6596	Fals, Shelby L.	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6597	Grubisich, Danial P	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6598	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6599	Hartman, Jason S	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6600	Highbaugh, Andrew S	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6601	Kazak, Jeffrey M	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6602	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6603	Mazziotta, Daniel J	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6604	McMillin, Brian D.	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6605	O'Hern, Terrence M.	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6606	Petrakis, John	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6607	Petro, Benjamin J	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6608	Pierce, Dillon J.	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6609	Randich, Jacob M.	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6610	Rigoni, Bruce A	-split-	Direct Deposit		X		439,954.26

CHANNAHON FIRE PROTECTION DISTRICT

4/4/2024 11:03 AM

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Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
04/05/2024	DD6611	Schneider, Scott W.	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6612	Schumacher, Jessica L.	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6613	Skole, Matthew J.	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6614	Tobolt, Dale G	-split-	Direct Deposit		X		439,954.26
04/05/2024	DD6615	Toepper, Jeffrey S.	-split-	Direct Deposit		X		439,954.26

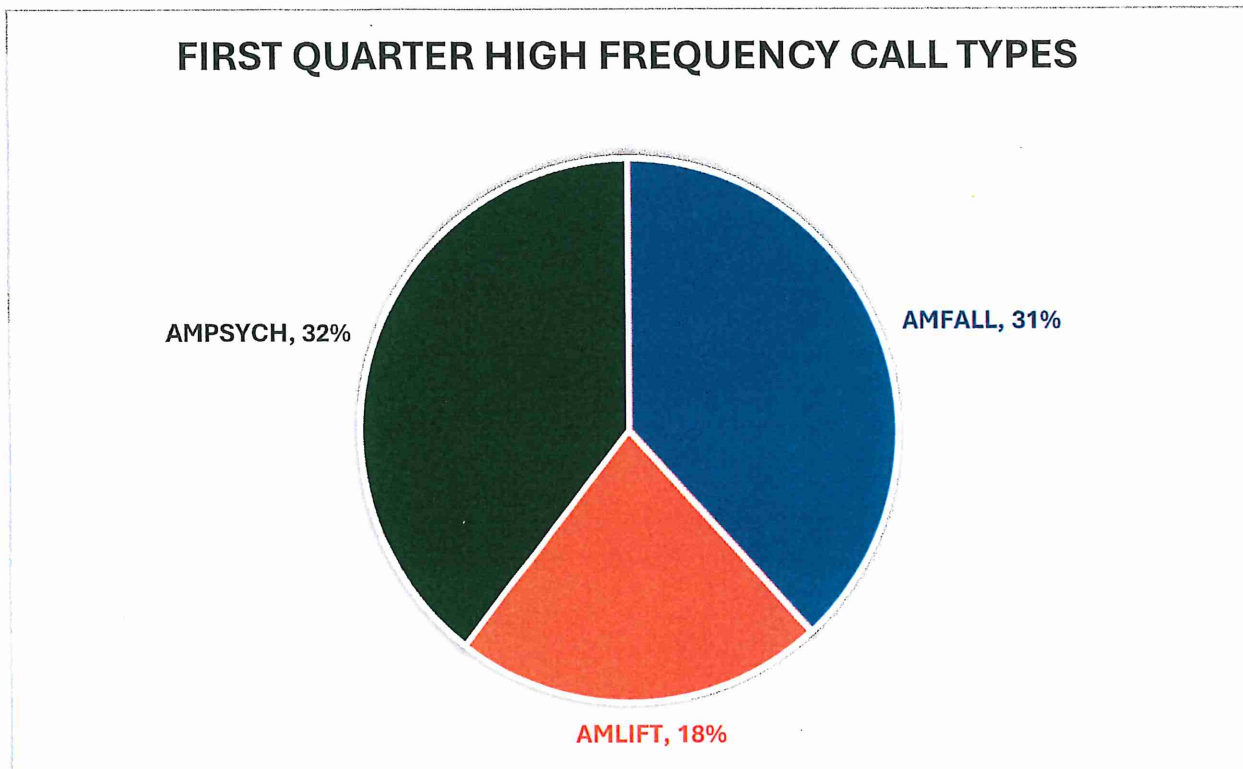


# Channahon Fire Protection District Community Support Services and Risk Reduction Program

Developed by: Lt. Allen Koranda, EMS Administrator & Luanne Cantrell, Support Services Volunteer  
Charts and Data Compiled by: John Petrakis, Fire Chief

## Overview

The following data represents the first quarter of the highest frequency of incident types responded to by Channahon Firefighter/Paramedics. The data authenticates the proposed implementation of the Community Support Services and Risk Reduction Program and associated systems of implementation of identification, referral, follow-up, and direct interventions developed by the authors of this proposal.



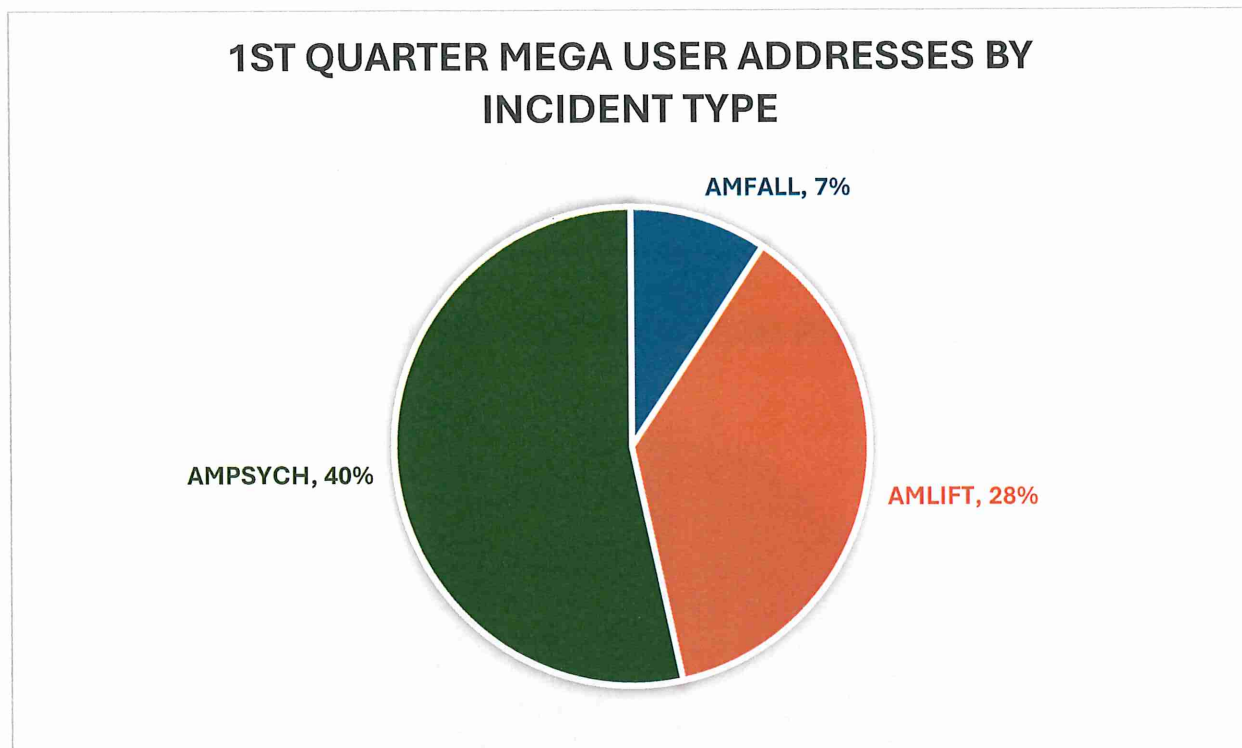
**Table 1:** Incident type categories representing the first 91 days of 2024 and the percentage of overall call volume composition.





## Channahon Fire Protection District Community Support Services and Risk Reduction Program

Developed by: Lt. Allen Koranda, EMS Administrator & Luanne Cantrell, Support Services Volunteer  
Charts and Data Compiled by: John Petrakis, Fire Chief



**Table 2:** Incident type categories representing the first 91 days of 2024 and the percentage of mega user addresses crews have responded to on more than one occasion.



# Channahon Fire Protection District Community Support Services and Risk Reduction Program

Developed by: Lt. Allen Koranda, EMS Administrator & Luanne Cantrell, Support Services Volunteer  
Charts and Data Compiled by: John Petrakis, Fire Chief

## **Program Scope**

The program is designed to integrate field care paramedics to initiate mental health and social services support. Paramedics called to assist residents and transients with psychological emergencies, lifting assists, falls, and other associated call types can execute the evaluation algorithm developed by EMS Administrator and Support Services Coordinator to determine the best course of referral and follow-up care. Support service outreach is broken down into various categories of assistance. Paramedics will provide an analysis based on severity and need. The program's focus is to identify the presence of one or more of these categories which may lead to repeated responses for psychological emergencies, falls, lift assists, and other comparable call types. This program is collaborative approach which encompasses all levels from the Board of Trustees to the firefighter/paramedics as well as cultivating relationships with external stakeholders and cooperative organizations who can accept the transfer of care and place an individual and their family with appropriate care and resources. The terminal goal is to refer to a continuation of care that provides targeted linear care for the first time and lessen the opportunity of similar repeated cyclic responses. The key to promoting positive results include identification, referral, follow-up, and direct interventions to compound outcomes for success.

## **Objective**

A collaborative field approach to:

- Intervene mental health crises through connective and continuity of care and reduce the incidence of emergent contact.
- Provide an extension of community services through referred care using local wellness social services to connect individuals and their families with appropriate services through transferred continuation of care with local resources.
- Provide evaluation and education for high incidence incident types where informative outreach may lessen or eliminate recurrence.
- Institute Field Actions
- Identification
- Recognition of circumstances, situations, or conditions which may benefit from the inclusion of Support Services

## **Referral**

- Pass individual and/or family to Support Services with descriptions of circumstances, situations, or conditions warranting continuation of care

## **Follow-up**

- Support Service's immediate or scheduled contact with individual and/or family to provide detailed assessment of circumstances, situations, or conditions and determined targeted care opportunities

## **Direct interventions**

- Support Services directed care to community-based resource which best addresses the needs of their identified circumstances, situations, or conditions



## Channahon Fire Protection District Community Support Services and Risk Reduction Program

Developed by: Lt. Allen Koranda, EMS Administrator & Luanne Cantrell, Support Services Volunteer  
Charts and Data Compiled by: John Petrakis, Fire Chief

The following scenarios demonstrate a situation in which the program model may be applied for a range of requests including but not limited to emergency psychological crisis response or smoke detector replacement.

- Elderly patient experiencing continuous falls within their residence
- Domestic battery where patient refuses care
- Elderly abuse reported by the police
- Suicidal thoughts with hallucinations
- Parents who need assistance with an adult or child with chronic medical condition
- Routine emergency medical services request, and crews note lacking or inoperable smoke detectors
- Routine emergency medical services request where crew identifies signs of hardship or deprivation
- Meeting in a community setting assessing the needs of a demographic or geographical area.
  - Example: Remington Woods, St. Elizabeth Senior Apartment Living, senior citizen themed events, etc.

### **Priority Levels**

- Upon evaluation, situations can be categorized upgraded or downgraded based on the response and cues from the person in need.
  - **Critical**
  - **High**
  - **Medium**
  - **Low**
  - **Non- Emergent Community Based Education**

### **Critical: (Qualified Medical Professional assistance needed)**

- Tragic/sudden loss of family member due to suicide, sudden passing, aftermath of an unsuccessful suicidal attempt, ideation of self-harm, hallucinations, violence toward self and others, Abuse (violent) failure to thrive
- Acute response to traumatic event including experiencing fire loss, victim of fire structure fire and now displaced by event with little or no resources
- In some cases, these situations may result in field transport to a definitive care facility with prompted follow-up from Support Services
- If there is no transport, then immediate help through appropriate institution initiated by crew
- If Support Services are available, request presence at the scene as immediate follow-up recommended

### **High:**

- Panic attack, Overdose/Alcoholism, Abuse (non-violent), addiction.
- These are non-transport or transport where Support Services follow-up is needed, but not immediate.



# Channahon Fire Protection District Community Support Services and Risk Reduction Program

Developed by: Lt. Allen Koranda, EMS Administrator & Luanne Cantrell, Support Services Volunteer  
Charts and Data Compiled by: John Petrakis, Fire Chief

- These scenes need a cool down period prior to Support Services involvement.
- Information left by crew and notification to Support Services.

## Medium:

- Trauma recovery (fire, water rescue, extrication long duration, death at any scene), dementia, grief.
- Notification through dispatch per IC request.
- Usually non-transport, more evaluation of patient mental state.

## Low:

- Medicine adjustment/coaching, loneliness, relationship issues.
- These will be key for Support Services to recommend directions for the individual to follow.

## Non- Emergent Community Based Education:

- Informative opportunities
- Group meetings reveal a need on a larger scale (ie: carbon monoxide education and replacement for seniors)
- Group gathering representing a specific demographic with shared circumstances.
- Loneliness, falls, medication issues, support network amongst the demographic supported by organizational run data
- Algorithm to support the listed priority levels and to direct continuation of care.

## Evaluate Situation and Application of Algorithm

- Identify severity of situation
  - Critical
  - High
  - Medium
  - Low
- Transport
  - Notify CRR and request follow-up to assist with additional resources.
- Non-transport
  - Crew attempts to connect with immediate assistance.
  - Notify Support Services and request if available to scene for support.
  - Provide with material and phone numbers for assistance.
  - Provide info to Support Service through Fire Reporting Management System (FRMS) to request follow-up
- Outcome
  - What is the result and were the materials presented of any value for what the patient needed. Evaluate how the program may be adjusted for this incident or was it a success.



# Channahon Fire Protection District Community Support Services and Risk Reduction Program

Developed by: Lt. Allen Koranda, EMS Administrator & Luanne Cantrell, Support Services Volunteer  
Charts and Data Compiled by: John Petrakis, Fire Chief

## Community Based Situation and Application of Algorithm

- Identify community-based need through routine contact or resident initiated request for public service
- Scenario
  - Respond for smoke detector malfunction called in to 911 center.
- Action Taken
  - Replace smoke detector with existing inventory of smoke detectors stored on engine.
- Awareness
  - Crew notices unkept conditions, pets with multiple animal pads around residence. Resident possesses multiple known medical issues.
- Education
  - Crew spends time with resident and inquiring about their living conditions, large mass of home medical equipment, learns the patient is widowed
  - Crew uses established resource guide and partnerships to direct resident to potential services to improve quality of life
  - Crew provides contact information for fire district support services and informs them they will be following up within 24 hours
- Notification
  - Crew inputs info into FRMS with all details and notifies Support Services to follow-up.
- Support Services Involvement
  - Support Services receives automatically generated notification report with referred follow-ups
  - Follow-up phone calls are initiated to assist resident with direct connection to community services
  - Visit residence if unable to make phone contact.
- Outcome
  - Direct care to targeted resource representative and contact information
  - Ensure follow-up by target resource representative has taken place
  - Verify intended result and adjust referral, follow-up, and intervention resources, if needed.



## Channahon Fire Protection District Community Support Services and Risk Reduction Program

Developed by: Lt. Allen Koranda, EMS Administrator & Luanne Cantrell, Support Services Volunteer  
Charts and Data Compiled by: John Petrakis, Fire Chief

### Community Wellness and Support Task Force

Small working group comprised of members representing Channahon Fire Protection District, Channahon Police Department, Channahon-Minooka Rotary Club, and Will-Grundy National Alliance on Mental Health (NAMI) collaborating to merge professional experience and resources to analyze local mental health, social factors, and wellness of the community. The working group is in its early inception but has committed to working together to support the identification, referral, follow-up, and direct interventions to lessen, and in some cases, eliminate users of resources. The goal of the group is focused on the referral, follow-up, and direct intervention elements of the model developed by Lt. Koranda and Support Services Liaison Cantrell.

The group has committed to meeting once a month to review call types and root causes for initiating calls for assistance and ensuring they are being referred and directed to proper definitive care resources.

The representatives from Mental Health Matters and NAMI are participating on voluntary basis to help fire and police guide better outcomes for those individuals and their families who are experiencing mental health crises, complex in-home medical care, lacking support for individuals living alone with absent support networks, and individuals who require certain in-home accommodations but do not have access to connect with the appropriate resources.



**ORDINANCE NO. 2024-0509**

**AN ORDINANCE RE-ESTABLISHING AMBULANCE AND RELATED CHARGES  
OF THE CHANNAHON FIRE PROTECTION DISTRICT**

**WHEREAS**, the Channahon Fire District (the "District") is a fire protection district duly organized under the laws of the State of Illinois; and

**WHEREAS**, the Board of Trustees of the District has full power to pass all necessary ordinances, and rules and regulations for the proper management and conduct of the business of the Board of Trustees of the District for carrying into effect the objects for which the District was funded under 70 ILCS 705/6; and

**WHEREAS**, the Board of Trustees of the District has previously established ambulance and related charges via various ordinances; and

**WHEREAS**, the Board has determined that it is necessary to modify ambulance and related charges due to the District receiving revised rates in relation to its participation in the Ground Emergency Medical Transport ("GEMT") program.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Trustees of the Channahon Fire Protection District as follows:

*Section 1.* A fee will be charged for emergency medical services rendered by the Channahon Fire Protection District. All persons who are provided with ambulance service by the District or any fire protection district or municipality which provides emergency medical services to the District pursuant to a contract or mutual aid agreement with the District will be charged as per **Appendix A**.

Beginning on May 1, 2024, and each successive January 1st thereafter, the fees set forth in Appendix A of this Ordinance shall be increased without any further action by the Board of Trustees by the then-existing ambulance billing rate(s) pursuant to any subsequent Cost Report(s) submitted by the District under the GEMT Program. In the event the calculated GEMT Cost Report fee is less than the current fee being assessed, the current fee shall be assessed

for the following calendar year. The Fire Chief is directed and authorized to update **Appendix A** with any subsequent changes to the District's approved ambulance billing rate(s). All revenue from the charges assessed pursuant to the emergency response portions of this Ordinance shall be credited to the Corporate Fund of the District.

*Section 2.* The Chief of the District, or designee, is authorized to assess the foregoing charges and to take any and all reasonable steps in the collection of the same.

*Section 3.* The Chief of the District, or designee, is authorized to adopt administrative regulations to implement this Ordinance and is authorized to waive any and all of the fees due to a person, business, or other entity under this Ordinance. The Chief, or designee, may do so by policy or on an individual basis.

*Section 4.* The provisions of this Ordinance shall supersede any prior ordinances establishing charges which are inconsistent with this Ordinance.

*Section 5.* This Ordinance shall be in full force and effect as of the date of passage.

*Section 6.* If any section, paragraph, or provisions of this Ordinance shall be held invalid or unenforceable for any reason, such invalidity or unenforceability shall not affect any of the remaining provisions of this Ordinance.

**ADOPTED** by the Board of Trustees of the Channahon Fire Protection District on the 9<sup>th</sup> day of May 2024, by a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
President, Board of Trustees  
Channahon Fire Protection District

\_\_\_\_\_  
Secretary, Board of Trustees  
Channahon Fire Protection District



**APPENDIX A**

**FEEES AND CHARGES**

Basic Life Support	\$ 3,223.74
Advanced Life Support	\$ 3,724.19
Non-transport fee where treatment is administered	\$ 200.00
Mileage Charge	\$ 17.50 per mile

DRAFT

STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF WILL            )

**SECRETARY'S CERTIFICATE**

I, \_\_\_\_\_, the duly qualified and acting Secretary of the Board of Trustees of the Channahon Fire Protection District, Will County, Illinois, do hereby certify that I am the keeper of its books and records and that attached hereto is a true and correct copy of an Ordinance entitled:

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE RE-ESTABLISHING AMBULANCE AND RELATED CHARGES OF THE CHANNAHON FIRE PROTECTION DISTRICT**

which Ordinance was duly adopted by said Board of Trustees at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

I do further certify that a quorum of said Board of Trustees was present at said meeting and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Secretary, Board of Trustees  
Channahon Fire Protection District



# CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

[www.channahonfire.com](http://www.channahonfire.com)

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Deputy Chief Report for March 2024

## Vehicles

- ✚ Contacted Harmonic Designs for updated water squad graphics quote.
- ✚ Picked up 424 from Lockport following PM Service.
- ✚ 424 to Safety Lane in Morris.
- ✚ 414 to Lockport for PM Service.
- ✚ Ben in to repair 421 side intake and driver's door latch.
- ✚ Ben repaired 417 main drain that was leaking.
- ✚ Records management updates throughout the month.
- ✚ Scheduled 488 PM Service.
- ✚ Contacted Ben to schedule engine PM's.
- ✚ 401 to Minooka Collision for repair.
- ✚ 418 returned to service following engine water pump repair.
- ✚ Red Line in for Tanker valve repair.
- ✚ Contacted Dennis with Quad County on 416 sale status and outcome if we sell it.
- ✚ Contacted Tim Herr. Scheduled final inspection for 3/29/24.
- ✚ Worked with Dan Crompton on ambulance re-chassis schedule and contract review.
- ✚ 488 to Burriss for annual PM Service.
- ✚ Researched tanker replacement valve for rear fill valve.
- ✚ Water Squad final inspection. 3 outstanding items. (Reese Hitch, open shelf netting installation, catalytic converter installation.
- ✚ Bid info sheet prepped for 416
- ✚ Bid info sheet prepped for 415.
- ✚ Picked up 488 from PM Service.

✚ Monthly total = \$ 5738.62

Year to date = \$ 21,021.77

## Stations

- ✚ Station 1 Generator repair and PM Inspection.
- ✚ Metal Masters in for the annual roof inspection at Station 1.
- ✚ Coordinated new station 2 office furniture installation.
- ✚ New TV Monitors for CAD and security cameras dropped at Station 1.
- ✚ Stopped at the new 2 for kitchen fixture installation questions.



# CHANNAHON FIRE PROTECTION DISTRICT

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## Training/Professional Development

- ✚ Division 15 Outbound Cards and training sheet prepared for both stations.
- ✚ Reviewed radio drills for March with Wescom and Minooka FD.
- ✚ Professional Development class with Romeoville Fire Academy.
- ✚ Lieutenant assessment prep with 1302.
- ✚ Prepped for the Grundy Chiefs Meeting.
- ✚ Sonar class at Romeoville FD.

## Meetings

- ✚ Board Meeting.
- ✚ Wescom Ops. meeting at Troy Station 3..
- ✚ Weekly Staff meetings.
- ✚ Bi-weekly construction meetings at the new 2.
- ✚ Grundy Chiefs Meeting at Coal City Station 1.

## Miscellaneous

- ✚ Assisted Rockdale with their Recommends.
- ✚ Assisted with trouble shooting SCBA Fit test machine.
- ✚ Several site visits to the new Station 2.
- ✚ SCBA and CBRN annual fit testing completed.
- ✚ ISO data gathering.
- ✚ Updated our Recommends with Will County 911.
- ✚ SOG updates completed.
- ✚ Vehicle knox box personnel updates completed.
- ✚ Completed fire report and IEMA report for Frontage Road truck fire.
- ✚ Tested Recommends changes in the training side of CAD.
- ✚ Pension follow-up with audit questions.
- ✚ Division 15 Emergency Evacuation Tone Draft SOG work.
- ✚ Check It tune up for stations.
- ✚ Check It inventory updates completed for 411 and 421.
- ✚ To Wescom to drop off Prem Hazards updates for CAD.
- ✚ Will County Fire Chiefs follow-up following monthly meeting.
- ✚ JCM Stock order delivered.



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## Significant Calls

- ✚ Possible house fire on Hickory Court.
- ✚ Psych call on Hickory Court.
- ✚ Water rescue/recovery in Rockdale at the locks.
- ✚ Truck fire on the West Frontage Road at Shepley.
- ✚ House fire in Morris. Went change of quarters.
- ✚ Fire at Scott's Facility.
- ✚ Crash on I55.

✚ Total calls for March = 165

## Pending

- ✚ Boat 498 radio, lighting, and sonar installation completion.
- ✚ Re-district Station 2 response area for the new 2.
- ✚ New Station 2 and our soft cost items to secure.
- ✚ Water Squad lighting, radios, and equipment installation.
- ✚ Unication Pager install for Station 1. (Coordinating with the new 2 installation).
- ✚ Sale of 416.
- ✚ Sale of 415 chassis.

\*\*\* End of Report \*\*\*

\Channahon FPD\Station #1\Ambulance

<b>2020 FORD 550/Horton</b>		Unit #:	AM-4	Serial #:	1FDUF5HN5LED62650
2020 Ford F550		Tag #:	712601	Job #:	19528
		Mileage	49,783		
Date	Mileage	Notes	Vendor	Total Cost	
3/4/2024	49,783	PM Service and Inspection. Trans and diff oil and filter, engine oil and filter, air filter, cabin filter all changed. Brake fluid changed. Rotated tires, brakes checks and adjusted, all lights checked. steering checked. One emergency light in the passenger side rub rail. Light under warranty with Fleet Safety. Light replaced.	Lockport FPD	\$507.65	
<b>Maintenance Performed</b>				<b>Cost</b>	
PM Service				\$470.26	
Horton Inspection				\$0.00	
<b>Total:</b>				<b>\$470.26</b>	
<b>Total:</b>			<b>\$507.65</b>	<b>\$507.65</b>	

\Channahon FPD\Station #1\Generator

<b>Station 1 - Generac</b>		Unit #:	Station 1	Serial #:	2024932
1996 Generac 95A05419-S		Tag #:			
		Hours	427		
Date	Hours	Notes	Vendor	Total Cost	
3/20/2024	427	Bi-annual inspection. Called them for the inspection and repair of the generator not transferring, and not staying on. Found coolant low and the block heater not functioning. Inspected the entire unit, and confirmed the weekly run and transfer switch functioning. Block heater repair to follow.	Interstate Power Systems	\$763.00	
<b>Maintenance Performed</b>				<b>Cost</b>	
Inspection				\$721.00	
<b>Total:</b>				<b>\$721.00</b>	
3/25/2024	427	Block heater repair.	Interstate Power Systems	\$1,260.19	
<b>Maintenance Performed</b>				<b>Cost</b>	
Block Heater				\$1,197.19	
<b>Total:</b>				<b>\$1,197.19</b>	
<b>Total:</b>			<b>\$2,023.19</b>	<b>\$2,023.19</b>	

\Channahon FPD\Station #1\Utility

<b>418 2001 Ford F-250</b>		Unit #:	UT-2 (418)	Serial #:	3FTSW31F31MA34265
2001 Ford F-250 Super Cab 4x4 XL		Tag #:			
		Mileage	13,021		
Date	Mileage	Notes	Vendor	Total Cost	
3/8/2024	11,587	Spring PM was completed December 5, 2024 due to a		\$0.00	

potential repair with the AC.  
 PM and Inspection completed with  
 oil and filter change, fuel filter  
 change, and AC plumbing checked  
 for leaks.

<b>Maintenance Performed</b>		<b>Cost</b>
Inspection		\$0.00
<b>Total:</b>		<b>\$0.00</b>

3/25/2024	11,641	Water pump OOS.Repalced water pump, thermostat housing assembly, serpetine belt, (2) radiator hoses, new antifreeze, and wiper blades.	Auto Science	\$1,245.73
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<b>Maintenance Performed</b>		<b>Cost</b>
wipers		\$43.98
Water Pump		\$1,153.84
<b>Total:</b>		<b>\$1,197.82</b>

<b>Total:</b>			<b>\$23.07</b>	<b>\$1,245.73</b>
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### 488 Kubota

2007 Kubota

Unit #: UT-5 (488) Serial #: 76969  
 Tag #:   
 Hours 333

Date	Hours	Notes	Vendor	Total Cost
3/29/2024	333	Annual PM Service and Inspectoin. Oil and fuel filter changed. No other issues noted.	Burris Equipment	\$517.56

<b>Maintenance Performed</b>		<b>Cost</b>
PM Service		\$487.10
Inspection		\$0.00
<b>Total:</b>		<b>\$487.10</b>

<b>Total:</b>			<b>\$517.56</b>	<b>\$517.56</b>
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### \Channahon FPD\Station #2\Ambulance

### 2016 Ford 550/Horton

2016 Ford F550

Unit #: AM-3 Serial #: 1FDUF5HT7GEC58536  
 Tag #: 712602AM Job #: 17427  
 Mileage 66,835

Date	Mileage	Notes	Vendor	Total Cost
3/4/2024	66,835	PM Service by Lockport EVT. Found Injector oil leak at #7. Sent to Brad Manning Ford for the repair as it takes a special tool for a part of the job. PM Service included oil change, fule filter changes. Complete inspection. Repalced drivers side rear rub rail emergency light. Completed Safety Lane inspeciton following the PM.		\$1,264.40

<b>Maintenance Performed</b>		<b>Cost</b>
Inspection		\$0.00
PM Service		\$782.56
Safety Lane		\$52.00
Injector Oil Leak		\$391.30
<b>Total:</b>		<b>\$1,225.86</b>

<b>Total:</b>	<b>\$1,264.40</b>	<b>\$1,264.40</b>
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**\Channahon FPD\Station #2\Engines**

**2012 Pierce Quantum**

2012 Pierce Quantum

Unit #:	ENG-3	Serial #:	4P1CU01D7CA012705
Tag #:	N/A	Job #	25218
Mileage	79,181		

Date	Mileage	Notes	Vendor	Total Cost
3/5/2024	79,181	Passenger side intake valve repair.Parts from MacQueen. Divers side door latch repair. No parts needed. Cleaqned and lubricates lactch hardware. Labor from Ben.	Ben Petro	\$180.09
<i>Maintenance Performed</i>				<b>Cost</b>
Valve Repair				\$166.46
<b>Total:</b>				<b>\$166.46</b>

<b>Total:</b>	<b>\$180.09</b>	<b>\$180.09</b>
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<b>Grand Total:</b>		<b>\$5,738.62</b>
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# History (Cost Summary)

1/1/2024 - 3/31/2024

Innovative Maintenance Systems

## \Channahon FPD\Small Tools\Small Tools & Equipment

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
411 Chain Saw - Tempest	\$0.00	\$285.00	\$0.00	\$285.00	\$309.16
<b>Category Subtotal -</b>	<b>\$0.00</b>	<b>\$285.00</b>	<b>\$0.00</b>	<b>\$285.00</b>	<b>\$309.16</b>

## \Channahon FPD\Station #1\Ambulance

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2020 FORD 550/Horton	\$522.26	\$0.00	\$425.75	\$96.51	\$559.65
<b>Category Subtotal -</b>	<b>\$522.26</b>	<b>\$0.00</b>	<b>\$425.75</b>	<b>\$96.51</b>	<b>\$559.65</b>

## \Channahon FPD\Station #1\Breathing Air Compressor

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 1 MAKO	\$175.96	\$0.00	\$165.00	\$10.96	\$175.96
<b>Category Subtotal -</b>	<b>\$175.96</b>	<b>\$0.00</b>	<b>\$165.00</b>	<b>\$10.96</b>	<b>\$175.96</b>

## \Channahon FPD\Station #1\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2004 Pierce Quantum	\$0.00	\$2,239.71	\$1,022.50	\$1,217.21	\$2,273.84
<b>Category Subtotal -</b>	<b>\$0.00</b>	<b>\$2,239.71</b>	<b>\$1,022.50</b>	<b>\$1,217.21</b>	<b>\$2,273.84</b>

## \Channahon FPD\Station #1\Generator

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 1 - Generac	\$721.00	\$1,197.19	\$1,788.00	\$130.19	\$2,023.19
<b>Category Subtotal -</b>	<b>\$721.00</b>	<b>\$1,197.19</b>	<b>\$1,788.00</b>	<b>\$130.19</b>	<b>\$2,023.19</b>

**\Channahon FPD\Station #1\Staff Cars**

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2013 Ford Explorer 448	\$0.00	\$163.00	\$60.00	\$103.00	\$163.00
2023 Ford Explorer 401	\$28.20	\$1,990.00	\$1,990.00	\$28.20	\$2,018.20
2023 Ford Explorer 402	\$28.20	\$0.00	\$0.00	\$28.20	\$28.20
<b>Category Subtotal -</b>	<b>\$56.40</b>	<b>\$2,153.00</b>	<b>\$2,050.00</b>	<b>\$159.40</b>	<b>\$2,209.40</b>

**\Channahon FPD\Station #1\Tender**

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
417 2014 Kenworth T800	\$0.00	\$1,398.39	\$682.50	\$715.89	\$1,432.52
<b>Category Subtotal -</b>	<b>\$0.00</b>	<b>\$1,398.39</b>	<b>\$682.50</b>	<b>\$715.89</b>	<b>\$1,432.52</b>

**\Channahon FPD\Station #1\Utility**

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
418 2001 Ford F-250	\$0.00	\$1,197.82	\$527.04	\$670.78	\$1,245.73
458 2014 Ford F-250	\$0.00	\$35.72	\$0.00	\$35.72	\$35.72
488 Kubota	\$487.10	\$0.00	\$435.20	\$51.90	\$517.56
UT-9 Tri-Toon - 2021 Genesis MBPT22-2	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00
<b>Category Subtotal -</b>	<b>\$487.10</b>	<b>\$1,333.54</b>	<b>\$1,062.24</b>	<b>\$758.40</b>	<b>\$1,899.01</b>

**\Channahon FPD\Station #2\Ambulance**

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Ford 450/Medtec	\$52.00	\$0.00	\$52.00	\$0.00	\$52.00
2016 Ford 550/Horton	\$834.56	\$563.20	\$767.25	\$630.51	\$1,450.91
<b>Category Subtotal -</b>	<b>\$886.56</b>	<b>\$563.20</b>	<b>\$819.25</b>	<b>\$630.51</b>	<b>\$1,502.91</b>

**Channahon FPD Station #2 Engines**

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Pierce Quantum	\$0.00	\$8,552.97	\$2,225.00	\$6,327.97	\$8,636.13
<b>Category Subtotal -</b>	<b>\$0.00</b>	<b>\$8,552.97</b>	<b>\$2,225.00</b>	<b>\$6,327.97</b>	<b>\$8,636.13</b>
<b>Grand Totals:</b>	<b>\$2,849.28</b>	<b>\$17,723.00</b>	<b>\$10,240.24</b>	<b>\$10,332.04</b>	<b>\$21,021.77</b>



# CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET  
CHANNAHON IL 60410

815-467-6767  
FAX: 815-467-5081



March 31, 2024

To: Board of Trustees

From: John Petrakis, Fire Chief

RE: Monthly Chief Activity Report

The following items summarize my appointments, assignments, and completions for this month:

- Station 2 Updates
  - Site Work and Progress
    - Flooring is well underway and near completion
    - Wall paneling in dorm hall is complete
    - Ceiling grids installed; tiling scheduled for drop-in
    - Wall paneling for monument wall is under review
    - Apparatus bay fans installed
    - Manhole cover reconfiguration approved by Thomas Engineering (previously sent via email)
  - Two Week Work Schedule
    - Final paint coat application
    - Kitchen millwork install
    - Kitchen wall tile install
    - Plumbing fixture install
    - Range hood install
    - Survey site - evaluation of ground heave
    - Verification of sub-base
    - Concrete preparation and pour
    - Soft cost items delivery and installation coordination with RC Wegman Site Superintendent
  - Pending
    - A-Beep station alerting
    - Exterior Station 2 signage permit submitted to Village of Channahon Planning and Zoning
    - Furniture installation/delivery
    - IT equipment installation
    - Security camera installation
    - Trash enclosure
    - Final site grading
    - Landscape
    - Concrete pours – Apron, curb
    - Asphalt – Parking lot
    - Inspection for final occupancy

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- Final occupancy – May 31 (tentative)
- Contingency Adjustments
  - None Submitted
- Miscellaneous
  - We continue to monitor the soft cost purchasing and delivery timelines. Pending items include:
    - Gear Extractor
    - Ice Maker
    - Office Furniture
    - Kitchen Appliances
- Community Risk Reduction and Wellness Task Force
  - Luanne participated in a conference call with Joe Luchessi from the Thriveworks organization to discuss the use and referral process and program in detail. Joe provided us two routes we can opt into: contract with Thriveworks to provide referral services and supplement funding for the negotiated rates or strictly use the referral services with monetary obligations from the Fire District. The contract has been attached with our internal review and summary.
  - We held another workgroup meeting with district staff, Channahon-Minooka Rotary, Mental Wellness Matters, and National Alliance on Mental Health – Will County. While we navigate the very early stages of our missions and collaborations, the meeting was productive in that we were able to bring an acute focus of how the fire district can be a hub to assist residents with gaining access to the right resources including in home care, support services, senior services, and mental wellness. Through our discussions we are also finding other means of supporting each other that may not be known or readily apparent. The group collectively agreed there are many opportunities for service coordination among those in the room and future participants. Channahon Police have been included in the group because of their exposure to mental wellness calls where an ambulance response is not necessary. Future partnerships with the high school and School District 17 are being explored by members of the workgroup to ensure they have knowledge of the efforts and extension of the collaboration of talent.
  - We are scheduled for another workgroup meeting on April 18<sup>th</sup> at 9AM CFPD #1 if you are interested in attending and meeting the individuals involved in the workgroup.
  - Referrals

	Month	YTD
Senior Services	1	4
Mental Wellness	0	0
Support Services (Post Fire)	0	1
Support Services (Traumatic Event)	1	2

- Decennial Committee on Government Efficiency
  - The final document will be submitted to the County following approval of the minutes from the March 14<sup>th</sup> meeting. The document will be available for viewing on our website and hard copy at Fire Station #1.

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- 
- ISO Field Grading
    - April 15<sup>th</sup>, ISO will conduct the field grading of our required documentation and supporting documentation. Feel free to participate and observe the field grading at Fire Station #1. It is a tedious meeting as it involves mass amounts of data and information review but certainly a good experience to view the positive changes we have undergone within the district.
    - April 8<sup>th</sup> a virtual meeting was held with our field representative, Irene Tiscareno, to review collected information and ensure all documents are correct and supported with proper data.
    - I will provide follow up to the field grading in April as we should have a more accurate vision of the grading process and results.
  - On March 20<sup>th</sup>, the Fire District responded to a reported structure fire at the Scott's Hyponex facility on Bluff Road. The crews worked to extinguish multiple fires, including bulk mulch pile, propane vaporizer, cooling 3 500 gallon bulk storage tanks impinged by a rapid release of propane following the failure of the vaporizer, and extension into the adjacent wall of the warehouse facility. Fire was managed with Full Still alarm assignment and change of quarters companies who responded to 3 concurrent calls while our crews and mutual aid departments managed the fire incident. Employees of the facility did a fantastic job of implementing their emergency plan and getting crews access to the fire as well as cooperating with command staff to address safety and accountability. The fire caused approximately \$26,000 worth of estimated damage.
  - Closed Session
    - None



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## Miscellaneous Events/Activities

- RC Wegman Construction Manager Meeting
- Administrative Staff Meetings
- Meeting with Mental Wellness and Support Services Workgroup
- Division 15 Executive Board Meeting
- Meeting with Chuck Szoke & Tina Zugel – Decennial Report Final Draft Composition

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## District Development

- No Report

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## Pending

- Board of Trustee Administrative Manual Revisions
- Board of Fire Commissioner Manual Revisions
- Website Reconfiguration – Risk reduction and Support services
- Crisis First Aid Training for staff
- Community Risk Reduction Orientation with Duty Crews
- ISO Fire Protection Class Grading
- Station 2 interior project coordination with RC Wegman
- Mental Wellness Workgroup
- Fire Lieutenant Promotional Planning – Expiring List December 2024
- 2024 Night at the Station Planning
- Working with DC Toepper to obtain pricing for Station 1 Generator and Switch Gear replacement and new concrete apron at Station 1 for 2025 fiscal year (more information to follow – just awareness at this point)



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## Fire Prevention and Inspection Monthly Activities March 2024

Inspection Summary	
Total Inspections	19
Re-Inspections	22
Violations referred to Village/County Building Code Official	1
Recorded Violations	
Life Safety	10
Fire Prevention Systems	8
Electrical	11
Miscellaneous Conditions	12

Field Activity	Total
Alarm System Malfunction - Trouble	4
Alarm System Malfunction - Supervisory	1
Out of Service – Fire Alarms	2
Out of Service – Sprinkler Systems	2
Fire Alarm Certification	2
Fire Sprinkler Certification	0
Occupancy Inspection	2





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Village Community Development Report	Monthly safety inspections Hincherick Chiropractic inspection turned over to Village Coordinate pre plans with Captain McMillin Tru Country occupancy inspection Amazon on Bluff alarm malfunction Scott's/DHL fire pump test
Meetings/Trainings	Weekly meeting with Village of Channahon Building Inspector Will County Fire Inspectors meeting Twisted Anchor plan review meeting #2 Bluebeam training webinar Amendment meetings with Minooka Fire Inspector Bungee/Loaders status meeting Fire and Life Safety conference in East Peoria
Pending Activities	Verdeco Plastics fire alarm and sprinkler system OOS Verdeco Plastics fire alarm and sprinkler system project. Bungee/Loaders fire alarm and sprinkler system OOS 24735 W Eames plan review meeting Bungee/Loaders fire pump, alarm, and hydrant project New Penske building Alliance Transportation Services building

Respectfully Submitted,

*Daniel Mazziotta, Fire Inspector*